



Terms of Reference

Heritage Orangeville

Date Approved by Council: **January 9, 2023**

Sunset Date: **N/A**

Mandate:

In order to recognize, protect and enhance the Town's architectural, cultural and historical heritage resources, Heritage Orangeville provides advice and recommendations to Council on:

- i) matters relating to the identification or designation of properties of cultural heritage value or interest as well as the designation of heritage conservation districts pursuant to the Ontario Heritage Act;
- ii) promoting awareness, education, stewardship and conservation of Orangeville's heritage;
- iii) establishing partnerships with heritage groups and organizations; and
- iv) promoting excellence and recognition in the heritage community.

The Committee may also direct or monitor working groups, participating in specific projects or initiatives per the Committee's work plan. Any working groups will be established by resolution of the committee. The working group shall report back to the committee, following a working group meeting, at the next regular Heritage Orangeville meeting.

Goals/Objectives:

Heritage Orangeville will accomplish its mandate by:

1. fulfilling its statutory role pursuant to Section 28 the Ontario Heritage Act to advise and assist Council on all matters relating to:
 - a. the designation of individual properties (Part IV) or heritage conservation districts (Part V)
 - b. Applications to alter, erect, demolish or remove any buildings or structures on designated properties or within designated areas
 - c. Applications to repeal by-laws which designate individual properties as heritage properties
 - d. Recommendations to enter into heritage conservation easement agreements or covenants
 - e. any other heritage matters as Council may deem appropriate by by-law

2. researching, evaluating and identifying properties and areas that may deserve protection by maintaining an inventory of listed properties of cultural heritage value or interest
3. providing advice with respect to development applications, demolition applications and capital projects as appropriate, with respect to their potential for direct or indirect impacts on the Town's heritage features and attributes
4. providing advice and recommendations as to how the conservation of heritage features may be achieved through the adoption and implementation of Official Plan policies pursuant to the Planning Act
5. providing advice and recommendations with respect to Town policies, regulations and guidelines as appropriate, pertaining to recognition, protection and enhancement of cultural heritage resources
6. conducting community recognition programs for architectural preservation through commemorative initiatives such as plaquing, awards for restoration and sympathetic infill development
7. conducting education programs and initiatives for property owners with respect to appropriate conservation, maintenance and restoration practices, including the making of sympathetic improvements to enhance the Town's heritage character and vibrancy
8. conducting community engagement and awareness programs for Orangeville's heritage through publications, events, public speaking, displays, signage and plaques
9. monitoring and providing advice with respect to federal and provincial government directives and funding initiatives on heritage-related matters; and
10. liaising between the Town and the Dufferin County Museum and Archives and other heritage organizations, as desirable to implement the objectives and mandate of Heritage Orangeville.

Reporting to Council:

The Committee will report to Council through the distribution of minutes as well as present and submit an annual report.

Enabling Legislation, By-Law or Staff Report:

Ontario Heritage Act
Planning Act
Municipal Conflict of Interest Act
CPS-2022-069, December 12, 2022

Committee Composition:

The Committee shall consist of up to seven (7) members composed of:

- 1 member of Council
- Up to 5 members of the public
- 1 representative from the Orangeville Business Improvement Area

Skills Requested

Preference may be given to candidates who demonstrate:

- i) an interest in the complexities, benefits and challenges of heritage preservation, both generally and within the context of the Town of Orangeville; and
- ii) have a special interest or knowledge in one or more of the following areas:
 - a. conducting research with respect to heritage and historical matters
 - b. architecture and urban design
 - c. restoration, conservation, construction practices related to heritage resources
 - d. local history, genealogy
 - e. historical public outreach and education
 - f. planning, land development and geography

Administration Section

Department Linkage and Staff Support:

Infrastructure Services Department, Planning Division
Corporate Services Department, Clerk's Division
Other divisions to provide support, as needed

Meeting Frequency: Monthly, or as required