

## Orangeville Transit Transfer Station Chronology Nov.17, 2020

2016 – Transit Optimization Study was created and adopted by Council. The study was built around the Westdale Mall being the location of the transit station.

2016 – First Transit Committee was formed

March 2017 – Parking Study presented and received by Council.

May 2017 – PW staff reported that the Westdale Mall owners were no longer interested in housing the transfer station. Staff would consult Dillon Consulting regarding an alternate location.

September 2017 – Updated Transit Optimization Study suggested Broadway between John & First Street and the hydro lands as alternate locations for the transfer station. Study recommends that businesses near the downtown location are consulted. PW Staff was directed to contact the County about the feasibility of using the hydro lands before contacting the BIA about the Downtown location.

November 2017 – The BIA does not support the downtown location. PW staff was directed to look into a layby option for the Edelbrock Centre

December 2017 – PW staff reported that the County seemed to be receptive of the transfer station idea and that a through access across the property between Dawson and Centre would be a better access. The Transit Committee agreed and made the above recommendation to Council.

January 2018 – PW staff reported that the original thru-road design that was sent to the County was amended as per the County's request to better accommodate expansion of the Edelbrock Centre and to avoid the flood zone. The Transit Committee accepted staff's recommendation to proceed with the thru -roadway plan at Edelbrock Centre- Moved by Todd Taylor

March 2018 – PW reports to Council and Council approves the Edelbrock location and thru - road plan and directs staff to proceed with getting approval from the County.

May 8 2018 – PW staff reports to the Transit Committee that the County's Community Services Committee (DCSC) did not support the plan but it can still be submitted to the County for approval.

May 10 2018 – County Council deferred discussion (tabled) the thru-road transit station idea.

June 2018 – PW staff reports to the Transit Committee that they were doubtful that the plan would get the support of the County and suggested that a Centre Street layby design or other locations should be considered. The Transit Committee voted to pursue the layby options.

July 2018 – Layby options were presented to the Transit Committee and the Committee directed staff to proceed with approvals and to work with OSAT to move the orchard trees as necessary- Moved by Todd Taylor

August 13 2018 – PW reported to Council and recommended the Centre Street layby option. Council directed staff to seek necessary approvals from the County.

August 23 2018 – County of Dufferin's DCSC approved the plan

September 10 2018 – Town of Orangeville Staff recommends working with the County on agreement, to hire a consultant to design the layby station on Centre Street, and to put out a tender for its construction Defeated by Town Council due to a split vote of 3 to 3 (Deputy Mayor Maycock was absent)

September 13 2018 – County Council Tabled the issue

February 2019 – PW staff requests Town Council raise the issue again with the County. Council agrees and also directs staff to report on the impact a layby will have on the community garden and orchard

March 18 2019 – PW submits a report to Council and suggest a Transit Task Force be created. Residents express concerns about the community gardens and orchard. Council moves to create the Transit Task Force.

May 2019 – PW submits report on impact to community gardens

October 2019 – Transit Task Force meets and more information regarding the various location options outlined in the Transit Optimization Study and Update were discussed. More information was requested including the BIA's comments on the downtown option

November 2019 – all locations were reviewed and several were dismissed. The BIA staff's concerns about the downtown location was reported to the Task Force through Town staff

January 6 2020 – Further evaluation of the location options took place and some were rejected. BIA staff was invited to attend but there was no opportunity to confirm the Board's position on the matter. Councillor Taylor to attend the upcoming BIA Board meeting to discuss.

January 15 2020 – Councillor Taylor and Brian Wormington attend the BIA's budget meeting to present the idea of a downtown terminal but there was not time to debate and vote on the issue so Councillor Taylor was advised the decision would be deferred to February 19<sup>th</sup>.

Councillor Taylor said that the businesses in the area would be consulted

February 12 2020 – BIA staff was invited to attend the Task Force meeting but was told on the day of the meeting that the vote on the location would be taking place. The transit task force voted in favour of the downtown location

March 13 2020 – Pandemic State of Emergency was called and shutdown commenced

March 23 2020 – Council holds a special meeting to authorize virtual meetings

April 20 2020 – BIA presents BIA budget and Council votes to approve downtown transit terminal

## Except Orangeville Transit Committee Meeting Minutes - May 15<sup>th</sup> 2017

This has now allowed Staff to proceed with AVL procurement discussions with ONCAT.

**Bus tender results** – Staff provided the results from the recent bus tender that was issued for the purchase of two 30' low floor buses. The successful bidder was Cityview, who is also the supplier of the 30' Vicinity bus that the Town currently owns and operates. This will improve the consistency and efficiency within the bus fleet maintenance program and provide uniformity in the appearance of the Town bus fleet. One of the buses is a demonstration model with an expected delivery date of late August, 2017. The second bus is a new bus that should be delivered in spring of 2018. Staff have asked the Town Graphic Designer to look at updating the transit fleet design and logo which will be implemented when the new buses are put into service.

**Extended hours ridership** – Staff provided the Committee with the most current 2017 ridership figures for the period ending April 30<sup>th</sup>. The summary shows that the ridership has steadily increased by about 34%, since the program started in January 2017.

**Transfer point**– John Lackey reported that Southdown Builders, the management of Westdale Plaza, declined the proposal to have the transfer point move to that location. John explained that despite repeated attempts to speak with the plaza owner, the management only responded a couple of days ago and they are not willing to consider our proposal. This was disappointing as there had been positive interest in earlier discussions. In order to move ahead with implementing the route changes as recommended in the transit optimization study, an alternate transfer location will have to be found. The Committee agreed that further discussions with Dillon Consulting would be appropriate in order to establish a suitable site and route network.

### **Ridership and monthly pass rates –**

When Staff had provided the Committee with the 2016 ridership figures at its November meeting, there had been some concern with the apparent change in monthly pass use. After reviewing the 2017 ridership figures, it appears as though the monthly pass sales have dropped off and that the 10 pass sales have increased. The Committee asked staff to compare the sale of monthly passes to 10 passes and report the findings at its next meeting.

**Motion:** The meeting was adjourned at 7:05 p.m.

Moved by Jennifer McCallum

Carried

Prepared by: Sarah Pihel, Public Works Technician



Excerpt 1-

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## **Transit Committee**

**September 13, 2017**  
**7:30 p.m.**

### **In Attendance**

John Chamberlain  
Jennifer McCallum  
Robert Horner  
Todd Taylor  
Mayor Williams  
Councillor Nick Garisto  
Regrets – Peter Roy

### **Others Present:**

John Lackey (Staff)  
Sarah Pihel (Staff)  
Marilyn Forestell (First Student)

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### **Call to order**

Meeting called to order at 7:32 p.m.

### **Disclosures**

None

### **Minutes**

As a follow up to the May 15, 2017 meeting, Staff reported that there was no practical way to compare historical sales trends of monthly passes to 10 passes. Moving forward, Staff will look into a tracking system.

**That the minutes of the May 15, 2017 meeting be adopted.**

Moved by Todd Taylor

Carried

**Proposed transfer point location details–** Staff updated the Committee with the recommendation by Dillon Consulting to consider using the layby area on Broadway by First Street as the new transfer point for the planned four route system. Any changes to the routes won't be made until a fourth new bus is delivered. John C. felt that the BIA needs to be consulted before the location could be supported at the Committee level.

Mayor Williams proposed that the old Orangeville Hydro (OH) substation on Dawson Road behind the car wash on Hillside Drive be considered as a potential transfer point location. He stated that OH was planning to dismantle the infrastructure at that location very soon and the area should be considered for a transfer point. Staff referred to the fact that this particular location was not really a destination point which is one of the criteria that the consultant tried to use when choosing a site. John C suggested that staff find out whether or not the space is large enough for four buses to use as a turnaround point. Marilyn was concerned that there may not be washroom facilities for the drivers at that location and wasn't sure if the Edelbrock Centre would allow them access. Mayor Williams confirmed that the Edelbrock Centre was open weekdays only from 8:30 a.m. to 4:30 p.m.

**Motion: That Town staff approach Orangeville Hydro and Dufferin County for feasibility of using the Orangeville Hydro lands before starting discussions with the BIA with respect to using the Broadway/First Street location for the new transfer point.**

Moved by John Chamberlain

Carried

**Procurement of fourth bus in 2018** – Staff advised that the purchase of the fourth bus has been included in the proposed 2018 capital budget. Councillor Garisto asked if there was any government funding available to offset the cost of the new bus. John L. said that Public Works would apply to any new programs, if available.

**Service contract** – John L reported that our current agreement with First Student for the operation of the buses expires at the end of 2017. We are looking to extend the contract until route changes come into effect. This would allow the Town to put forth a detailed quote that service providers are better able to tender. The current contract accounts for rising costs through the annual price index increases.

**Motion: That Town staff seek to extend the current contract with First Student until December 31, 2018 and to issue a new tender for the operation of transit services by July 1, 2018.**

Moved by John Chamberlain

Carried

**Exterior advertising** – Staff have been approached by a number of businesses that are looking for advertising opportunities on the exterior of the new buses. The buses have interior advertising slots, but don't have frames on the outside similar to those on the older fleet. Staff would have to research other media options. The committee was very receptive to the idea of advertising as it generates revenue. They felt that additional consideration should be given to advertising on the windows.

**Motion: That Town staff move forward with installing advertising on the new buses**

Moved by John Chamberlain

Carried

**Transit logo** – The Committee considered the new logo designs for Orangeville Transit presented by Staff. Mayor Williams felt that the new logo should reflect the current corporate logo i.e., using the logo colours. John C. would like to see more options to choose from. He

**Excerpt Orangeville Transit Committee Meeting Minutes – November 7, 2017**

Transfer Point Updates – Staff provided follow up information about the potential use of the Orangeville Hydro substation on Dawson Road. The consultant had confirmed that the site footprint would be too small to accommodate the space that four buses would require. Snow plowing and storage would also be a concern. Orangeville Hydro indicated that they don't have plans to dismantle this location for another 10-15 years. Mayor Williams suggested that he would be willing to speak to the Hydro Board at its next meeting if the Committee wishes. Staff gave the Committee feedback from the Orangeville BIA on the potential use of Broadway at First Street. The BIA is against having the transfer point in their jurisdiction. Councilor 2Garisto confirmed that the BIA is against losing 12 parking spaces. He suggested developing the area beside the Edelbrock Center as the County has a lease on that property. Staff mentioned that a preliminary conversation with the County showed interest in providing some space for the transfer point but that Mr. Edelbrock may have to approve any expanded use of the property. Mayor Williams offered that if the site can't be developed, perhaps the option of a layby lane should be investigated.

**Motion: Staff to initiate discussions with the County to review the option of constructing a layby or turnaround area on the Edelbrock site for implementation before the end of 2018.**

**Excerpt Orangeville Transit Committee Meeting Minutes – December 5, 2017**

**Transfer Point Updates** – Staff let the Committee know that they had met with a County of Dufferin representative to discuss the potential of using some of the Social Services Edelbrock Centre land to construct a two-way bus laneway for the transfer point that would run between Dawson Road and Centre Street. The two-way connection would allow for better access for the buses and less impact to traffic on Centre Street and Hillside Drive. The CAO of Dufferin County has been made aware of the need for a new transit transfer station, the preliminary discussions and the desire to have construction take place in 2018. The County is generally in favour of the concept as many clients of the Edelbrock Centre rely on public transit. Staff would need to draft a design to demonstrate to the County the impact that a roadway would have on the property. Douglas Jones reminded the Committee that money was allocated in 2016 to the capital budget for design and construction of a new terminal. The Committee felt that a 3-part motion would appropriate.

**Motion:**

1. The Committee recognizes the need for an alternate location for a central transit transfer point.
2. And that the Committee discussed and endorses a two-way transfer point that would connect Dawson Road and Centre Street adjacent to the Edelbrock location.
3. And that the Committee request that Council endorses the Committee's recommendation to direct Staff to continue negotiations with the County.

**Moved by Councillor Garisto****Carried**



**Excerpt Orangeville Transit Committee Meeting Minutes – January 31, 2018**

Transit point/roadway discussions with Dufferin County – John Lackey let the Committee know that Staff had discussions with Scott Burns, Director of Public Works for Dufferin County. The County had some comments with respect to the road alignment provided on the concept plan of submitted by Staff. The County would like to have the road repositioned to a location on the property that would not impact any future expansion of the Edelbrock Centre or parking lot. Staff presented the Committee with the revised plan that would both provide the County room to expand and not encroach into the flood zone. John Lackey let the Committee know that the revised plan had also been sent to the County and the Credit Valley Conservation Authority (CVC) for comments.

