



Appendix A: Terms of Reference Template

Men's Homelessness Terms of Reference

Date Approved by Council: **May 31, 2021**

Sunset Date: Will dissolve upon final reporting to Council

Mandate:

To advise and explore options and approach various stakeholders to research the issue homelessness with the goal of resolving any men's emergency shelter issue in Orangeville.

Goals/Objectives:

The goals and objectives are to:

Phase I

- Review needs assessment currently underway through University of Guelph
- Meet with County Staff to review current status of men's homelessness in Orangeville and Dufferin County

Phase II

- Evaluate completed needs assessment and formulate recommendations regarding next steps
- Report to Council on the results of the needs assessment and recommendations regarding next steps including any funding requirements

The Committee may also invite representatives from social service agencies and other organizations that have subject matter expertise to share information about resources, identify service needs and provide feedback to the Committee.

Reporting to Council:

The Committee will report to Council through the distribution of minutes as well as the submission of report(s) which will identify any funding requirements to support the completion of its objectives.

Enabling Legislation, By-Law or Staff Report:

Council passed resolution 2021-167 to establish a committee to explore options and approach various stakeholders on Men's Homelessness and the establishment of Men's Emergency Shelter in Orangeville.

Committee Composition:

The Committee shall consist of nine (9) members comprised of:

- 3 Members of Council including the Mayor
- 6 citizens who reside in, work or volunteer in the Town of Orangeville

Skills Requested

Individuals with service sector experience in housing and outreach, emergency shelter, drop-ins, mental health, addictions, legal and youth or who experience/have experienced homelessness or are directly impacted by homelessness.

Administration Section

Department Linkage: CAO's Office

Staff Support: Executive Assistant to the Mayor and CAO

Meeting Frequency: Monthly or at the call of the Chair