



Orangeville OPP Detachment Board 2025 Annual Report To Town Council

Under ss.68(1)(f) of the Community Safety Policing Act, 2019 (CSPA), most of which came into force on April 1, 2024, and [Board Policy D3\(r\)](#), the Board is required to provide an annual report to Orangeville Town Council regarding the policing provided in our community by the Dufferin Detachment of the OPP.

This report is composed of two parts:

1. **Part 1** - local initiatives that the Board has prioritized in consultation with the Detachment Commander, including, for example, budgeting and community engagement activities of the Board, Crime Information described in [Board Policy D3\(n\)](#) not included in Part 2 and any additional information Town Council has requested be included in the report, including:

- the latest Board Action Registers (open and closed) showing Board projects and status; and
- the latest Board General Service Standards Workplan ([Board Policy D3\(t\)](#)).

The Board also notes the recent release of the 2025-2028 Dufferin County Community Safety and Well-Being Plan by Dufferin County Council under CSPA s.254. Council has received a copy of this document directly from the County.

Part 1 information is included in this Report as Appendix "A", as at June 30, 2025.

2. **Part 2** - an operational portion which includes provincial and local information on policing provided by the Ministry, the OPP and the Detachment Commander consisting of (see [Board Policy D3\(p\)](#) / [Board Policy D3\(r\)](#)):
 - the most recent (2023-2025) Strategic Plan issued by the Minister under CSPA s.61. We understand that the 2026-2029 Strategic Plan is under development and will be published in 2026;
 - the most recent (2023-2025) Dufferin Detachment Local Action Plan prepared by the Detachment Commander in consultation with the Board under CSPA s.70, plus 2023-2025 Board input. We understand that the 2026-2029 Dufferin Detachment Local Action Plan will be developed in 2026 based on the 2026-2029 Strategic Plan through the prescribed consultation process under CSPA s.70;
 - the 2024 annual Progress Report prepared by the Dufferin Detachment of the OPP and released on June 17, 2025 relative to the 2023- 2025 Local Action Plan¹. Note: The previous 2022 Progress Report was provided to Council in our 2024 Annual Report. On October 6, 2024, the Board was advised by the Detachment Commander that the OPP Strategy Management Section had decided "to forgo 2023 Progress Reporting in light of the release of the CSPA on April 1, 2024";
 - the OPP Commissioner's 2023 Annual Report and media release issued on November 1, 2024 under CSPA s.58 in alignment with the 2023-2025 Strategic Plan. We understand that the Commissioner's 2024 Annual Report under CSPA s.58 is expected to be released prior to June 30, 2025. This report is attached hereto, if available, and will otherwise be forwarded to Council on receipt;
 - the 2024-2027 Strategic Plan for Ontario's Inspectorate of Policing issued in 2025; and
 - the Inspector General's Annual Report to be submitted to the Minister by June 30, 2025 and posted on the internet under CSPA s.103. This report is attached hereto, if available, and will otherwise be forwarded to Council on receipt.

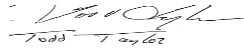
Part 2 documents are linked in this Report as Appendix "B", as at June 30, 2025.

To the extent the latest version required under the CSPA of any document referred to under Part 2 is not available by June 30th in any year, the Board will, nevertheless, prepare and submit the most recent available copy of such document with an explanation for the delay, a partial Annual Report to Town Council containing whatever Part 1 information is available, and an undertaking to forward any missing Part 2 information when received in final form.

Council may obtain any document referred to in this Report, which is not attached/hyperlinked, from the Board EA.

¹ In addition, the Detachment Commander's quarterly reports received by the Board at its meetings are provided to Council after each meeting.

Approved by the Board effective June 30, 2025



Todd Taylor

Todd Taylor – Chair



Ian McSweeney – Vice-Chair

Note: Should any links included in this report become broken in the future, please contact the Orangeville Detachment Board secretary to obtain a copy.