**Motion:** That the Committee accept Staff recommendations and proceed with the option of the through roadway.

Moved by Todd Taylor

Carried

**Report**

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**Subject:** Council Endorsement of Transit Logo Contest and Transit Transfer Station Location

**Department:** Public Works

**Report #:** PW-2018-08

**Meeting Date:** March 5, 2018

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Strong Governance

**Objective:** Enhanced communication and positive relationships with other governments, agencies and private sector

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**Recommendations**

That report PW-2018-08, dated March 5, 2018 regarding Council Endorsement of Transit Logo Contest and Transit Transfer Station Location, be received;

And that Council direct Staff to proceed with the Transit Logo Contest for the design of a new logo for the Orangeville Transit System;

And that Staff report back to Council with results of the Transit Logo Contest for final approval;

And that Council approve in principle the location of the new transit transfer station at 30 Centre Street, Edelbrock Centre;

And that Council direct Staff to further discussions with the County of Dufferin to gain support and approval for the location of the new transit transfer station.

**Background**

The Orangeville Transit Optimization Study (the Study) was completed and presented to Council in 2016 (PW-2016-14). The Study reviewed the current operation of Orangeville Transit and presented a number of recommendations to improve and optimize the service. The Study's recommendations included a fleet replacement programme, increasing the number of routes from three to four and a centralized transit terminal to improve transfers and route travel times, thereby updating and modernizing the Town's

transit system. These recommendations were endorsed by Council in September 2016 (PW-2016-44).

Orangeville Transit Committee (the Committee) has discussed updating and modernizing the transit system over several meetings and has recommended that a transit logo contest be considered to engage the community in a re-branding of the transit system.

The issue of a centralized transit terminal has also been discussed by the Committee, resulting in a recommendation to consult with the County of Dufferin regarding the location of the new transit transfer terminal at the Edelbrock Centre on Centre Street.

Accordingly this report sets out the Committee's strategy to implement these recommendations and to have Council endorse the plan, including directing Staff to undertake the Logo Design Contest and further discussions with the County of Dufferin.

## Analysis

Orangeville Transit has been in existence for more than 25 years. Over the past two years, new 30' low floor accessible vehicles have been purchased. The Orangeville Transit Committee have discussed the appearance of the new buses and feel that there is an opportunity to rebrand the transit system and particularly with a new logo. The intent is to enhance the transit service in the community and to encourage the use of the bus service.

Accordingly the Committee is recommending a transit logo design contest to engage the public, foster community pride and rebrand Orangeville Transit. The Committee has prepared a set of design contest rules which are found as Attachment 1. The contest rules have been modeled after the Town's successful Utility Box Artwork programme. The Committee therefore is seeking Council's endorsement to proceed with this community logo design contest. The Committee will report back to Council upon completion of the contest and to seek final approval on a new logo.

Similarly, Council's approval in principle is being sought to allow Staff to further discussions with the County of Dufferin regarding a new transit transfer terminal at the Edelbrock Centre on Centre Street. The acquisition of 30' low floor buses has rendered the current Fourth Street transfer location as functionally problematic. As well the current location is not centrally located which translates into inefficient routes with timing constraints. The Edelbrock Centre offers more room and a centralized location to provide a more efficient route structure. A preliminary plan showing the location of the proposed terminal is found as Attachment No. 2.

Approval in principle from Orangeville Council for the location of the new transit transfer terminal will allow staff to seek approval in principle from the County of Dufferin. With approval from both the Town and County, staff will proceed with finalizing the design and securing the necessary approvals, including the approval of Credit Valley

Conservation. It should be noted that the approved 2017 capital budget included an allowance of \$200,000 for the design and construction of a new transit transfer terminal.

### **Financial Impact**

Recommendations from this report are to inform and to seek Council's approval to proceed with the initiatives of conducting a transit logo contest and to further discussions with the County of Dufferin regarding a new transfer terminal at the Edelbrock Centre. Accordingly, there are no financial impacts associated with the recommendations of this report.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
Director of Public Works

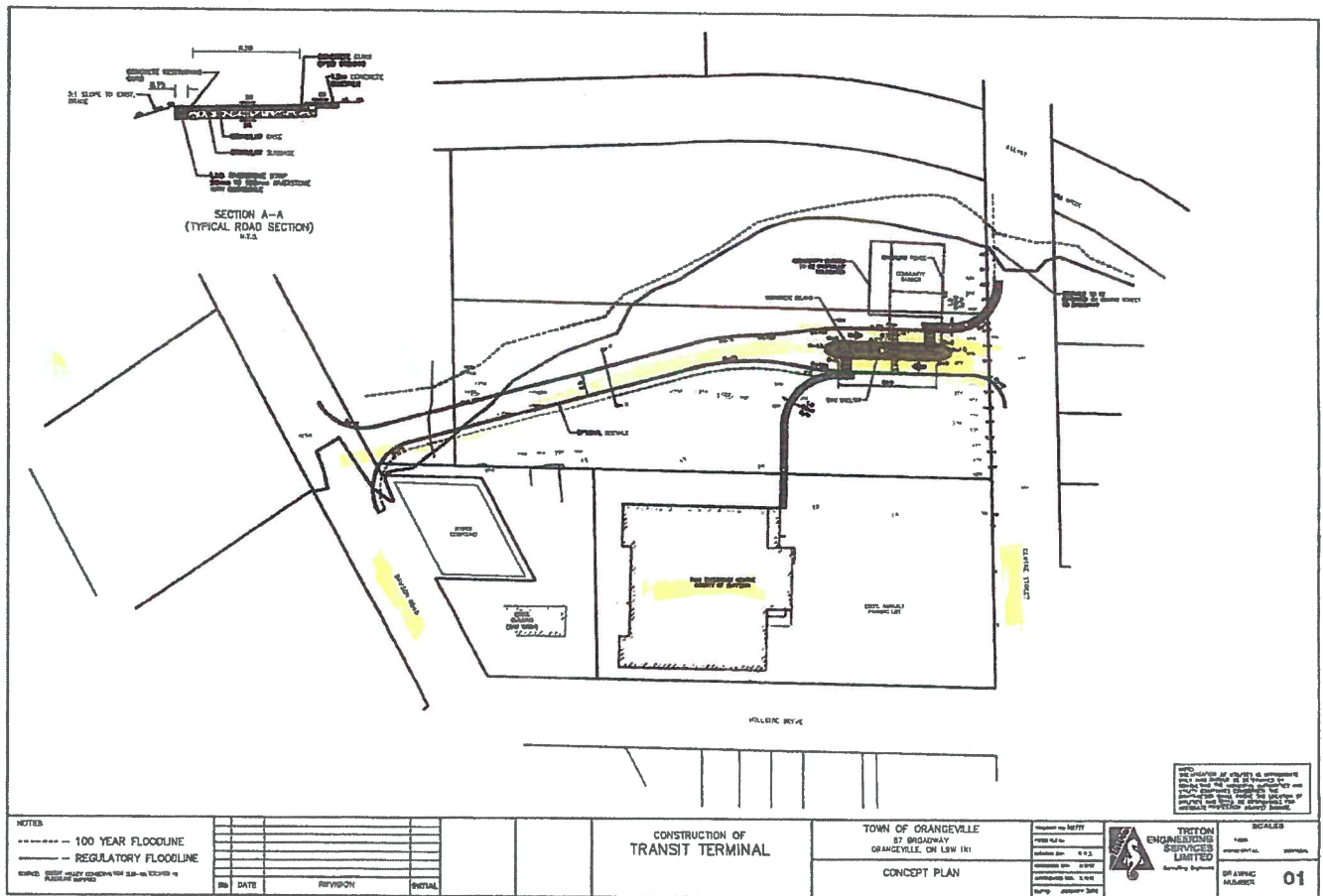
Prepared by  
R. John Lackey, P. Eng.,  
Manager of Operations & Development

#### **Attachments:**

1. Orangeville Transit Logo Design Contest Rules
2. Preliminary Transit Transfer Terminal Location Plan



Attachment 2 to Report PW-2018-08



**Council Endorsement of Transit Logo Contest and Transit Transfer Station Location (PW-2018-08)**

15. Moved by Councillor Garisto  
Seconded by Councillor Wilson

**That report PW-2018-08, dated March 5, 2018 regarding Council Endorsement of Transit Logo Contest and Transit Transfer Station Location, be received;**

**And that Council direct Staff to proceed with the Transit Logo Contest for the design of a new logo for the Orangeville Transit System;**

**And that Staff report back to Council with results of the Transit Logo Contest for final approval;**

**And that Council approve in principle the location of the new transit transfer station at 30 Centre Street, Edelbrock Centre;**

*March 5, 2018*

**And that Council direct Staff to further discussions with the County of Dufferin to gain support and approval for the location of the new transit transfer station.**

**Carried Unanimously.**

Councillors Bradley and Campbell absent.

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Excerpt DCSC Meeting Minutes

April 26/2018

6. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #6**  
**Quarterly Housing Division Status & Activity Report Info-Graphic**

A report from the Director of Community Services, dated April 26, 2018, to provide Council with the quarterly info-graphic that summarizes the work being undertaken by the Community Services Housing Division.

**Moved by Councillor Dunlop, seconded by Councillor Hawkins**

**THAT the report of the Director, Community Services dated April 26, 2018, titled Quarterly Housing Division Status and Activity Report Info-Graphic be received for information purposes.**

**-Carried-**

7. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #7**  
**Homelessness Partnering Strategy Funding**

A report from the Director of Community Services, dated April 26, 2018, to provide Council with information on funding received by the Community Services Department for homeless enumeration and for the implementation of federal homelessness information software in Dufferin County.

**Moved by Councillor Bennington, seconded by Warden Mills**

**THAT the report of the Director, Community Services titled Homelessness Partnering Strategy Funding, dated April 26, 2018 be received.**

**-Carried-**

**CORRESPONDENCE**

8. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #8**  
**Town of Orangeville Resolution – New Transit Transfer Station**

A resolution from the Town of Orangeville to approve in principle the location of a new transit transfer station at the Edelbrock Centre, 30 Centre Street.

Mr. Mark Whitcomb addressed the Committee about his concerns about the proposed location of the new transit transfer station at the Edelbrock Centre property. He said this is an important green space for the Town of Orangeville and it is located in a flood plain. He noted that there has been severe flooding in the past year in Orangeville, by the lack of absorption for the water throughout the town, which is why the trees that have been planted are so important.

Mr. John Lackey, Manager of Operations and Development, Town of Orangeville provided an overview of the rationalization of this location for a new transit transfer station, that came from the Optimization of Transit report from 2016.

Resolution  
referred at  
Council  
meeting of  
May 10, 2018

Continued

Except DCSC Meeting Minutes - April 26/2018

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Mr. Chris DeCastro, addressed the Committee and noted it might be prudent to use that flood plain for gardening.

Staff expressed concerns that if this project were to go forward, it would affect any future plans for growth to the property.

**Moved by Warden Mills, seconded by Councillor Bennington**

**THAT the use of the property at the W.M. Edelbrock Centre, 30 Centre Street, Orangeville, remain status quo.**

**-Carried-**

9. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #9**  
**Association of Municipalities of Ontario (AMO) Delegation Request**

Correspondence from the Ministry of Municipal Affairs regarding Association of Municipalities of Ontario (AMO) delegation request for the 2018 Annual Conference.

Councillor Bennington asked that the Chief Administrative Officer coordinate with the Town of Shelburne's Chief Administrative Officer to request a delegation to discuss the advance green light Highway 89 and County Road 124. Councillors were advised to let the Chief Administrative Officer know if they have any further suggestions for a delegation.

**OTHER BUSINESS**

The Committee thanked Keith Palmer for all of his dedicated service and wished him well in his new position with the Province.

**ADJOURNMENT**

The meeting adjourned at 5:52 p.m.

**NEXT MEETING:** May 24, 2018 at 5:00 p.m.  
55 Zina Street, Orangeville – Sutton Room (2nd Floor)

Respectfully submitted,

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Councillor Laura Ryan, Chair  
Community Services/Dufferin Oaks Committee



**Excerpt Orangeville Transit Committee Meeting Minutes – May 8, 2018**

Transfer Point Update Carried Doug updated the Committee on the outcome of the Dufferin Community Services Committee (DCSC) meeting last week. He reminded everyone that first the Transit Committee endorsed moving forward with investigating the use of the Edelbrock land. Later, our Council unanimously endorsed the location in principle. Staff were instructed that these steps had to be taken before bringing forth the concept to the County. John Lackey attended the DCSC meeting and that committee did not recommend it to go forward. Doug indicated that the proposed terminal can still go to County Council for their consideration and that Mayor Williams had consented to endorse this at the County level. Doug suggested that if the vote fails at the County level, the Transit Committee should move forward with another meeting to discuss alternative site selections.

36. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #3**  
**Declaration of Compliance with Multi-Sector Service Accountability Agreement**

THAT the report of the Administrator of Dufferin Oaks, dated April 26, 2018, regarding the Declaration of Compliance with the Multi-Sector Service A, accountability Agreement be received;

AND THAT the Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West Local Health Integration Network.

37. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #4**  
**2017 Community Services Annual Review**

THAT the report of the Director, Community Services, dated April 26, 2018, titled 2017 Community Services Annual Review be received for information purposes.

38. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #5**  
**Senior Policy Analyst Position, Community Services**

THAT the report of the Director, Community Services dated April 26, 2018, titled Senior Policy Analyst Position, Community Services be received.

39. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #6**  
**Quarterly Housing Division Status & Activity Report Info-Graphic**

THAT the report of the Director, Community Services dated April 26, 2018, titled Quarterly Housing Division Status and Activity Report Info-Graphic be received for information purposes.

40. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #7**  
**Homelessness Partnering Strategy Funding**

THAT the report of the Director, Community Services titled Homelessness Partnering Strategy Funding, dated April 26, 2018 be received.

41. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #8**  
**Town of Orangeville Resolution – New Transit Transfer Station**

**Moved by Councillor Williams, seconded by Councillor MacIver**

**THAT the Town of Orangeville resolution regarding a proposed new transit transfer station be deferred.**

A recorded vote was requested on the original motion and taken as follows:

		Yea	Nay
Councillor Aultman	(1)		x
Councillor Bennington	(2)	x	
Councillor Dunlop	(1)		x
Councillor Gardhouse	(2)	x	
Councillor Hawkins	(1)		x
Councillor MacIver	(1)	x	
Councillor Maycock	(6)		x
Councillor McGhee	(2)		x
Councillor Mills	(1)		x
Councillor Ryan	(3)		x
Councillor Soloman	(2)	x	
Councillor White	(2)	x	
Councillor Williams	(7)	x	
Total	(31)	16	15
- MOTION CARRIED-			

42. **Treasurer Report – First Quarter 2018 Financial Review**

A report from the Treasurer, dated May 10, 2018, to update Council on cash basis operating results for the County, for the first quarter of 2018.

**Moved by Councillor McGhee, seconded by Councillor Maycock**

**THAT the Treasurer's Report, dated May 10, 2018, titled First Quarter 2018 Financial Update, be received.**

**-Carried-**

43. **Chief Administrative Officer Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated May 10, 2018, to provide Council with an update of activities from outside boards and agencies.

### Excerpt Orangeville Transit Committee Meeting Minutes – June 12, 2018

Transfer Point Update/Discussions– John Chamberlain attended the County meeting where the transfer point had been an agenda item. There was a motion to defer discussion about the item. John Chamberlain asked if there was a time limit for the deferral. Mayor Williams said that unless a member brings it back for discussion, the deferral is indefinite.

Mayor Williams said that he wanted Town staff to work with County staff to modify the proposed through roadway. Doug Jones advised the Committee that the deferral did not authorize County staff to negotiate with Town staff. He did say that he spoke with County staff and they are doubtful that any form of road going through the property would be approved.

2 Doug Jones updated the Committee with a few alternative locations for the Committee to consider. Staff had provided the Transit Study Consultant with a number of locations for them to review and offer comments. He reminded the Committee of the importance of a transfer location that will help increase ridership by having something that will help solve the problem of the buses running late.

Centre Street simple layby long enough to accommodate 4 buses – Comments – The proposed length might be a little long for some of the passengers with mobility issues. There may be some trees and a hydrant that are impacted and need to be moved. A proposed residential development will be across the road from the layby. All buses would have to access the location in the same direction. This would create operational issues with respect to timing. The location would still be subject to approval from the County.

Hillside Drive – Many of the concerns are the same as above, however, this location has added challenges. Hillside Drive between Centre Street and Dawson Road is not a full urban road. There would be grade issues to correct in order to construct a layby. A hydro pole line limits space. The location would be subject to approval from the County. Todd asked if instead of a full road reconstruction, the ditch could be filled with gravel. Doug Jones advised that filling the ditch would create drainage problems and that a road study would need to be done. Jennifer McCallum suggested investigate joining the Seniors Centre with the Youth for Christ areas as a through route for buses. John Lackey mentioned that when the roadway was opened up during the York/Bythia reconstruction, the Seniors Centre wanted the access to be closed off as soon as the construction was finished.

Rear of Tony Rose – There would be a grade issue that would have to be corrected and expandability would be limited. The use as a transfer point would not be compatible with the daycare centre and residential properties across the street. The location is a destination of sorts, but is not that close to downtown. The narrow streets would be of concern for increased bus traffic.

3 Elizabeth Street/Faulkner Street – corner lot This vacant lot is privately owned but the parcel is slated for development. Staff had provided the owner with a plan to review, but he had not yet responded with any comments. Initial conversations with the owner seemed to be positive. The drawbacks would be that operationally it would fit only 4 buses, narrow streets and that the entrances would be a little tight to the intersection. While close to some amenities, deviations to the routes would be needed.



John Chamberlain suggested that the timing of the buses could be staggered in order to accommodate more buses.

Mayor Williams reasoned that we need a place for the buses to stop. The next transfer terminal might not be a long term solution, but will allow us to get to the next step. He feels that the easiest and most central is Hillside, but correcting drainage problems would likely be expensive. The next preferred location would be Centre Street.

He proposed that Staff develop two plans for that location. The first would be a layby design that is contained within the Town right of way and the second would be a design that would encroach onto the County space. John Chamberlain agreed with the Mayor that perhaps the best solution might be to do a less expensive, interim design. He asked Staff when transit would be in a position to expand to five or six buses. Doug Jones discussed the Hansen connection that was limited to further development of the area east of Veterans Way. The developer in that area does not yet have draft plan approval and is unsure when that will happen. He doesn't anticipate anything before 2020.

Todd Taylor also supported the Hillside layby option. He wondered if there might be the opportunity to buy a portion of the Edelbrock land. Doug Jones indicated that the County is looking develop the land in the future. Jennifer McCallum emphasized the need to include other agencies in the conversation. Doug Jones indicated that if the County is agreeable to the alternate plans for the transfer point, we would expand the discussion to include OSAT and the board from the Food Bank.

**Motion:** That Staff come up with a proposed transfer point at one location, 30 Centre Street, with two options to discuss with County Staff and bring back to the Transit Committee for the next meeting. Option one would be exclusively on town property and option two would be partly on County property.

Moved by Mayor Williams      Carried

### Excerpt Orangeville Transit Committee Meeting Minutes – July 10, 2018

Transfer Point Update/Discussions– John Lackey presented the Committee with two layby options based on the motion from the Meeting of June 12, 2018.

The first option presented a simple layby configuration located only on the Town right of way. This option requires Centre Street to be narrowed by .5m for the entire length of the layby. Centre Street is wide enough to accept the narrowing and parking is already prohibited on both sides of the street. The maximum sidewalk width would be 1.8m. This may not be wide enough to accommodate wheelchairs and scooters for accessibility. This plan does not allow room for a shelter on the municipal right of way. Additionally all buses would have to approach the layby from the north.

The second option involves the construction of an island, which would allow for two way bus traffic. The centre island concept is large enough to fit a shelter. This option, however, does require encroachment onto the Edelbrock property. John Lackey informed the Committee that he had met informally with Scott Burns from Dufferin County to review the layby options. Scott felt that the current options are better from the County perspective as they don't cut the property in half, but he would need to take some time to review both drawings.

Todd Taylor asked what the next steps would be. John Lackey stated that we would need to wait for comments from County staff. Scott Burns would review the plans and if acceptable would move forward with discussions with the Community Services Committee when they next meet in August.

Councilor Garisto felt that the County could perhaps consider their expansion onto the laundromat and hydro properties. He added that the County would likely have to remove the fruit trees if they were to expand onto the northern area of the property. Staff offered to have an arborist inspect the trees to see if relocation is viable. Councilor Garisto believed that the Transit Committee should recommend alternative sites for the trees but Jennifer McCallum felt that OSAT might prefer to come up with the plan of where they should go.

Councilor Garisto recommended option 2 with the island. John Chamberlain agreed that the simple layby does not offer as many positive features or answer as many questions as they relate to timing of routes.

Mayor Williams felt that only one plan or option be recommended for County Council consideration. He added that since Town Council had already approved the Edelbrock site in principle, the final plan is a detail. At this time, submit the plan only to County Council. If County Council approves the drawing, then present the final option to Town Council.

Todd Taylor wanted to make sure that the information would be shared with Town of Orangeville committees at the appropriate time.

Jennifer McCallum agreed that the second option meets more of Transit's needs including improved accessibility. However, she feels that we should show both options because we have already spoken to both options through the process.

John Chamberlain thought it would be okay to submit one option as the minutes will show that we have considered two layby models. He was concerned about the width of sidewalk for the simple layby and that it might not be wide enough from an AODA perspective. He felt that the centre island plan met the requirements and would be preferred.

Mayor Williams enquired about cost. Would the second option be within the allocated budget for the new transfer point? John Lackey admitted that neither model has been costed yet but feels that the budget should be enough to cover the construction.

Todd Taylor felt it imperative that we share the plans with OSAT and Access Orangeville.

**Motion: That Staff proceed to present Option 2 to County Staff and to share it with all Town Committees for their information. Any impacted fruit trees to be replaced or moved to a suitable location at the discretion of OSAT.**

**Moved by Todd Taylor      Carried**



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**Information Item**

**Subject:** Transit Transfer Station  
**Department:** Infrastructure Services  
**Division:** Transportation & Development  
**Report #:** PW-2018-39  
**Meeting Date:** August 13, 2018

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Sustainable Infrastructure  
**Objective:** Plan for Growth

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**Recommendations**

**For the information of Council.**

**Background**

The acquisition of 30' low floor buses has rendered the current Fourth Street transfer location as functionally problematic. As well the current location is not centrally located which translates into route scheduling inefficiencies. Staff and the Orangeville Transit Committee (the Committee) sought to find a suitable transfer alternative and upon a review of several locations decided upon the Edelbrock Centre at 30 Centre Street as a suitable transfer station.

The Edelbrock Centre offers many positive features which results in a more efficient route structure. The proposed transfer point would have been located on County of Dufferin property connecting Centre Street with Dawson Road.

On March 5, 2018 Orangeville Council received report PW-2018-08 and provided approval in principle for the proposed transfer point on Edelbrock Centre property. Staff were directed to seek the County of Dufferin's approval as well. The option was presented to the County's Dufferin Community Services Committee (DCSC) where the Committee rejected the proposal. The DCSC felt the dedicated route from Centre Street to Dawson Road, dissected the Edelbrock Property and severely restricted the County's ability to develop the lands in the future. The proposal was also tabled at County Council on May 10, 2018 and a motion of deferral was passed.

**Analysis**

Subsequent to the County's decisions and deferral on the option to construct a transfer terminal and a roadway through the Edelbrock Centre lands, the Committee met to



review alternative transfer terminal locations suggested by staff. The new preferred site for the transfer station is on Centre Street adjacent to the Edelbrock Centre, given its central location. Two layby options along Centre Street were developed for consideration and were presented to the Committee on July 10, 2018. The Committee supported staff's recommendation to construct a layby along Centre Street south of the railway tracks with a central island to fully facilitate bus routing in a two-way directional manner (Attachment A).

While the proposal encroaches beyond the Centre Street right-of-way and onto the County of Dufferin, Edelbrock Centre lands, the encroachment was not deemed restrictive to further development at the Edelbrock Centre. Staff undertook informal discussions with County Public Works Staff to seek their input and acceptance prior to making formal submissions to Council and again to the County of Dufferin. To date no response has been received by Staff from the County's Public Works Department.

The Committee also suggested that comments be sought from several Town Committee's on the layby option. Upon receiving comments from the County, and assuming they are positive, Staff will make the appropriate circulation to the various committees.

Staff is also aware of the Notice of Motion, seeking to have Staff investigate the existing Fire Hall on Dawson Road as a transfer terminal location. As highlighted above our current terminal on Fourth Street has operational and safety concerns. Given there is uncertainty as to when the Fire Hall would become available, and that we have an immediate need to find a transfer terminal to address current issues, it is imperative that the selection and construction of a new terminal be considered now. The option of using the current Fire Hall property for a transit transfer station may be reconsidered if and when the site becomes available.

### Financial Impact

There is no financial impact from this Report.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Prepared by  
R. John Lackey, P. Eng.,  
Manager, Transportation & Development

### Attachments:

1. Attachment A – Centre Street Transfer Terminal Island Layby Option



**Council Minutes****August 13, 2018****Transit Transfer Station (PW-2018-39)****Orangeville Transit Committee Minutes, July 10, 2018****Moved by Councillor Garisto****Seconded by Mayor Williams****That Report PW-2018-39 be received;****And that the minutes of the meeting of the Transit Committee held on July 10, 2018, be received;****And, recognizing that the Orangeville Transit Committee has reviewed and endorsed the layby Option, Attachment A, that Staff be directed to work with the County of Dufferin to seek approval of the layby option as set out in the report and as shown as Attachment A.**

Councillor Garisto	Yes
Deputy Mayor Maycock	Yes
Mayor Williams	Yes
Councillor Wilson	No
Councillor Bradley	No
Councillor Campbell	Yes
Councillor Kidd	No

**Carried.**

except DCS meeting minutes Aug 23 2018<sup>28</sup>



**COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE MINUTES**  
**Thursday, August 23, 2018 at 4:30 p.m.**

The Committee met at 4:30 p.m. in the Sutton Room, 55 Zina Street, Orangeville

**Members Present:**

Councillor Laura Ryan (Chair)  
Warden Paul Mills  
Councillor Geoff Dunlop  
Councillor Earl Hawkins

**Members Absent:**

Councillor Ken Bennington (prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator of Dufferin Oaks  
Michelle Dunne, Deputy Clerk

Chair Ryan called the meeting to order at 4:30 p.m.

