



**Subject: Terms of Reference, 2022-2026 Committees of Council**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2023-004**

**Meeting Date: 2023-01-09**

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### **Recommendations**

**That Report CPS-2023-004, Terms of Reference, 2022-2026 Committees of Council, be received;**

**And that Council approve the Terms of Reference, included as attachments 1 – 12 to this report, for:**

- **Access Orangeville Committee**
- **Committee of Adjustment**
- **Economic Development and Culture Committee**
- **Equity, Diversity and Inclusion Committee**
- **Fire Services Advisory Committee**
- **Heritage Orangeville Committee**
- **Homelessness Task Force**
- **Mayor's Youth Advisory Council**
- **Official Plan Steering Committee**
- **Property Standards/Dog Designation**
- **Seniors Advisory Committee (Age Friendly Advisory Committee)**
- **Sustainable Orangeville Committee**

**And that staff continue with the recruitment of committee and board volunteers and provide applications to Council for consideration by the March 6, 2023 Council meeting;**

**And that the Clerk (or their designate) be appointed to the Dufferin Provincial Offences Administration Board of Management.**

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## **Background and Analysis**

At its December 12, 2022 meeting, Council established the following committees of Council and respectively appointed members of Council as noted below:

Access Orangeville Committee – Councillor Stevens  
Committee of Adjustment – No member of Council  
Economic Development and Culture Committee – Councillor Andrews  
Equity, Diversity and Inclusion Committee – Councillor Andrews  
Fire Services Advisory Committee – Councillor Stevens  
Heritage Orangeville Committee – Councillor Sherwood  
Homelessness Task Force – Councillor Andrews, Councillor Sherwood  
Mayor’s Youth Advisory Council – Mayor Post  
Official Plan Steering Committee – Mayor Post, Deputy Mayor Taylor  
Property Standards/Dog Designation – No member of Council  
Seniors Advisory Committee (Age Friendly Advisory Committee) – Councillor MacIntosh  
Sustainable Orangeville Committee – Councillor Prendergast

Council directed staff to report back with draft Terms of Reference for each of the committees. Terms of Reference are attached as Attachments 1 – 12 to Report CPS-2023-004.

Council also appointed Councillor Stevens to the Dufferin Provincial Offences Administration Board of Management and instructed staff to report back with a recommendation for a staff appointment to this Board. In consultation with the senior leadership team, staff recommend that the Clerk (or their designate), be appointed to the Dufferin Provincial Offences Board of Management.

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## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

### **Sustainable Neighbourhood Action Plan**

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices

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**Notice Provisions**

Not applicable.

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**Financial Impact**

None

Respectfully submitted

Reviewed by

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Carolina Khan  
Town Clerk, Corporate Services

Prepared by

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Deputy Clerk, Corporate Services

**Attachment(s):**

1. Access Orangeville Committee
2. Committee of Adjustment
3. Economic Development and Culture Committee
4. Equity, Diversity and Inclusion Committee
5. Fire Services Advisory Committee
6. Heritage Orangeville Committee
7. Homelessness Task Force
8. Mayor's Youth Advisory Council
9. Official Plan Steering Committee
10. Property Standards/Dog Designation Committee
11. Seniors Advisory Committee  
(Age Friendly Advisory Committee)
12. Sustainable Orangeville Committee