Appendix “A”
Part 1 Information

| TAB | ATTACHED DOCUMENTS |
|-----|--|
| 1. | Board Initiatives |
| 2. | Latest Board Action Registers (open and closed) showing Board projects and status. |
| 3. | Latest Board General Service Standards Workplan in the form attached to Board Policy D3(t) |

Appendix “A” – Tab 1 Board Initiatives

Board Governance Framework

Over the 12-month period ending November 2023 the Board was heavily engaged in revising its governance framework to reflect best practices and compliance with the *Police Services Act* and regulations (PSA). Effective April 1, 2024, the PSA was replaced by the *Community Safety and Policing Act, 2019* and related regulations (CSPA). In conjunction with the introduction of the CSPA O. Reg. 135/24 was introduced to consolidate the number of OPP detachment boards in the province. Under this consolidation the number of Dufferin County OPP detachment boards was reduced from eight to four, including the Orangeville board. Under O. Reg. 135/24 the Board's membership was increased from five to six with new members appointed and trained in Q2 2024 as follows:

- two Council members – Deputy Mayor Todd Taylor (Chair); Mayor Lisa Post
- three Council appointed community members – Ian McSweeney (Vice-Chair); Warren Maycock; Grant Armstrong
- one provincial appointed community member – Jacquelin Weatherbee

Since December 2023 the Board worked on revising its governance framework to reflect best practices and compliance with significant changes required under the CSPA effective April 1, 2024. This compliance was achieved and was ratified by Board approval on May 21, 2024. The Board's website has been updated to reflect CSPA compliance and to provide public transparency on Board composition and activities.

Review and revision of the Board's governance framework has been, and will continue to be, a priority to ensure the framework reflects both best practices and compliance. Since the Board's last Annual Report we have revised the framework in a number of ways including service standards improvements to increase efficiencies and compliance-related changes. Council members are encouraged to review the Board's governance framework and the overview memorandum in particular to better understand the Board's and Council's role in community policing.

Copies of the Board's governance framework documents, by-laws and policies are available to Council and to the public through Mary Lou Archer, the Board EA.

OPP Police Services for Orangeville

Effective October 1, 2020, the Board transitioned from a local police services board operating under PSA s.31 to an OPP police services board operating under PSA s.10. This transition occurred in conjunction with a decision by the Town of Orangeville Council to disband the local Orangeville Police Service and replace it with the OPP pursuant to an October 1, 2020, Agreement (term October 1, 2020 - December 30, 2023) for the Provision of Police Services under PSA s.4, 5 and 10 between the Ministry and the Town (the “OPP Agreement”). This OPP Agreement was replaced by an amended agreement effective December 30, 2023 - April 1, 2024. The CSPA governs the OPP policing arrangements in place for Orangeville thereafter. In this regard, under Part V, CSPA ss.67(1) there must be one or more OPP detachment boards in accordance with the regulations, for each OPP detachment that provides policing in a municipality.

CSPA s.64 provides that an OPP-policed municipality shall pay the Minister of Finance for policing, court security and other services (per CSPA s.65) provided by the Commissioner, in the amount and manner set out in the regulations.

O. Reg. 413/23 deals with the amount of OPP police service funding. Subject to s.5 and s.6 of the regulation, the amount a municipality must pay the Minister of Finance pursuant to CSPA ss.64(1) during a target year is the amount determined in accordance with the detailed steps set out in s.4 of the regulation.

Local Action Plan Consultations with Town Council ([Policy D3\(p\)](#) and [Policy D3\(r\)](#))

General

CSPA s.70 requires the Detachment Commander to prepare and adopt (and review/revise at least every four years or where there is an amendment to the Minister's s.61 Strategic Plan) a Local Action Plan for the provision of policing in the community. This Local Action Plan must be in accordance with any prescribed regulations and must address the topics set out in s.70 which include how adequate and effective policing will be provided in the community served by the detachment, in accordance with the needs and diversity of the community. The most recent Local Action Plan is the 2023-2025 Dufferin Detachment Local Action Plan based on the 2023-2025 Strategic Plan

Detachment Commander Performance Evaluation (2024-2025) ([Policy D3\(l\)](#))

Further to CSPA s.68(1)(d) and Board Policy D3(l), the Board is required to monitor the performance of the Detachment Commander and provide the OPP Regional Commander at least annually with a report substantially in the prescribed form. The Board's annual report shall be completed each year by March 31st and shall be transmitted to the OPP Regional Commander within 30 days following the report's adoption by the Board.