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**COMMUNITY SERVICES**

1. **COMMUNITY SERVICES/DUFFERIN OAKS – August 23, 2018 – ITEM #1**  
**Orangeville Transit Transfer Terminal – Edelbrock Centre**

Not  
Adopted By  
Council

A report from the Director of Community Services and the Director of Public Works/County Engineer, dated August 23, 2018, to inform Council of a revised proposal from the Town of Orangeville to construct a transit transfer terminal at the County's Edelbrock Centre property and to seek authorization to work with Town staff towards a final approved plan.



**Moved by Councillor Hawkins, seconded by Warden Mills**

**THAT the report of the Director Community Services and Director Public Works/County Engineer titled Orangeville Transit Terminal – Edelbrock Centre, dated August 23, 2018, be received;**

**AND THAT the layby Option for the Orangeville Transit Transfer Station, Attachment A, presented by the Town of Orangeville, be approved;**

**AND THAT staff be directed to work with Town of Orangeville staff to develop an agreement detailing the responsibilities for construction, maintenance and future improvements.**

**-Carried-**

**2. COMMUNITY SERVICES/DUFFERIN OAKS – August 23, 2018 – ITEM #2  
Quarterly Community Services Activity Report**

A report from the Director of Community Services, dated August 23, 2018, to provide Council with the quarterly info-graphics that summarizes work being undertaken by the Community Services Housing, Ontario Works and Children's Services Divisions.

**Moved by Councillor Dunlop, seconded by Warden Mills**

**THAT the report of the Director of Community Services, dated August 23, 2018, titled Quarterly Community Services Activity Report, be received.**

**-Carried-**

**3. COMMUNITY SERVICES/DUFFERIN OAKS – August 23, 2018 – ITEM #3  
Dufferin County 2018 Point-In-Time Homelessness Count**

A report from the Director of Community Services, dated August 23, 2018, to provide Council with the full results of the Homeless Enumeration Exercise conducted in Dufferin County.

**Moved by Warden Mills , seconded by Councillor Hawkins**

**THAT the report of the Director of Community Services, titled Dufferin County 2018 Point-in-Time Homeless Count, dated August 23, 2018, be received.**

**-Carried-**



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**Report**

**Subject:** Transit Transfer Station – Next Steps  
**Department:** Infrastructure Services  
**Division:** Transportation & Development  
**Report #:** PW-2018-41  
**Meeting Date:** September 10, 2018

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Sustainable Infrastructure  
**Objective:** Plan for Growth

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**Recommendations**

That report PW-2018-41, Transit Transfer Station – Next Steps, be received;

And that Council direct Staff to engage an engineering consultant to design and prepare construction plans for the recommended transit transfer layby station at the Edelbrock Centre on Centre Street;

And that Staff be directed to work with and seek approval from the County of Dufferin staff to finalize the proposed transit terminal including an agreement detailing the responsibilities for construction and maintenance all subject to County Council's approval of the Community Services/Dufferin Oaks Committee's recommendations as set out in their Committee meeting of August 23, 2018;

And that Staff be directed to undertake a public tender call to procure the services of a contractor to complete the layby construction is 2018;

**Background**

The Orangeville Transit Optimization Study (the Study) was endorsed by Council in September 2016 (PW-2016-44). One of the recommendations of the Study was to address and enhance adherence to bus scheduling. Accordingly, the Study identified the need for a new centralized transfer terminal. Council approved the design and

construction of a new transfer station and allocated \$200,000 in the 2017 Capital Budget for the station. Several transit station locations have been reviewed.

At its meeting on August 13, 2018, Council received report PW-2018-39 and endorsed a layby along the west side of Centre Street south of the railway tracks with a central island to fully facilitate bus routing in a two-way directional manner (Attachment A), and directed staff to work with the County of Dufferin to seek approval of the layby option.

### **Analysis**

On August 23, 2018, a report prepared jointly by the County's Community Services and Public Works Departments was presented to their Community Services/Dufferin Oaks Committee (the Committee). The Committee received the report and approved the two-way directional layby option presented. They further recommended that County Staff be directed to work with the Town of Orangeville to finalize details of the proposed transit transfer station.

Therefore, Staff is seeking Council's approve to continue working with the County to finalize the layby design, prepare tenders and proceed with the construction of the transfer station. As noted capital funds have been allocated for this work. Staff believe there is sufficient time to design the transfer terminal, tender and construct the layby this year.

At its meeting on July 16, 2018, Council received report CAO-2018-05 and passed a by-law to temporarily provide the Corporation of the Town of Orangeville (in the person of the CAO) with the ability to conduct certain business during what is referred to as the lame duck period. This delegated authority includes the ability to authorize procurements of goods and services. In order to proceed with the design and construction of the transit transfer terminal in 2018, it will be necessary to utilizes this temporary authority to award the design and construction work.

Staff is also aware of the Notice of Motion later in this agenda, seeking to direct to Staff investigate the idea of making Centre Street one way to facilitate the construction of a transit transfer terminal. Staff wish to highlight that in considering the potential to make Centre Street one way, a Class Environmental Assessment (EA) would be required. The EA analysis would examine the impacts on adjacent streets, traffic patterns etc. Funds for the EA would need to be included in deliberations for the 2019 Capital Budget. Given that budget approval would likely be in earlier 2019 the results of the analysis and completion of the EA would most likely delay the construction of a new transfer terminal until 2020.

**Financial Impact**

The 2017 capital budget included an allowance for the transit transfer terminal. Therefore, no financial impact associated with the recommendations of this report is anticipated.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Prepared by  
R. John Lackey, P. Eng.,  
Manager, Transportation & Development

**Attachments:**

1. Attachment A- Transit Terminal Concept Plan





**Transit Transfer Station – Next Steps (PW-2018-41)**

Mark Whitcombe supported the need for a public transit system, but voiced concern about the location of the bus transfer station so close to the community garden and food bank garden, and lack of consultation with those groups.

Moved by Councillor Garisto  
Seconded by Mayor Williams

That report PW-2018-41, Transit Transfer Station – Next Steps, be received;

And that Council direct Staff to engage an engineering consultant to design and prepare construction plans for the recommended transit transfer layby station at the Edelbrock Centre on Centre Street;

And that Staff be directed to work with and seek approval from the County of Dufferin staff to finalize the proposed transit terminal including an agreement detailing the responsibilities for construction and maintenance all subject to County Council's approval of the Community Services/Dufferin Oaks Committee's recommendations as set out in their Committee meeting of August 23, 2018;

And that Staff be directed to undertake a public tender call to procure the services of a contractor to complete the layby construction in 2018.

Defeated.  
3 Voting in Favour  
3 Voting in Opposition  
(Councillor Bradley, Campbell and Wilson)  
Deputy Mayor Maycock absent.

1. **APPROVAL OF THE AGENDA**

**Moved by Councillor McGhee, seconded by Councillor Ryan**

**THAT the Agenda and any Addendum distributed for the September 13, 2018 meeting of Council, as amended, be approved.**

-Carried-

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Bennington arrived (7:03 p.m.)

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Aultman, seconded by Councillor Dunlop**

**THAT the minutes of the regular meeting of Council of July 12, 2018 and the special meeting of Council of July 25, 2018, be adopted.**

-Carried-

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

4. **Delegation & Proclamation: Orangeville Food Bank, Hunger Awareness Month – September 2018**

Warden Mills proclaimed September 2018 as Hunger Awareness Month in the County of Dufferin. Ms. Heather Hayes, Orangeville Food Bank, accepted the proclamation provided an update to Council regarding the year end statistics for the Orangeville Food Bank.

Councillor White asked that Item #6.2 - Community Services Committee Minutes – August 23, 2018, Item #1 Orangeville Transit Transfer Terminal – Edelbrock Centre, be brought forward.

5. **Moved by Councillor White, seconded by Councillor Ryan**

**THAT Item #6.2 - Community Services Committee Minutes – August 23, 2018, Item #1 Orangeville Transit Transfer Terminal – Edelbrock Centre:**

*THAT the report of the Director Community Services and Director Public Works/County Engineer titled Orangeville Transit Terminal – Edelbrock Centre, dated August 23, 2018, be received;*

*AND THAT the layby Option for the Orangeville Transit Transfer Station, Attachment A, presented by the Town of Orangeville, be approved;*

*AND THAT staff be directed to work with Town of Orangeville staff to develop an agreement detailing the responsibilities for construction, maintenance and future improvements.*

be tabled.

-Carried-

**6. PUBLIC QUESTION PERIOD**

Mr. Nick Garisto, Orangeville resident, thanked staff from Public Works for the working being conducted on B Line (County Road 23).

Mr. Garisto asked for clarification on the motion regarding the bus transfer station and if it was being postponed. The Warden confirmed that the motion regarding the bus transfer station was tabled.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

**7. General Government Services Minutes – August 23, 2018**

Chair McGhee asked that Item #2 Council Policy Update be amended to remove Policy # 4-2-3 Civic Rural Addressing from the list of policies to be repealed.

**Moved by Councillor Maycock, seconded by Councillor Soloman**

**THAT the minutes of the General Government Services meeting held on August 23, 2018, and the recommendations set out, as amended, be adopted.**

-Carried-

**8. GENERAL GOVERNMENT SERVICES – August 23, 2018 – ITEM #1  
2019 Tax Ratios Review**

THAT the Report, 2019 Tax Ratios Review, from the Treasurer, dated August 23, 2018, be received;

AND THAT the tax ratio information be circulated to local municipalities, the Dufferin Federation of Agriculture and Dufferin Board of Trade for comment.

**9. GENERAL GOVERNMENT SERVICES – August 23, 2018 – ITEM #2  
Council Policy Update**

THAT the report from the Director of Corporate Services/Clerk, dated August 23, 2018, with respect to Council policy updates be received;

AND THAT Policy 1-2-03 Notice of Provision Schedule A be amended as follows:

**Report**

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**Subject:** Transit Transfer Point

**Department:** Infrastructure Services

**Division:** Transportation & Development

**Report #:** IS-TD-2019-003

**Meeting Date:** February 11, 2019

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Sustainable Infrastructure

**Objective:** Plan for Growth

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**Recommendations**

**That report IS-TD-2019- 003, Transit Transfer Point, be received;**

**And that the Clerk be directed to request that the County Clerk bring the Transit Transfer Terminal matter back to County Council for consideration.**

**Background**

The Orangeville Transit Optimization Study (the Study) was completed and presented to Council in 2016 (PW-2016-14). The Study reviewed the current operation of Orangeville Transit and presented a number of recommendations to improve and optimize the transit service. One of the recommendations included a centralized transit terminal to improve transfers and route travel times, thereby updating and modernizing the Town's transit system. Council endorsed this recommendation in September 2016 (PW-2016-44).

The issue of a centralized transit terminal has been investigated at great lengths by Staff & discussed with the Transit Committee. After several options were evaluated and ultimately rejected, Council approved the option of locating a new transit terminal in a lay-by on Centre Street abutting the Edelbrock Centre (Attachment No.1). Further, Council directed staff to consult with the County of Dufferin as the new transit terminal at this location would encroach onto County property.



## Analysis

Orangeville Council's endorsement in principle to seek approval for a transfer terminal on Centre Street resulted in a presentation to the County's Community Services/Dufferin Oaks Committee (DCSC) in August of 2018. At that meeting, the DCSC Committee passed the following motion:

**That the report of the Director Community Services and Director Public Works/ County Engineer titled Orangeville Transit Terminal – Edelbrock Centre, dated August 23, 2018, be received;**

**And that the layby Option for the Orangeville Transit Transfer Station, Attachment A, presented by the Town of Orangeville, be approved;**

**And that staff be directed to work with the Town of Orangeville staff to develop an agreement detailing the responsibilities for construction, maintenance and future improvements.**

The DCSC report was presented to County Council at their meeting of September 13, 2018. County Council tabled the above motion. Staff have not taken any further action on this matter since the motion was tabled last September. Staff have however spoken with the County Clerk in regards to bringing this item back to County Council. The Clerk has noted that a request from a member of County Council (or from the Town Clerk) is necessary to bring this matter back before the County for discussion and approval. As the need for a new transfer terminal remains paramount, it is desirable that the layby terminal option on Centre Street be reconsidered by the County. Accordingly, the layby option on Centre Street needs to be placed on the County's next available council meeting, seeking their support and approval. This will allow Orangeville to proceed with the design and construction of the new transfer terminal. Orangeville's representatives on County Council are therefore requested to initiate this agenda item.

