

Subject: 2021 Council Meeting Schedule

Department: Corporate Services

Division: Clerk's

Report #: CPS-CL-2020-024

Meeting Date: September 28, 2020

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes
Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices

Recommendations

That Council adopt the 2021 Council Meeting Schedule, attached as Appendix "A" to report CPS-CL-2020-024.

Background and Analysis

In accordance with Procedure By-Law 064-2017, the annual schedule of Council meetings must be established by a resolution of Council.

1. Statutory Holiday and Conference Dates

The Council Meeting Schedule is set taking into consideration the 2021 Statutory Holidays and the various annual conferences that Council members may attend, including:

- Ontario Goods Road Association (February 21–24)
- Federation of Canadian Municipalities (June 3-6 or June 10 -13)
- Association of Municipalities of Ontario (August 15–18)

2. Council Meetings

Council meetings will take place on Mondays twice per month commencing at 7:00 p.m., with the exception of the months of February, July, August, October and December when there will only be one Council meeting per month to accommodate Statutory Public Holidays, Public Meetings, Budget Meetings and the various conference dates listed above.

3. Budget Meetings

The Budget meetings for the 2021 Budget have been set as follows:

- December 7, 2020
- December 15, 2020
- December 17, 2020
- January 18, 2021
- February 1, 2021

The Budget meetings for the 2022 Budget have been set as follows:

- October 25, 2021
- November 1, 2021
- November 29, 2021
- December 6, 2021

4. Public Meetings

Council, at its July 13, 2020 Council meeting passed Resolution 2020-243 part of which states that public meetings be held on a separate date and time from Council meetings. Accordingly, 9 Public Meeting dates have been set throughout the year. This provides Council members and the public advance notice for any potential public meetings required under legislation or at the request of Council. If there is no need for a Public Meeting, Council will be advised by staff and the website will also be updated. All Public Meetings will commence at 7:00 p.m.

Financial Impact

None

Respectfully submitted

Reviewed by

Andrea McKinney
General Manager, Corporate Services

Karen Landry
Town Clerk, Corporate Services

Prepared by

Tracy Macdonald
Assistant Clerk, Corporate Services

Attachment 2021 Council Schedule