

Subject: Historical Photos Donation to Museum of Dufferin

Department: Corporate Services

Division: Clerks

Meeting Date: 2021-10-21

Recommendations

That the photographs and artefacts specified be donated to the Museum of Dufferin's Town of Orangeville Municipal Collection.

- It is further recommended that damaged images are destroyed according to Retention By-law 2012-104.
- That duplicate images of Town Council members be digitized and filed electronically for ease of reference.

Background and Analysis

According to Heritage Orangeville Terms of Reference, section 10, Heritage Orangeville will accomplish its mandate by:

liaising between Town and the Dufferin County Museum and Archives and other heritage organizations, as desirable to implement the objectives and mandate of Heritage Orangeville.

The Clerks Department is responsible for maintaining historical artefacts and material belonging to the Town. Material deemed to be for permanent retention is transferred to the Museum of Dufferin.

There are two collections that the Town donates material to, Town of Orangeville Municipal Collection and the general collection. The municipal collection is not available online, apart from a selection of tax assessments. Donations to the general museum collection transfers ownership of material to the Museum of Dufferin and would prevent the Town from reclaiming.

The Clerks Department wishes to donate photographs depicting previous Town Council members and buildings, as well as framed photography and letters, to the Museum of Dufferin. Please see attachment 1 for samples of the proposed donation material. We seek direction from the Committee as to the preferred collection.

Duplicates and moldy and musty material are not accepted, and therefore will require alternate storage or destruction.

Strategic Alignment

Orangeville Forward – Strategic Plan

Priority Area: Community Stewardship

Objective: Maintain and Protect our Built and Natural Heritage

Sustainable Neighbourhood Action Plan

Theme: N/A

Strategy: N/A

Notice Provisions

None.

Financial Impact

None.

Respectfully submitted

Alix Graham
Records Coordinator, Corporate Services

Attachment(s): 1. samplePhotos