## Financial Impact

Recommendations from this report are to inform and to seek Council's approval to proceed with the initiatives of conducting discussions and obtaining approvals from the County of Dufferin regarding a new transfer terminal at the Edelbrock Centre located on Centre Street. The approved 2017 Capital Budget set aside funds of \$200,000 for the design and construction of the transfer point. Accordingly, there are no financial impacts associated with the recommendations of this report.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Prepared by  
R. John Lackey, P. Eng.,  
Manager, Transportation & Development

## Attachments:

1. Preliminary Transit Transfer Terminal Location Plan, Attachment A





## From Regular Council Meeting held on February 11, 2019

### Staff Reports

#### 12. Transit Transfer Point (IS-TD-2019-003)

Moved by Mayor Brown

Seconded by Councillor Taylor

That report IS –TD-2019-003, be received;

And that the Clerk be directed to request that the County Clerk bring the Transit Transfer Terminal matter back to County Council for consideration.

And that staff report to Council with further information about the impact on the community garden, including potential relocation of the community garden, before Town Council makes a final decision on the location and construction of the Transit Transfer Terminal.

**Carried.**

**6 Voting in Favour**

**1 Voting in Opposition**

**(Deputy Mayor Macintosh)**



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**Information Item**

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**Subject:** Transit Update Review

**Department:** Infrastructure Services

**Division:** Transportation & Development

**Report #:** IS-TD-2019-005

**Meeting Date:** March 18, 2019

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Municipal Services

**Objective:** Respectful of Cost and Impact to Community

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## **Recommendations**

**For the information of Council.**

## **Background**

At its Council Meeting of February 11, 2019, Council discussed the Transit Transfer Point and passed a motion to direct the Town Clerk to request the County of Dufferin re-table the Transit Transfer Terminal matter back to County Council for their consideration and approval. Several other related transit topics were discussed at the meeting. In addition to directing the transit transfer terminal matter back to the County, Council requested that Staff report on the impacts on the community garden and its potential relocation, prior to Council making its final decision on the location and construction of the transit terminal on Centre Street.

Staff understand that a further motion of transit is forthcoming to Council's meeting of March 18, 2019. This motion is recommending that Council strike a Transit Review Task Force that is to review a number of transit issues. The motion also directs staff to prepare Terms of Reference and to recommend membership for the Task Force.

The following report provides Council with background information on a number of transit matters.

## Analysis

In 2015, Orangeville Transit identified several structural concerns with the transit system. It was recognized that the aging vehicle fleet required replacement, urban growth resulted in only 66% of the urban area being within a reasonable distance to a transit route, ridership/capacity pressures, compromised timetables and an unreliable service to the public.

Accordingly in 2016, a Transit Optimization Study (the Study) was completed. The Study reviewed at that time the current operation of the transit system and presented a number of recommendations to improve and optimize the service. Council endorsed the recommendations in September of 2016 (PW-2016-44).

The recommendations set out were to be phased. Highlights of the recommendations are as follows:

- Proceed with a fleet replacement programme to include low floor conventional style buses
- Introduce extended weekly service hours
- Modify the existing fixed looped route structure by expanding to a fourth route and reversing one route to create a two-way service on the main arterials
- Relocate transfer terminal to enhance and ensure adherence to schedule and to improve the overall quality of the service.

In summary, a successful and ongoing implementation of the above recommendations has taken place, with the exception of the transit transfer terminal.

Currently all Orangeville Transit routes meet at a transfer point on Fourth Street, just north of Broadway. Buses stop on the east side of Fourth Street. The current transfer stop is equipped with a concrete pad waiting area, a glass shelter with a bench and passenger information signs. The area is paved which allows boarding for persons with accessibility issues and/or mobility devices. All passenger transfers are undertaken at this location and the existing three looped routes begin and end on Fourth Street.

To improve route frequency (20 minutes) and to reduce travel times it was recognized that a more central transfer station would best serve the transit system. A central transfer station on a major route would improve passenger transfers and allow for a terminal to be located in close proximity to a commercial destination area. Accordingly the Study investigated the potential to use the Westdale Mall area as a new terminal. The Consultants for the Study initiated discussions with the owners of the Westdale Mall to seek their approval in principle of a new transfer station, located on Broadway just east of Dawson Road. Staff also met on site with representatives from the Mall to gauge their interest in moving the Transit Transfer Station at this location. Initially the Mall owner's provided a favourable response to this concept. Unfortunately, the Westdale Mall owner's rejected the idea and Staff were left to seek out an alternative transfer site. The Optimization Study Update of July 2017 focused on alternative terminal sites. A final recommendation was for a terminal on Centre Street near the County of Dufferin's

social services building, the Edelbrock Centre. As directed by Council, this matter has been referred back to the County for their approval. It is anticipated that County Council will re-table the Transit Terminal issue at their March 14, 2019 meeting.

In terms of a comprehensive review of transit, the Study endorsed by Council in 2016 addressed many of the matters set out above. The terms of reference for the Study focused on the following:

- Evaluate the transit system in terms of its performance & operations;
- Identify key priorities amongst all user groups, including the pressures to connect the system beyond the current service boundaries;
- Identify improvements including but not limited to bus routes, vehicular equipment, hours of operation, costing & ridership tracking;
- Translate the identified improvements into a new transit service contract;
- System's ability to comply with all regulations and accessibility standards, and
- Determine the level of investment to sustain the required level of service, providing insight into alternative methods of funding.

The Study along with two complementary documents has been provided to Council for their review.

## Financial Impact

There is no financial impact with this report.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Prepared by:  
R. John Lackey, P. Eng.,  
Manager, Transportation and Development

### Attachments:

1. None



## Staff Reports

### Transit Update (IS-TD-2019-010)

Ms. Sylvia Bradley, founder of community garden voiced her objection to the proposed location of the Transit Transfer Station. Ms. Bradley requested that Council allow the new Transit Task Force the opportunity to review the situation and report back to council; to consider seeking out another location for the transit transfer station; convert buses to electric; that air quality testing be done extensively in various weather conditions and that Council not relocate the community garden.

Mr. Mark Whitcombe addressed Council to speak about the dangers of diesel exhaust and diesel particulate on gardens.

7. Moved by Councillor Peters  
Seconded by Councillor Andrews

**That report IS-TD-2019-010, dated May 13, 2019, regarding Transit Update be received;**

**And that Council direct Staff to Proceed with Task Force Implementation and to allow the Community Garden another growing season.**

**Carried.  
6 Voting in Favour  
1 voting in Opposition  
(Councillor Taylor)**



## Report

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**Subject:** Transit Update

**Department:** Infrastructure Services

**Division:** Transportation & Development

**Report #:** IS-TD-2019-010

**Meeting Date:** May 13, 2019

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### Orangeville Forward – Strategic Plan

**Priority Area:** Sustainable Infrastructure

**Objective:** Plan for Growth

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## Recommendations

That report IS-TD-2019-010, dated May 13, 2019, regarding Transit Update be received;

And That Council direct Staff in accordance with an implementation strategy option as presented within this Report.

## Background

At its meeting of February 11, 2019 Council received Report No. IS-TD-2019-003, Transit Transfer Point, and made the following motion:

“That the Clerk be directed to request that the County Clerk bring the Transit Terminal matter back to County Council for consideration;

And that staff report to Council with further information about the impact on the community garden, including potential relocation of the community garden, before Town Council makes a final decision on the location and construction of the Transit Transfer Terminal.”

As requested, the transit terminal matter was brought back to County Council. At their regular meeting of March 14, 2019, County Council received the report titled Orangeville

Transit Terminal and they further approved Transit Station layby option A, to be located at the Edelbrock Centre on Centre Street, subject to holding public consultation and developing an agreement detailing responsibilities, construction, maintenance and future improvements. Further to this, Staff have investigated the potential impacts on the community garden which is further detailed later in this report.

In addition to the above Council passed a motion at their meeting of March 18, 2019 to strike a Transit Review Task Force to conduct a comprehensive review of several transit related issues. Staff have been directed to report back to Council with Terms of Reference and membership makeup of that Task Force.

### **Analysis**

The purpose of this report is to seek direction from Council on whether to proceed with the implementation of the recommendations of the Transit Optimization Study (the Study) in general, and the design and construction of the transit transfer terminal in particular. Alternatively, the implementation of the Study (including the design and construction of the transit transfer terminal) could be put on hold pending the completion of the work of the Transit Task Force. To assist in determining a transit strategy for Staff, the following summarizes what has been and is currently being undertaken to improve and optimize the transit system.

In 2015, Orangeville Transit identified several structural concerns with the transit system. It was recognized that the aging vehicle fleet required replacement, urban growth resulted in only 66% of the urban area being within a reasonable distance to a transit route, ridership/capacity pressures compromised timetables, resulting in an unreliable service to the public.

Accordingly, in 2016, the Study was completed. The in-depth Study reviewed the current operation of the transit system and presented a number of recommendations to improve and optimize the service. Council endorsed the recommendations in September of 2016 (Report PW-2016-44).

Since Council's endorsement in 2016, Staff have been implementing the recommendations in a phased approach. Staff have also prepared several reports to keep Council informed of the implementations being made. Highlights of the recommendations are as follows:

- Proceed with a fleet replacement programme to include low floor conventional style buses. To date three new buses have been purchased with a fourth expected to be delivered in July of this year.
- Introduce extended weekly service hours. Since 2017, Orangeville Transit has run extended evening hours, which has shown a positive year over year increase in ridership.
- Modify the existing looped structure by expanding to a fourth route and reversing one route to create a two-way service on the main arterials. Staff

have undertaken pilot test routes to help investigate this recommendation and to assist in improving route timetables.

- Relocate the transit transfer terminal to enhance and ensure adherence to schedules and to improve the overall quality of the service. Considerable effort in locating a functional transfer terminal has taken place. The proposal to relocate the transfer terminal at the Edelbrock Centre, on Centre Street is intended to achieve this goal. The proposed location offers a "destination" location and central point to assist in balancing the current routes and as noted the proposed introduction of a fourth route. As previously noted, the County has approved the location of a new terminal on their lands at the Edelbrock Centre subject to developing an agreement and addressing any impacts to the existing community garden.

In summary, a successful and ongoing implementation of the above the Study's recommendations has taken place.

However, in consideration of the motion of March 18, 2019 in which a Transit Review Task Force was to be struck, Staff seeks Council's direction as to whether the previously endorsed recommendations from the Transit Optimization Study should proceed or should Staff suspend such activities and wait for results from the proposed Transit Task Force. As such Staff offer the following options for Council's consideration:

1. Proceed with Task Force Implementation Only – This option would have Staff discontinue implementing the Transit Optimization Study (2016) recommendations until such time as the Task Force undertook a comprehensive review and reported on the topics as set out in the March 18, 2019 motion. The most important of these would be the transit transfer terminal and implementation of a four route system. It is recognized that the construction of a new terminal is a key objective, one that would allow bus routes to be improved and expanded, translating into a more reliable and efficient service. By delaying the implementation of a new transfer station, route timetables will continue to be inefficient and the existing transfer terminal located at Fourth Street and Broadway will not function to full capacity.
2. Continue with Implementing the 2016 Optimization Study Recommendations – this option would have staff continue with the implementation strategy as set out in the 2016 Optimization Study setting aside the Transit Review Task Force and simply relying on the recommendations of the Study to address transit deficiencies. This approach would still require Staff to address the matters as set out in the County of Dufferin's motion of March 14, 2019 in considering the transfer terminal at the Edelbrock Centre. The transit terminal has taken significant time to resolve and as noted requires additional investigations prior to implementation. It is however, hoped that the Transfer Terminal can be designed, constructed and put into service in 2019.
3. Concurrently Implement the Optimization Study Recommendations with a Focused Task Force Investigation – this option would allow Staff to continue with implementing the recommendations as set out in the Optimization Study in the

short term, while the Task Force reviews that issues set out in Council's motion of March 18, 2019.

In contemplating the foregoing options, it is important to recognize that the Optimization Study has been a framework for addressing transit system deficiencies since 2016. The Study addressed several of the issues to be considered by the Transit Review Task Force. Accordingly, if Council proceeds with the Transit Review Task Force, the Terms of Reference for that work should have regard for the recommendations of the Transit Optimization Study.