The 2024-2025 report was adopted by the Board at its June 17, 2025, meeting and will be forwarded to the OPP Regional Commander following review with the Detachment Commander.²

Consultations

Under CSPA ss.70(2) the Local Action Plan must provide an overview of the consultations that were conducted by the Detachment Commander under CSPA ss.70(3) below and state whether and, if applicable, how the needs and concerns regarding policing identified during the consultations have been addressed by the Local Action Plan. These consultations include Town Council, and the Board has provided detailed steps under the above policies to ensure Town Council is properly involved and its input received. The next round of Local Action Plan consultations will be initiated by the Detachment Commander in conjunction with the release by the Minister of the 2026-2029 Strategic Plan.

Community Awareness Initiative

The Board and the Orangeville OPP Detachment are committed to working with the community to promote safety and security for all residents of Orangeville and Dufferin County and our visitors. We believe that effective policing requires strong partnerships with community organizations, local businesses, and individual community members, and we are committed to building and maintaining these relationships. The Board, led by Mayor Post, will continue to develop enhanced community outreach strategies over the balance of 2025.

For more information see our posted letters to community partners on the Board website.

Grant Writing ([Policy D3\(v\)](#))

The Ministry provides grants, primarily to police services, in collaboration with community partners, in support of local and provincial community safety priorities. The Board collaborates with the Dufferin County OPP and local community partners to apply for grants that align with local community safety priorities. [Policy D3\(v\)](#) provides guidance to Board staff and members to ensure the efficient application process for appropriate grants and required follow-up reports and to establish, record and maintain the Board's institutional experience and process in relation to grant writing.

The Board supports mental health initiatives in Dufferin County through a number of initiatives, including through applications for the Community Safety and Policing Grant and the Mobile Crisis Response Team Grant, both of which provide funding for the Dufferin Mobile Response Team. This team has been very effective in reducing the number of apprehensions in favour of ensuring affected individuals receive the medical assistance they need.

The Board's Executive Assistant, Mary Lou Archer is the lead on all grant applications and does an excellent job.

Intimate Partner Violence and Gender- Based Violence as a Community Priority ([Policy D3\(w\)](#))

In support of the federal government's August 16, 2023 commitment to ending the gender-based violence (GBV) epidemic "in all its forms" and to "address any gaps in the Criminal Code to ensure a robust justice system response", Town Council joined Orangeville with a growing number of municipalities and regions by passing a resolution declaring GBV and intimate partner violence (IPV) to be an epidemic and demanding action from all levels of government.

In support of Council's leadership, and in recognition that the safety and well-being of the Orangeville community and its residents are of paramount importance, the Board passed a similar resolution in January 2024 and adopted [Policy D3\(w\)](#) which includes the following statements and guidelines:

- Intimate Partner Violence (IPV) and Gender-Based Violence (GBV) also known as domestic violence, pose a significant threat to the security and welfare of individuals within our community, involving any use of physical or sexual force, as well as emotional and psychological abuse in intimate relationships.
- The Board endorses the resolutions by both Orangeville Council and Dufferin County Council with regard to IPV and GBV.
- The Board recognizes IPV and GBV as significant concerns affecting the safety and welfare of Orangeville residents.
- The Board commits to prioritizing the prevention and response to IPV and GBV within the community.
- The Board will collaborate with relevant stakeholders, including local government, community organizations, and social support services, to ensure that the prevention and response to IPV and GBV is prioritized in the Community Safety and Well-Being Plan including specific action steps to address IPV/GBV.
- The Board will actively engage in public awareness campaigns and educational initiatives aimed at preventing IPV and GBV and promoting healthy relationships within the community in accordance with the CSPA.

² Note the performance evaluation was delayed this year due to the later than expected release of the prescribed form by the OPP.

