



**Minutes of a Committee of Adjustment Meeting  
Electronic Participation**

**September 1, 2021, 6:00 p.m.  
Chair and Secretary-Treasurer Participating Remotely  
The Corporation of the Town of Orangeville**

Members Present: Hiedi Murray, Chair  
Jason Bertrand  
Rita Baldassara  
Scott Wilson

Regrets: Alan Howe

Staff Present: L. Russell, Senior Planner  
C. Khan, Secretary-Treasurer

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**1. Call to Order**

The meeting was called to order at 6:00 p.m.

**2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Adoption of Minutes of Previous Meeting**

**Recommendation: 2021-023**

Moved by Scott Wilson

That the minutes of the following meeting be approved:

2021-08-04 Committee of Adjustment

**Carried**

**4. Statutory Public Hearing**

**4.1 File No. A-13/21 - 108 Burbank Crescent**

The Chair asked if anyone wished to speak in favour of the application. The applicant Kerri Greenwood was in attendance and noted no comments.

The Chair asked if anyone wished to speak in opposition of the application. Christopher Cox of 74 Karen Court noted objection with respect to a gravel driveway where there are sidewalks as the gravel spills onto sidewalks, impacts snow ploughing in the winter.

L. Russell, Senior Planner confirmed that the material to be used for the driveway widening was not gravel, rather that it would be clear stone, which does not get disturbed like gravel.

The Chair further noted that the use of clear stone is not restricted in the Town.

Christopher Cox noted that other properties on the street have clear stone and it makes a mess. The Chair advised that Mr. Cox could make a request to Council regarding restricting the use of clear stone. C. Khan, Secretary Treasurer further advised that Mr. Cox can contact the by-law division with respect to any property standards issues they may have concerns about.

The Chair asked if any members had any questions. Mr. Bertrand asked staff why the extra driveway portion would not be paved. L. Russell, Senior Planner advised that the extended portion of the driveway would need to be a hard surface but that it is not a requirement to pave it. Further, that the recommendation provided in the report was made by the Town's Risk Management Officer to use a permeable material to as to permit for permeability of water.

Ms. Baldassara inquired as to how the three parking spaces would be situated. L. Russell, Senior Planner advised that two spots would be in tandem and the third one beside on the driveway and further noted that the applicants are allowed to widen the driveway to what they are asking for.

**Recommendation: 2021-024**

Moved by Scott Wilson

That the following reports and memos be received:

- Planning Report – A13-21 – 108 Burbank Crescent
- Report from WSP on behalf of County of Dufferin, dated August 23, 2021

And that the Minor Variance Application (File No. A13-21) to reduce the minimum required width of one of the parking spaces from 2.6 metres x 5.5 metres to 2.5 metres x 5.5 metres to accommodate the three parking spaces required for two dwelling units, be approved.

Yes (3): Hiedi Murray, Rita Baldassara, and Scott Wilson

No (1): Jason Bertrand

**Carried (3 to 1)**

**4.1.1 Planning Report – A13-21 – 108 Burbank Crescent**

**4.1.2 A Report from WSP on behalf of the County of Dufferin, dated August 23, 2021**

**4.2 File No. A-14/21 - 393 Jay Crescent**

The Chair asked if anyone wished to speak in favour of the application. The applicant Harveer Sandhu was in attendance and noted no comments.

The asked if anyone wished to speak in opposition of the application. No comments were made.

The Chair asked if any of the members had any questions. Ms. Baldassara advised the members that she completed a site visit and noted that this application is to approve the existing condition.

**Recommendation: 2021-025**

Moved by Scott Wilson

That the following reports and memos be received:

- Planning Report – A14-21 – 393 Jay Crescent
- Report from WSP on behalf of the County of Dufferin, dated August 23, 2021

And that the Minor Variance Application (File No. A14-21) to permit steps to encroach into the garage by 0.5 metres, and to increase the maximum driveway width from 4.0 metres to 5.4 metres, to accommodate the three parking spaces required for two dwelling units, be approved, subject to the following condition:

1. That a maximum 5.0 metre-wide portion of the driveway, matching the exterior extent of the garage, be paved, and the additional driveway width be constructed of a different hard-surface permeable material, such as patio stones or permeable pavers.

**Carried**

**4.2.1 Planning Report – A14-21 – 393 Jay Crescent**

**4.2.2 A Report from WSP on behalf of the County of Dufferin, dated August 23, 2021**

**5. Items for Discussion**

**5.1 2022 Committee of Adjustment Meeting Calendar**

**Recommendation: 2021-026**

Moved by Jason Bertrand

That the 2022 Committee of Adjustment Meeting Calendar be received and adopted.

**Carried**

**6. Correspondence**

**7. New Business**

Mr. Bertrand advised that there have not yet been any OP Steering Committee meetings but that he will report back on any updates at the next meeting.

**8. Date of Next Meeting**

**9. Adjournment**

The meeting was adjourned at 6:26 p.m.