#### Community Garden Review

In considering Council's request for additional information about the impacts on the community garden, staff recognize that there is the potential for the proposed transfer terminal to encroach, in close proximity on the existing garden. In addition, Staff are aware of the Orangeville Sustainability Action Team's (OSAT) concerns about the proposed terminal location and the affects on the community garden. As background, in October of 2012, the County of Dufferin and the Orangeville Sustainability Action Team (OSAT) signed a Memorandum of Understanding which set out terms and conditions for the establishment of a community garden on the property known as the Edelbrock Centre, 30 Centre Street. The proposed garden was to be a 50 ft. x 50 ft. plot with volunteers from OSAT accessing and maintaining the garden from April through to the end of the growing season in October. In giving consideration to potential impacts on the community garden, Infrastructure Services Staff collaborated with Community Services and the County. As a result of these discussions there are several alternatives that can be offered to address the concerns with the community garden. These include the following:

- Final engineering drawings have not been prepared for the proposed terminal. Accordingly, formalizing the detailed design in consultation with OSAT and the County is one approach to ensuring a compatible co-existence of the new terminal and community garden.
- Community Services has identified a number of alternative sites within the Town for establishing a community garden. Such locations include Every Kids Park on Lawrence Avenue and/or Fendley Park on Fendley Road. Community Services are prepared to work with OSAT and other community garden groups to establish these locations for community garden activities.

Other concerns expressed with the location of the Transfer Terminal on Centre Street have been air quality emissions from the vehicle fleet impacting the produce grown in the garden. Staff have reviewed this with our Study consultants, Dillon Consulting Limited, who have indicated that air quality is not an area for concern. Also, all Orangeville Transit buses are required to pass the Federal Transit Administrations (FTA) "Altoona Testing" requirements to ensure fuel economy and air emission performance standards are met. In addition to this, it is noted that bus idling policies could be implemented to mitigate this concern. Research by the U.S. Environmental



Protection Agency (EPA) along with others have shown that overall pollution levels do not impact urban gardening activities. In this regard we make reference to investigative articles by the Modern Farmer (2016) and Public Health England (2015) which discuss pollutants and the affect on urban gardening. With that said, it should be noted that staff are not experts in the subject area and no outside consultants were retained to conduct a detailed assessment. Again Staff are prepared to work with OSAT and community garden representatives to ensure a satisfactory solution can be reached.

### Financial Impact

Recommendations from this report are to inform and to seek Council's approval to continue with the Transit Optimization Study (2016) initiatives and to continue with discussions and obtaining approvals from the County of Dufferin regarding the new transfer terminal at the Edelbrock Centre located on Centre Street. The approved 2017 Capital Budget set aside funds of \$200,000 for the design and construction of the transfer point. Accordingly, there are no financial impacts associate with the recommendations of this report.

However, in terms of future financial impacts, Staff are pleased to report that the Transit Policy & Programs Group of the Ontario Ministry of Transportation has introduced a new funding programme for transit, Investing in Canada Infrastructure Program (ICIP). The ICIP replaces the Public Transportation Investment Fund (PTIF). The ICIP funding is allocated to transit systems based on their share of total transit ridership in Ontario as per the 2015 Canadian Urban Transit Association (CUTA) data. ICIP funding can be directed to new construction, rehabilitation or replacement of eligible transit infrastructure projects. The federal government contributes up to 40%, the Province contributes up to 33.3% with municipalities contributing up to 26.67%. Orangeville Transit is eligible for \$2,549,700 under this program over a 10 year period. Applications for this funding must be prepared and submitted by May 28, 2019. Accordingly, Staff will prepare and submit an application for the ICIP funding.

Respectfully submitted  
Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Prepared by  
R. John Lackey, P. Eng., Manager,  
Transportation & Development

#### Attachments:

1. None

## Bus Transfer Station

May 13, 2019

Intro – As you probably all know, I was one of the founders of the Community Garden, Orchard and Food Bank Garden and I am passionate about it. This is our 7<sup>th</sup> year of operation. I am very much in opposition to having the bus transfer station located adjacent to the garden and orchard.

Transit Task Force – established by this Council should be given the opportunity to review all transit related issues including the transfer station and report to council before any further work is done on any of the initiatives in the consultants report including the purchase of the 4<sup>th</sup> bus.

Another transfer location – the consultants report recommended a Broadway location just west of First St. which was not provided to the previous council as an option. I would like to see council pursue that location as a far more superior option vs. the Edelbrock site and any other options ie the train station and the fire station.

Electric buses – we all know that the current fleet of buses is a big problem. They appear to be off the road more than on the road. Can council consider cutting their losses, get rid of the diesel pollution emitting buses and trade them in for electric buses. That would solve so many issues.

If the Edelbrock location is to be considered, then:

Air testing – must be done with 4 idling buses for 5-10 minutes every half hour under varying conditions, east/west wind, still day, rainy day. The particulate matter is not good and even if the test shows its in the safe zone should we post a sign that says “Its ok to have these diesel fumes and particulate matter on you and your fruit and vegetables – we’ve tested it and its ok.” Can you imagine yourself working your plot when 4 buses appear and start spewing diesel exhaust over you and your garden? Perception matters as much as fact and it would be doubtful that any knowledgeable gardener would continue to produce their ‘organic’ vegetables for their families. A barrier the length of the garden and at

least 8 ft. tall would need to be installed to protect garden and gardeners ages infant to senior/senior.

As far as having faith in the test result, I doubt many people would. VW is a good example of that – they lied to the public for years covering up unacceptable emission rates and I would assume many others manufacturers may be in the same situation. No diesel fumes are the only safe diesel fumes.

Bees – Noise, vibration and fumes from the buses along with additional people activity will harm the bees. They will become stressed and possibly aggressive and will leave the garden. The particulate matter is not healthy for the bees and the hives would have to be moved. We need bees to pollinate the garden and orchard– no bees, no food. (Peter, Ont. Honey Creations)

Public Consultation – the Edelbrock location was presented to council with no public consultation whatsoever. OSAT was not even consulted. If council decides to pursue this, the community must be given an opportunity to provide input. The neighbours in that location were shocked to see this proposal.

Moving the garden – the garden and orchard were built on the backs of volunteers and donations with assistance from Parks and P. W. The central location is perfect near to apartments and multi residences and adjacent to the social services hub for Dufferin County – the target segment of our community. Now if it is inconvenient to have the garden and orchard there, who will pay to have it moved? I estimate it will cost approx.. \$30K to relocate it and don't expect volunteers to build it again for free like we did 7 years ago. It really is disrespectful to our volunteers and participants to pull the rug out. The other recommended locations are not ideal and will cost a lot of money to build.

Planning – the Edelbrock lands were available to the town when it was being donated by the Edelbrock family but Orangeville had no need for it. Now they do. The old police station had no value and was pretty much given away to the Door. Now it could have had value. The current Fire Station will probably have to be relocated – it has great value to the town for the transfer station. Long range planning is imperative and I hope the town continues to look farther down the road than current council terms so that we don't continue to get ourselves into situations like this.

My ask:

1. Do not proceed with any plans until the Transit Task Force has met and made recommendations to Council.
2. Consider a Broadway bus transfer location.
3. Consider changing to electric buses.
4. Conduct an on-site emission test in varying conditions.
5. Conduct a public consultation if the Centre St. location is pursued.
6. Don't relocate the garden. Relocate the bus transfer station.

Finally

This is an award winning garden – a jewel in our community. Please don't kill it.

Thank you.

Sylvia Bradley

24 Faulkner St.

Orangeville, Ont.

L9W 2G6

Town of Orangeville  
87 Broadway  
Orangeville, Ontario

**Meeting Minutes of the  
Orangeville Transit Task Force Committee  
held at 7:00 p.m., October 9, 2019**

**Members Present:**

Deputy Mayor Macintosh  
Councillor Todd Taylor, Chair  
Mayor Brown  
Mr. Ryan Booth (regrets)  
Mr. Robert Long (regrets)  
Mr. Patrick Neely  
Ms. Martina Rowley  
Mr. Iain Wilson (absent)  
Mr. Martin Woodhouse  
Mr. Brian Wormington, Vice-Chair

**Staff Present:**

Ms. T. Barry, Committee Administrator  
Mr. D. Jones, General Manager, Infrastructure Services (regrets)  
Mr. J. Lackey, Manager, Transportation/Development  
Ms. K. Landry, Town Clerk  
Ms. S. Pihel, Project Technologist

**1. Call to Order**

The meeting was called to order by Karen Landry, at 7:00 p.m.

Councillor Taylor requested the addition of Sylvia Bradley as a delegate.

**2. Election of Chair and Vice-Chair**

Karen Landry called for nominations for the position of Chair.

Deputy Mayor Macintosh nominated Councillor Taylor for Chair. Nomination accepted by Councillor Taylor. There were no further nominations and nominations were closed. Councillor Taylor was appointed as Chair.

Councillor Taylor called for nominations for the position of Vice-Chair.

Mayor Brown nominated Martin Woodhouse for Vice-Chair. Martin Woodhouse accepted. Martin Woodhouse was appointed as Vice-Chair.

## 2.1 Policy Committees of Council

Karen Landry reviewed the Policy Committee of Council which sets out the processes and rules with respect to the committee. Karen Landry handed out the policy and advised all members that there is a Code of Conduct to review and a declaration that must be signed off and asked that all forms be returned at the next scheduled meeting.

Karen Landry explained that if any members have items to be added to the agenda, that these items should be presented to Tracy Barry one week before the scheduled meeting. The agenda is circulated three days before the meeting.

Confidentiality – Karen Landry advised that the Town does not release any email addresses of its committee members and it is up to the member if they would like to share their contact information.

Chair Taylor asked the process with respect to requesting staff to do something without going through Town Council. Karen Landry advised that requests that require the dedication of corporate resources or funding require Council approval. Requests for routine information can be provided to the Committee.

## 3. Review of Orangeville Transit Task Force (OTTF) Terms of Reference

John Lackey reviewed the Terms of Reference and explained the mandate of the committee. John Lackey advised that meetings are to be held once a month, the second Wednesday of every month.

## 4. Orangeville Transit – Brief Overview

Sarah Pihel provided a brief overview of Orangeville transit (when it came into existence, the routes and the timing of the schedule). Currently there are three routes and some buses will divert the routes to meet the needs of seniors and those individuals with disabilities (seniors/individuals with disabilities are to call ahead to request a pick up). The Town also passed a motion to provide free passes to those students with special needs who are attending school (ODSS, Island Lake, Parkinson).

Sarah Pihel explained that one of the biggest issues with the system is that it is becoming increasingly unreliable with respect to delays. Many factors contributing to this include: increased traffic on Broadway (all buses eventually travel the same route down Broadway to the transfer station); reverting routes to assist with seniors and those individuals with disabilities; waiting for other transfer riders to arrive at transfer station; bus drivers assisting passengers.

The buses currently service a limited area and there are no routes servicing the area west of Riddell and east of Veterans' Way.



The Town of Orangeville hired a traffic/transit consultant who reviewed the Orangeville system and provided recommendations.

## 5. Orangeville Optimization Study – 2016

### Orangeville Transit Optimization Study - handout

John Lackey reviewed the Orangeville Transit Optimization Study handout that was circulated to the members of the committee. The purpose of the study was to evaluate the existing service provided; identify financially sustainable opportunities to optimize service, improve service quality and meet the demands of the growing population.

What they saw with the study – overcrowding in certain school routes; poor schedule adherence (should be 20 minute schedule, getting to 40 minutes and some buses have to miss loops); loops are long and unbalanced (do not have two-way service); transfer terminal is not central; only 66% of urban area is within walking distance of a transit route (75% plus coverage is ideal).

Top Five Improvements for transit customers – later service in evening (has been implemented); Sunday service; later on Saturdays; more direct routes; more reliable service.

Five Year Plan – relocate terminal to a centralized location. Westdale Mall (south side of Broadway between Dawson and Centre) was a suggested central location and the site was initially secured, but a year later, the owner reconsidered its interest in the matter. The 2016 study was based around the new terminal being at this site.

John Lackey advised that a potential terminal location needs to be central and a destination point.

Specialized Transit – the study looked into implementing specialized transit service (vehicle announcement, low floor and accessible steps). Also look into possible Wheel Trans service (door to door).

Phasing – this part of the study now irrelevant once the proposed terminal location was lost.

Vehicle Type – have 4 buses now (got rid of the cutaway buses as they were breaking down and not as comfortable). Three Vicinity buses and one Alexander Dennis, and these buses last longer (12-14 years).

## 6. Transit Optimization Study Update – 2017

John Lackey advised that this update looked at a new alternative terminal location. The report explained that it did not need to be a large place, just curbing where the buses

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could pull off the road to load/unload and then proceed. There were a few suggested locations presented in the Report, and the Centre Street location (Edelbrock Centre) was the most encouraging location. The location on Broadway was a proposal in front of the post office and Carters Law Firm; would take away 4 parking spaces on each side of the road. The BIA did not support this proposal.

Chair Taylor suggested that the members review the material that was provided (the links and handouts) and if there were any questions to call John Lackey or Sarah Pihel.

