



**Subject: 2022 Council Meeting Schedule**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2021-056**

**Meeting Date: 2021-09-13**

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### **Recommendations**

**That report CPS-2021-056, 2022 Council Meeting Schedule be received;**

**And that Council adopt the 2021 Council Meeting Schedule amendments as outlined in report CPS-2021-056;**

**And that Council adopt the 2022 Council Meeting Schedule as outlined in report CPS-2021-056.**

### **Background and Analysis**

In accordance with Procedure By-Law 064-2017, the annual schedule of Council meetings must be established by a resolution of Council.

#### **1. Statutory Holiday and Conference Dates**

The Council Meeting Schedule is set taking into consideration the 2022 Statutory Holidays and the various annual conferences that Council members may attend, including:

- Ontario Good Roads Association (February 27 – March 2)
- Federation of Canadian Municipalities (June 2 - 5)
- Association of Municipalities of Ontario (August 14-17)

#### **2. Council Meetings**

Council meetings will take place on Mondays twice per month commencing at 7:00 p.m., with the exception of the months of July, August, November and December when there will only be one Council meeting per month to accommodate various Statutory Public Holidays, Public Meetings, Budget Meetings and the various

conference dates listed above. There are no Council meetings scheduled in the month of October to facilitate the running of the election.

### 3. Budget Meetings

The Budget meetings for the 2022 Budget were set in the 2021 Council Calendar for:

- October 25, 2021
- November 1, 2021
- November 29, 2021
- December 6, 2021

The Budget meetings for the 2022 Budget are being changed to:

- November 29, 2021
- December 13, 2021
- December 14, 2021
- January 17, 2022, if required

As a result of the changes to the 2022 Budget dates referenced above the 2021 Council Calendar will be changed to reflect:

- October 25, 2021 no meeting scheduled
- November 1, 2021 Public Meeting (if required)
- November 29, 2021 Budget Council Meeting
- December 6, 2021 Council Meeting
- December 13, 2021 Budget Council Meeting
- December 14, 2021 Budget Council Meeting

The Budget meetings for the 2023 Budget have been set as follows:

- December 5, 2022
- January 16, 2023
- January 17, 2023
- January 30, 2023, if needed

### 4. Public Meetings

Council, at its July 13, 2020 Council meeting passed Resolution 2020-243 part of which states that public meetings be held on a separate date and time from Council meetings. Accordingly, 5 Public Meeting dates have been set throughout the year. This provides Council members and the public advance notice for any potential public meetings required under legislation or at the request of Council. If there is no need for a Public Meeting, Council will be advised by staff and the website will also be updated. Typically, all Public Meetings will commence at 7:00 p.m.

## 5. Inaugural Meeting

The Inaugural Meeting of Council for the 2022-2026 Term of Council has been set as follows:

- November 21, 2022.

## 6. Council-Elect Training

Council-Elect Training for the 2022-2026 Term of Council has been set as follows:

- November 23, 2022
- November 24, 2022
- November 25, 2022

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

### Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices

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## Notice Provisions

Not applicable.

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## Financial Impact

None.

Respectfully submitted

Reviewed by

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Town Clerk, Corporate Services

Prepared by

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Assistant Clerk, Corporate Services

**Attachment(s):**    1. 2021 Council Calendar, revised  
                             2. 2022 Council Calendar