

The Corporation of the Town of Orangeville

Report to Library Board



To: Chair and Members of the Board

From: Darla Fraser, Chief Executive Officer

Date: September 28, 2022

Report: 22-08

Subject: Statutory Holidays and Library Closures for 2023

Recommendation:

That report 22-08, dated September 28, 2022, with respect to the statutory holidays and library closures for 2023, be received;

And that the statutory holidays and library closures for 2023 be adopted as presented.

Purpose:

The purpose of this report is to provide the board with a plan - listing dates throughout the 2023 calendar year when the library will be closed to the public. The hours of operation have a direct impact on the budget due to staffing requirements and compensation costs.

Background:

Each year library staff review the statutory holidays and other library closings. The library closes on Sundays of long weekends and no additional funding has been included in the 2023 budget to accommodate opening on these days.

As in previous years, the Mill Street location will be closed for the Family Day weekend, except for Saturday, however; the Alder Street Branch will open on Monday, February 20 for potential activities in community events. All other departmental and full-time staff will be off.

The Human Resources Division has reviewed the holiday list below and advised that the town is investigating the implementation of a statutory holiday policy that will create rules moving forward so that annual approvals of exact dates will be redundant. This list may require modifications should the proposed policy be adopted in 2023.

2023 Statutory Holidays (orange) GLAD Days (blue) and special closures (black)

Sunday	February	19	Family Day weekend
Monday	February	20	Family Day - Mill Closed, Alder open 11 - 4 pm
Monday	March	27	GLAD Day
Friday	April	7	Good Friday
Sunday	April	9	Easter Sunday
Monday	April	10	Easter Monday
Sunday	May	21	Victoria Day weekend
Monday	May	22	Victoria Day
Monday	Jun	12	GLAD Day
Friday	Jun	30	Canada Day weekend
Saturday	July	1	Canada Day
Sunday	August	6	Civic Holiday weekend
Monday	August	7	Civic Holiday
Sunday	September	4	Labour Day weekend
Monday	September	5	Labour Day
Sunday	October	8	Thanksgiving weekend
Monday	October	9	Thanksgiving Holiday
Monday	November	20	GLAD Day
Sunday	December	24	Christmas Eve
Monday	December	25	Christmas Day
Tuesday	December	26	Boxing Day
Saturday	December	31	New Year's Holiday
Sunday	January	1	New Year's Day

Financial Impact:

The impact on hours of operation has been reflected in 2023 operating budget estimates.

Prepared and respectfully submitted by,
Darla Fraser,
Chief Executive Officer