Martin Woodhouse asked John Lackey and Sarah Pihel what the "wish list" is. John Lackey advised that the terminal location is the most important and then re-routes from there. Sarah Pihel advised that the bus contract is with First Student and that the contract is up for renewal at the end of the year.

Patrick Neely asked if we hire our own drivers. Sarah Pihel advised that it is possible, but that First Student provides all of staff/training; the Town does not have enough dedicated staff.

Martina Rowley had questions with respect to the different proposed terminal locations. Again it was asked about re-visiting Westdale Mall. Martina Rowley also commented on the Railway Station and Diane Drive not being central locations and the Broadway location being a tight spot. Martina Rowley also raised the issue that the Centre Street location made no mention of the community garden that is presently there.

Mayor Brown spoke about the use of Uber and specialized transit (Wheel Trans). The Mayor spoke about Innisfil using Uber and subsidizing each ride by \$5.00. Chair Taylor suggested that information about Uber be presented at the next meeting.

Chair Taylor requested information regarding the BIA's decision to not support a transit terminal at this location be brought to the next meeting.

- 6.1 Sylvia Bradley was present to discuss the Centre Street terminal proposal and raised the issue of the community gardens and the bus terminal being 1 metre away from the gardens. Sylvia Bradley said that unless the buses are electric, the gardens would have to relocate due to the diesel emissions. Sylvia Bradley suggested that if the Town is getting a new fire station, then perhaps the current fire station might be a good location for the terminal. Sylvia Bradley suggested that the Broadway options be re-visited.

## 7. Next Steps

The following items were noted as items for the agenda for the next meeting:

1. Information surrounding the BIA's decision with respect to the terminal being located on Broadway outside of the post office to the south and Carters to the north;

2. Innisfil and Uber – focus on costing;
3. Seniors and Accessibility Committee to have a representative attend;
4. Westdale Mall location rejection – why was this location rejected;
5. Review proposed terminal locations in response to Sylvia Bradley's comments regarding the community garden;
6. Transit servicing Dufferin County.

## **8. Date of Next Meeting**

The next meeting is to be held on November 13, 2019 at 7:00 p.m.

## **9. Adjournment**

The meeting adjourned at 8:45 p.m.

Town of Orangeville  
87 Broadway  
Orangeville, Ontario

**Meeting Minutes of the  
Orangeville Transit Task Force Committee  
held at 7:00 p.m., November 19, 2019**

**Members Present:**

Councillor Todd Taylor, Chair  
Mr. Martin Woodhouse, Vice-Chair  
Deputy Mayor Macintosh  
Mr. Robert Long  
Mr. Patrick Neely  
Ms. Martina Rowley  
Mr. Brian Wormington

**Staff Present:**

Ms. T. Barry, Committee Administrator  
Mr. D. Jones, General Manager, Infrastructure Services  
Mr. J. Lackey, Manager, Transportation/Development  
Ms. S. Pihel, Project Technologist

**Absent:**

Mayor Sandy Brown (regrets)  
Ryan Booth  
Iain Wilson

**1. Call to Order**

The meeting was called to order by Chair Taylor at 7:00 p.m.

**2. Disclosures**

None.

**3. Review of October 9, 2019 Minutes**

Noted that Mr. Brian Wormington was incorrectly named as Vice-Chair in the "Members Present" section. Minutes to be changed to reflect Mr. Martin Woodhouse as the Vice-Chair.

4. **Orangeville Transit – Future of Orangeville Transit/Next Steps**

Mr. John Lackey advised that he spoke to the BIA (Alison Shield) through an email on October 26, 2017. BIA was opposed to the terminal on Broadway due to the loss of 12 parking spaces.

Innisfil and Uber – focus on costing to be discussed under Item #5 of November 19, 2019 Agenda.

Mr. John Lackey advised he spoke to Lisa Post with respect to the Seniors and Accessibility Committee regarding a program in Brampton. No discussion was undertaken in regard to this matter. No action taken on this issue.

Mr. John Lackey advised that he reached out to the owner of Westdale Mall, but has not received a response, and does not expect to receive a response.

Recommendation made by Robert Long to advise Council any issues for transit servicing the County of Dufferin are beyond the scope of the Committee. Committee agreed with this recommendation.

***Proposed Transit Terminal Evaluations***

Hydro location at Dawson and Hillside Drive was removed from the list of proposed locations. Site is considered too small, does not offer expansion capabilities, unavailable for a number of years, is located at a very busy intersection and is not a destination location.

Railway Station was removed from the list of proposed locations. Train Station is not a destination location and not central. Routes would continue to be unbalanced.

Westdale Mall was removed from the list of proposed locations. Owner not willing to participate in potential terminal location in front of their property.

Armstrong Street – Ms. Sarah Pihel to see if there is any previous information on this location and report back at next meeting.

Edelbrock Centre/Centre Street – to remain on the proposed location list. Continue to review this option.

Broadway between John and First Street - recommendation was made to get information on this location from staff (feasibility). Staff to provide previously prepared layout plan and comments from consultant

Broadway outside of Sylvia Jones' old office – recommendation was made to get information on this location from staff and to receive a sketch of the proposed terminal location.

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**5. Innisfil Transit – the Uber Experience**

Ms. Sarah Pihel to provide report from Innisfil to committee members.

Mr. Andy McIntosh made a motion to not pursue Uber as a commuting option.

Mr. Patrick Neely seconded.

Motion passed.

**6. New Business**

6.1 Chair Taylor read the attached recommendation regarding the licensing of taxis in the Town of Orangeville from the November 4, 2019 Town Council meeting.

Vice-Chair Woodhouse made a Motion to pass the recommendation. Motion passed.  
No further action required.

**7. Date of Next Meeting**

The next meeting is to be held on December 18, 2019 at 7:00 p.m., Council Chambers.

**8. Adjournment**

The meeting adjourned at 9:00 p.m.



Town of Orangeville  
87 Broadway  
Orangeville, Ontario

The Corporation of the Town of Orangeville  
Council Chambers  
87 Broadway, Orangeville, Ontario

**Minutes of a meeting of the  
Orangeville Transit Task Force Committee  
Held on January 6, 2020, 7:00 p.m.**

**Members Present:**

Councillor Todd Taylor, Chair  
Mr. Martin Woodhouse, Vice-Chair  
Deputy Mayor Macintosh  
Mr. Robert Long  
Mr. Patrick Neely  
Ms. Martina Rowley  
Mr. Brian Wormington  
Mr. Iain Wilson

**Guests:**

Councillor Debbie Sherwood  
Alison Scheel from BIA

**Staff Present:**

Ms. T. Barry, Committee Administrator  
Mr. D. Jones, General Manager, Infrastructure Services  
Mr. J. Lackey, Manager, Transportation/Development  
Ms. S. Pihel, Project Technologist

**Absent:**

Ryan Booth

**1. Call to Order**

The Chair called the meeting to order at 7:00 p.m.

**2. Disclosures of Pecuniary Interest**

None.

**3. Adoption of Minutes of Previous Committee Meeting**

Recommendation Number 6

Moved by Deputy Mayor Macintosh

That the minutes of the following meeting are hereby approved:

November 19, 2019

**Carried**

**4. Presentations - Transit Terminal Evaluation**

Mr. John Lackey presented the sketches and layout plans of the proposed transit terminal locations and reviewed each location.

4.1 Armstrong Street Location – this location would eliminate the entrance that the public uses to access the parking lot from Armstrong Street and there are utility issues due to the hydro line located there.

4.2 Broadway (approximately 240 Broadway) – this would eliminate approximately 10 parking spaces on south side of Broadway and there are numerous driveway entrances in this area.

Jan. 6, 2020

4.3 Broadway (John Street to First Street) – Buses would travel in two directions and we would be looking at an area large enough for 6 buses (account for expansion). Ten to twelve parking spaces would be lost at this location and there may be challenges for patrons wishing to transfer.

4.4 Centre Street - This location would provide a four bus lay by with slip off lane. The buses would all travel in one direction. This location is central from the route perspective.

4.5 Ms. Martina Rowley spoke on behalf of the Sustainability Committee and the Orangeville Food Bank and said that Centre Street location would be a public relations nightmare and that they are not in favour of this location. Currently the Orangeville Food Bank has 500-700 users per month and this number is unlikely to decrease.

**5. Reports and Items for Discussion**

5.1 Discussion with respect to the Armstrong location. Mr. Bob Long made a comment that the buses would only be able to travel on one side. Deputy Mayor Macintosh said there could be an issue turning onto Wellington. Ms. Alison Scheel from the BIA asked how many parking spaces would be lost at this location. Mr. Jones advised that at least 10 would be lost and the parking lot would have to be reconfigured.

Chair Taylor asked if this location should be kept as a potential transfer stop location; Motion carried to remove this transit terminal location as an option.

5.2 Discussion with respect to the Broadway location (approximately 240 Broadway). Mr. Bob Long stated that the buses would only be located on the south side of Broadway. Ms. Scheel from BIA stated that they would be travelling in the same direction and that visibility is an issue.

Chair Taylor asked if this location should be kept as a possibility; Motion carried to remove this transit terminal location as an option.

5.3 Discussion with respect to Broadway (John Street to First Street). Discussion regarding who would be against locating the terminal in this location. Suggested that most businesses would probably like this option, although it would be busy for the buses to get around (there is now affixed to the buses a "must yield for buses" sign).

Mr. Doug Jones addressed a previous comment about patrons crossing the road and not having enough time. He stated that the issue isn't that there is enough time, the issue is that people just aren't crossing quickly enough.

Chair Taylor asked the Special Interest groups in attendance for their concerns:

Ms. Martina Rowley (Sustainability Committee) commented that it is "environmental happy" (sustainability), not in a green space and that this location makes the most sense.

Ms. Scheel from the BIA said that this location would be a huge hit to businesses and said that parking at the end is strained as is. She stated that businesses may have concerns over buses idling outside. Ms. Scheel also asked if there are any studies with respect to if a bus transfer is located in a specific area will people be shopping/dining before transferring. Staff noted that they are unaware of any such studies.

Discussion regarding the potential cost of locating transfer station at this location. Advised that the cost would be minimal as it would most likely only include line markings, signage and shelters.

Councillor Debbie Sherwood suggested that some of the committee members attend a BIA meeting to present locations.

Decision delayed on whether or not to leave this location as an option following committee members attending BIA meeting.

5.4 Discussion with respect to the Centre Street location. There was a discussion regarding the gardens and relocation of the existing fruit trees. Ms. Rowley advised that the soil further to the west of the existing garden is poorer quality and not ideal for the planting of trees. Based on his past experience, Mr. Patrick Neely noted that the

64  
existing small fruit trees could be easily transplanted and with enhancements during re-planting, successful relocation could be expected.

Suggestion that some of the committee members attend a Sustainability Committee meeting before making a decision on this proposed transit location.

## 6. Other Business

6.1 Deputy Mayor Macintosh brought forward the transit terminal at the train station (previously discussed and taken off potential location list). Mr. Doug Jones said that this location is not central (not a destination location), it is located at the south end of town, not enough room for the buses. Routes would continue to be unbalanced.

6.2 The idea of a transfer terminal, located at the current Fire Station on Dawson Road was raised. Mr. Doug Jones advised there is no decision on the current Fire Station being relocated and/or a new station to be built, therefore it is still being used and could be for the next several years (four years). The Transit Terminal is an immediate need. Mr. Jones felt the Task Force cannot wait that length of time for a transfer station. It is also not a central destination location.

6.3 Vice Chair Woodhouse suggested that the Orangeville Seniors Centre, located on Bythia Street could be a potential location if the back of the parking lot was opened up onto Gifford Street. Staff indicated that the reconstruction of Gifford Street had just been completed. Gifford Street has a very narrow right of way.

Chair Taylor asked the committee if in favour of instructing the Town staff to look into this option. Request was denied.

6.4 Deferred any action on Broadway location (John Street to First Street) until Chair Taylor, Vice Chair Woodhouse and Mr. Brian Wormington attend the January 15, 2020 BIA meeting at 7:00 a.m. at Town Hall.

Ms. Scheel asked about the ridership numbers (how many transfer). Ms. Pihel said she would send this information to the BIA. Chair Taylor suggested that the BIA send any questions to committee prior to BIA meeting.

6.5 Deferred any action on Centre Street location until Deputy Mayor Andy Macintosh and Vice Chair Woodhouse to meet with Sustainability Committee on January 7, 2020.

6.6 Chair Taylor made a motion to defer any recommendations to Council until consultation with committee at next meeting (after committee members attended BIA and Sustainability Orangeville). Motion passed.

6.7 Deputy Mayor Macintosh commented that seniors complained to him about the fact that it is a yellow school bus that drives by their retirement residence, therefore they aren't using the transit system. He inquired as to when the four buses will be all up and

running. Staff advised that during maintenance we use First Student buses. Discussion as to whether the Task Force should discuss a three or four bus system, and if the Task Force should discuss Sunday service and hours of service. Went over what the Task Force was set up for, and the outstanding items for the Task Force were advertising and Wheel Trans.

