



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

April 28, 2021, 5:00 p.m.

Members Present: Councillor G. Peters, (remote)
Councillor L. Post, (remote)
S. Bergant, (remote)
B. MacDonald, (remote)
S. Marks, (remote)
P. Neely, (remote)
B. Rea, (remote)

Staff Present: D. Vatanen, (remote)
D. Fraser, CEO, (remote)
K. Carson, Collection and Systems Librarian, (remote)

1. Call to Order

Chair, B. Rea called the fully virtual meeting to order at 5:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

Recommendation: 2021-009

Moved by P. Neely

Seconded by S. Marks

That the minutes of the February 24, 2021 meeting be approved.

Carried

4. Presentations

None.

5. Information Items

Recommendation: 2021-010

Moved by Councillor Peters

Seconded by B. MacDonald

That the five information items be received.

1. CEO Report

2. Incident Report

3. Library Service Index

4. Reflections of 2020

5. Letter to Sylvia Jones, Solicitor General

Carried

6. Staff Reports

6.1 Report #21-03 Review of the policy governing planning

Recommendation: 2021-011

Moved by Councillor Post

Seconded by S. Bergant

That report #21-03 dated April 28, 2021 with respect to a review of the policy governing planning, be received;

And that the planning policy dated April 28, 2021 attached to this report as Appendix A, be approved.

Carried

6.2 Report #21-04 Review of the policies regarding Health & Safety, Violence & Harassment Prevention

Recommendation: 2021-012

Moved by P. Neely

Seconded by S. Marks

That report #21-04, dated April 28, 2021 with respect to a review of the Health & Safety, Violence & Harassment Prevention policies, be received;

And that the following policies, as attached to the report, be adopted:

Health and Safety Policy Statement

Violence in the Workplace Prevention Policy

Harassment in the Workplace Prevention Policy

Carried

7. Correspondence

7.1 Memorandum to Canadian Federation of Library Associations from IMPACT Public Affairs

Recommendation: 2021-013

Moved by Councillor Peters

Seconded by S. Marks

That the correspondence be received.

Carried

8. New Business

8.1 Shelley Bergant to update board on SOLS Workshop - Human Rights Based Approach

S. Bergant provided the board with an update on the SOLS virtual workshop (Human Rights Based Approach) she attended on April 01, 2021.

S. Bergant continues to represent Orangeville appointed by the board on February 27, 2019 at the OLS Board Assembly for libraries serving communities with a population between 20,000 and 39,999. Ms. Bergant's willingness to run for the elected position to be the representative of that Assembly to serve on the province wide Ontario Library Services Board was supported by the board.

8.2 Notice of motion

In accordance with Section 15 of the Library's Procedure By-law, notice is hereby provided that the following motion will be presented at the May 26 meeting of the Orangeville Public Library Board.

That Report # 21-XX, dated May 26, 2021 with respect to a review of the Procedure By-law, be received;

And that the Procedure By-law dated May 27, 2020 be repealed;

And that the Procedure By-law dated May 26, 2021 attached to the report as Appendix A be adopted.

9. Date of Next Meeting

The next meeting is scheduled for May 26, 2021.

10. Adjournment

The meeting adjourned at 6:02 p.m.

Darla Fraser, CEO

Bill Rea, Board Chair