**7. Date of Next Meeting**

The next meeting is to be held on Wednesday, February 12, 2020 at 7:00 p.m., Council Chambers.

**8. Adjournment**

The meeting adjourned at 9:05 p.m.

Town of Orangeville  
87 Broadway  
Orangeville, Ontario

The Corporation of the Town of Orangeville  
Council Chambers  
87 Broadway, Orangeville, Ontario

**Minutes of a meeting of the  
Orangeville Transit Task Force Committee  
Held on February 12, 2020, 7:00 p.m.**

**Members Present:**

Councillor Todd Taylor, Chair  
Mr. Martin Woodhouse, Vice-Chair  
Mayor Brown  
Deputy Mayor, Macintosh  
Mr. Robert Long  
Mr. Patrick Neely  
Ms. Martina Rowley  
Mr. Brian Wormington  
Mr. Iain Wilson

**Guests:**

Alison Scheel from BIA  
Councillor Grant Peters from  
Sustainable Orangeville

**Staff Present:**

Ms. T. Barry, Committee Administrator  
Mr. D. Jones, General Manager, Infrastructure Services  
Mr. J. Lackey, Manager, Transportation/Development  
Ms. S. Pihel, Project Technologist

**Absent:**

Ryan Booth

**1. Call to Order**

The Chair called the meeting to order at 7:05 p.m.

**2. Disclosures of Pecuniary Interest**

None.



### 3. Adoption of Minutes of Previous Committee Meeting

Recommendation Number 7

Moved by Robert Long

That the minutes of the following meeting are hereby approved:

January 6, 2020

Carried

### 4. Presentations

4.1 Chair Taylor and Brian Wormington attended the January 15, 2020 BIA meeting to discuss the proposal of the bus terminal being located on Broadway. Chair Taylor commented that the BIA has significant concerns with respect to parking. Chair Taylor then turned the discussion over to Alison Scheel from BIA to provide comments from the January 15, 2020 meeting.

Ms. Alison Scheel stated that the BIA did not have an opportunity to discuss their decision on the Broadway location. Ms. Scheel indicated that the BIA would have an opportunity to discuss the proposed location after the BIA meeting scheduled for February 19, 2020. Ms. Scheel did advise that there were some on the board in favour of the proposed location and others not due to the loss of 11 parking spaces at a very busy location. Ms. Scheel mentioned that it costs approximately \$17,000.00 for one parking space (in a lot, not on a road), and it would be difficult to find space to replace the lost spaces that are proposed.

4.2 Deputy Mayor Macintosh attended the January 7, 2020 Sustainable Orangeville meeting to discuss the proposal of the bus terminal being located at Centre Street. Deputy Mayor Macintosh said that the meeting went well and said that the committee does not want the location to be at Centre, but if it was located there certain conditions would have to be met (for example, access to road and water).

Chair Taylor then turned the discussion over to Councillor Peters (as Chair of Sustainable Orangeville) to provide comments from the January 7, 2020 meeting.

Councillor Peters said they want transit implemented, but in order to avoid negative interaction, there would be expenses and a relocation of the garden to consider. Councillor Peters stated that the committee does not want the garden compromised so a new location would have to be provided, which would be a minimum requirement that the Committee would demand. Councillor Peters said that the committee is opposed to the Centre Street location, and a different location is preferred.

Moved by Ms Martina Rowley:

**The committee to recommend to Council the Broadway location (John Street to First Street) for the proposed transfer station.**

**Carried**

## **5. Reports and Items for Discussion**

5.1 Discussion with respect to the four-bus system. The key recommendation in having a four-bus system is to shorten the routes which translates to shorter times and shorter service.

Recommendation Number 9

Moved by Vice-Chair Martin Woodhouse:

**To recommend the four-bus system to Council.**

**Carried**

5.2 Discussion with respect to advertising on the Town buses. Currently have some advertising, but the contract is expiring soon.

Recommendation Number 10

Moved by Mr. Brian Wormington:

**To recommend maximizing the entire area on the buses and expand the amount of space for advertising including advertising in shelters and internally and externally on the buses. Use contractor to administer with a set fee coming back to the Town of Orangeville.**

**Carried**

5.3 Discussion with respect to staggering the bus routes.

Moved by Vice-Chair Martin Woodhouse:

**To recommend the idea of staggered bus system and ask Council to ask staff to prepare and report in conjunction with consultant.**

**Denied**

Recommendation Number 11

Moved by Deputy Mayor Macintosh:

**Not to stagger the bus routes.**

**Carried**

**5.4 Discussion with respect to Wheel Trans**

**Recommendation Number 12**

Moved by Mr. Brian Wormington:

**To recommend that Council look into the feasibility of purchasing our own accessible bus or contracting out and the possibility of partnering with Dufferin County.**

**Carried**

**6. Other Business**

**6.1 Ms. Sarah Pihel discussed an on line "app" which would provide access to bus location and arrival times. Currently the Town buses have GPS installed.**

**Recommendation Number 13**

Moved by Vice-Chair Martin Woodhouse:

**To recommend to Council that digital screens with bus arrival/departure times be placed in shelters and in key locations as a pilot project.**

**Carried**

**7. Date of Next Meeting**

The next meeting is to be held on Wednesday, March 4, 2020 at 6:00 p.m., (location to be determined) to review draft Report to Council.

**8. Adjournment**

The meeting adjourned at 9:05 p.m.

**NOTICE OF MOTION GIVEN AT PREVIOUS MEETING**  
**Transit Update Review (IS-TD-2019-005)**

23. Moved by Councillor Taylor  
Seconded by Councillor Post

**That report IS-TD-2019-005 – Transit Update Review, be received.**

**Carried Unanimously.**

**Report**

**Subject:** Orangeville Transit Task Force Recommendations

**Department:** Infrastructure Services

**Division:** Transportation and Development

**Report #:** IS-TD-2020-007

**Meeting Date:** March 23, 2020

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**Orangeville Forward – Strategic Plan**

**Priority Area:** Sustainable Infrastructure

**Objective:** Provide Systems That Keep People Moving

**Sustainable Neighbourhood Action Plan**

**Theme:** Transportation System

**Strategy:** Promote More Sustainable & Efficient Transportation Systems

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**Recommendations**

That report IS-TD-2020-007, regarding the Orangeville Transit Task Force recommendations to Council, be received;

And that Council direct Staff to implement the recommendations of the Orangeville Transit Task Force as set out in Report IS-TD-2020-007.

**Background and Analysis**

The Orangeville Transit Task Force (OTTF) was formed by resolution of Council at the March 18, 2019 Council meeting. The OTTF was mandated to review and make recommendations to Council regarding transit options for the Town of Orangeville by March 2020. A review of transit was to include such items as transfer station, routes, advertising, service options, potential inter-municipal transportation, UBER, taxi by-law, WheelTrans, Metrolinx and other ride sharing options. The OTTF was comprised of representation from Council and the community. The OTTF's first meeting was in October of 2019.

The Town hired a consultant to prepare the Town of Orangeville Transit Optimization Study (2016) and a subsequent update (2017) prepared by Dillon Consulting (the Study); Council directed staff to implement the recommendations of the Study. These recommendations included purchasing a fleet of 30' low floor buses, which has been done. The Study also recommended having a centrally located transfer point to allow for a four-route system in order to increase route efficiency. Several locations have been considered by Council over the last several years; however, no transfer point has been approved to date. Until a new centrally located transfer point is approved, improvement to, and growth of, the transit system will not move forward.

Attachment No. 1 to this report is the Terms of Reference for the OTTF. The following table provides background discussions and recommendations for each issue identified in the Terms of Reference.

Attachment No. 2 to this report is an excerpt from the Study evaluating possible transfer station locations.

No	Topic	Committee Review/Discussions	Recommendations
1	Transfer Station	<p>The Committee undertook to review several transfer terminal locations and discussed each one at length. The Committee did their due diligence by reviewing the Study with respect to optimizing and improving the transit system. The Study reviewed five possible transit terminal locations (Attachment No. 2). Additional locations were also considered by the Committee. Ultimately the Committee agreed with the Study's recommendation that the best location by far is the downtown location on Broadway between First Street and John Street. No other viable locations were identified that satisfy the needs of the entire community.</p> <p>The Committee supported the Broadway location given the fact the terminal is in close proximity to downtown destinations, has a compatible land use, there are no physical constraints, the terminal can be implemented easily, has a larger ridership catchment and is cost effective to implement. While there are many</p>	OTTF recommends that the transfer station be located on Broadway between First Street and John Street.



		positives, the OTTF did recognize the loss of Broadway parking is a negative impact.	
2	Routes	The Study recommended that a four-route system be implemented to balance the current fixed routes, thus creating shorter route times and a stable more efficient system.	OTTF recommends that Orangeville transit go to a four-route system
3	Bus Advertising	Corporate Services recently presented Report CPS-COM-2020-001 to Council. The resolution by Council from this Report was to increase advertising rates.	OTTF recommends maximizing advertising revenue by advertising in shelters and internally and externally on buses. The space available for advertising on the exterior of buses should be maximized, and not limited to the three locations currently used.
4(a)	Service Options	The Study addressed Sunday services. Sunday services were found not to be a user priority and not justified based on ridership.	OTTF recommended no Sunday transit services or operation.
4(b)		In the past, Orangeville Transit has introduced additional bus services for secondary school students, added stops/shelters to better service seniors and to make inter-connections with other transit service providers, i.e. GO-Metrolinx.	No further action or recommendations were put forth by OTTF on this issue.
5	Potential Inter-Municipal Transportation	Committee discussed expanding transit service to the County of Dufferin.	OTTF is of the opinion that transit servicing for the County of Dufferin is beyond the

			scope of the Committee.
6	Ride-sharing Services, i.e. UBER, Lyft etc.	OTTF discussed a number of ride sharing options. Based on the fact that Orangeville Transit is currently well established, the uncertainty in the ability and availability of ridesharing services to meet the needs of Orangeville Transit's cliental, the Committee did not pursue a ride-sharing option. OTTF also reviewed other jurisdictions who have considered ridesharing services. While these were found to be successful, cost saving measures have had to be implemented to sustain the system and to control costs.	OTTF recommended that ride-sharing options not be pursued.
7	Taxi By-law	In November of 2019, Council passed a motion and referred the matter of taxi licencing to the By-law Division. The resolution directed Staff to review this matter and report back to Council in 2020.	OTTF recommended no further action on the taxi service issues.
8	WheelTrans Service	The Committee recognized the importance of providing specialized transit services to those who were unable to access normal transit stops. Similarly, the Transit Optimization Study identified the need to implementing a WheelTrans type service.	OTTF recommends that Council look into the feasibility of purchasing its own accessible bus or contracting out and the possibility of partnering with Dufferin County.

In addition to the items identified in the Terms of Reference, OTTF also recommends that the installation of digital screens with bus arrival and departure times be placed in key locations be considered as a pilot project.

### Financial Impact

The implementation of the recommendations put forth by the OTTF would result in expanding the Transit system to a four-route system that would extend into areas of Town that are not currently serviced. Additional buses would be required, and operating costs would increase as a result of the change to a four-route system. It is also anticipated that these changes would increase ridership and revenue.

Respectfully submitted

Prepared by

Councillor Todd Taylor  
Chair, Orangeville Transit Task Force

R. John Lackey, P. Eng.,  
Manager, Transportation &  
Development

**Attachments:**

1. Orangeville Transit Task Force, Terms of Reference
2. Town of Orangeville Transit Optimization Study Update (2017) – Dillon Consulting, pages 9 and 10

The Mayor read out the correspondence from Patrick Neely, member of the Transit Task Force, in opposition of the downtown location.

Resolution 2020-141

Moved by Councillor Taylor

Seconded by Deputy Mayor Macintosh

That the transfer station be located on Broadway between First Street and John Street;

Carried.

(Mayor Brown and Councillor Sherwood voted in opposition)

Resolution 2020-142

Moved by Councillor Peters

Seconded by Councillor Andrews

That report IS-TD-2020-007, regarding the Orangeville Transit Task Force recommendations to Council, be received; and

That Orangeville Transit go to a four-route system; and

That advertising revenue be maximized by advertising in shelters and internally and externally on buses. The space available for advertising on the exterior of buses should be maximized and not limited to the three locations currently used; and

That there be no Sunday transit services or operation; and

That ride-sharing options not be pursued; and

That no further action be taken by the Transit Task Force on the taxi service issues; and

That staff look into the feasibility of purchasing its own accessible bus or contracting out and exploring the possibility of partnering with Dufferin County

Carried Unanimously.

Resolution 2020-140

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That Report IS-TD-2020-009, Transit Operation & Maintenance Review be received.

Carried Unanimously.