Appendix “A” - Tab 2 Latest Board Action Registers Showing Board Projects and Status

| <u>Open Action Items</u> | | | | | | | |
|---|---|-------------|------------------------|------------------|------------------|-------------|-------------------------------------|
| Action | Key Deliverables | Board Lead | Subject Matter Experts | Initial Due Date | Revised Due Date | Status | Comments/Updates |
| Sharepoint | Update all material to old PSB Sharepoint | M Archer | | Jun 30, 2025 | | In Progress | |
| Prepare all Governance Documents for linking to our Website | All documents are being reviewed for accessibility and determining best source documents | M Archer | | Jul 30, 2025 | | In Progress | |
| Draft Council Report | Completion of Draft report to council, including presentation | I McSweeney | Board | 30-Jun-25 | | In Progress | |
| Complaints Policy | Updated policy for board review | I McSweeney | | 30-Jun-25 | | In Progress | Presentation to Board June 17, 2025 |
| Board Self-Evaluation | Creation of a Board Self-Evaluation process to incorporate feedback and opportunities for improvement | I McSweeney | | 1-Oct-25 | | | |
| Revise Policies | D3(t), D3(m), D3(l) and Gov memo | I McSweeney | | 17-Jun-25 | | In Progress | Presentation to Board June 17, 2025 |
| DC Performance Eval | Prepare evaluation based on new OPP form and Board input | T Taylor | | 30-Jun-25 | | In Progress | Presentation to Board June 17, 2025 |
| Revise Policy D3(v) | Update policy | M Archer | | 17-Jun-25 | | In Progress | Presentation to Board June 17, 2025 |
| Meet with Jordyn Lavecchia-Smith re Disposition of Board Records on SharePoint. | | M Archer | | 30-May-25 | | Complete | |

| | | | | | | | |
|------------------------|--|----------|--|-----------|--|-------------|--|
| OPS Records Management | Phase 2: Update and Complete Physical and Electronic Records Index | M Archer | | 11-Aug-25 | | In Progress | Phase 2 consists of a review of both the physical and electronic records index that is on SharePoint to ensure proper classifications and metadata is being inputted. The index may include: <ul style="list-style-type: none"> • File Name • TOMRMSCode • Retention • Format (Physical or Electronic) • Location (Vault at Town Hall, SharePoint) • If destroyed and when |
|------------------------|--|----------|--|-----------|--|-------------|--|

Closed Action Items

(Action Items will remain on Closed List for 12 months from Close Date)

| Action | Key Deliverables | Board Lead | Subject Matter Experts | Initial Due Date | Revised Due Date | Close Date | Status | Comments/Updates |
|----------------------|------------------------------|------------|------------------------|------------------|------------------|--------------|--------|------------------|
| CSP Grant 2025-2026 | Completion of Grant Requests | M. Archer | | Apr 30, 2025 | | Apr 30, 2025 | Closed | |
| YE Grant | Completion of Grant Requests | M. Archer | | 30-Apr-25 | | 30-Apr-25 | Closed | |
| YE Report MCRT | Completion of MCRT | M. Archer | | 8-May-25 | | 8-May-25 | Closed | |
| OPP Review of Grants | Review all grants with OPP | M. Archer | | 16-May-25 | | 16-May-25 | | |
| | | | | | | | | |

Appendix “A” - Tab 3 Latest Board General Service Standards Workplan in the form attached to [Board Policy D3\(t\)](#)

| Governance/Policy Subject | Monitor (M) Review/ Receive (R) | Q1 | Q1 | Q2 | Q3 | Q4 | | |
|--|---------------------------------------|--------------|------|-------------|---------|-----------|---|---|
| | | April-June | | July-Sept | Oct-Dec | Jan-Mar | | |
| | Prepare (P) Approve (A) | Meeting Date | | | | | | |
| | | May | June | Sept | Nov | TBD 2025+ | | |
| 1.0 Annual Board Governance Review | | | | | | | | |
| 1.1 Review Board Governance Memo, Policies and By-Laws | RA | | | | X | | | |
| 1.2 Review Board composition/appointments re any vacancies | M | | | | | X | | |
| 1.3 Board Chair/Vice-Chair elections | A | | | | | X | | |
| 1.4 Code of Conduct D3(c) | R | | | | | X | | |
| 1.5 Obtain OPP Equal Opportunity, Discrimination and Workplace Harassment policies D3(a) | MR | | | | | X | | |
| 1.6 Election Campaign/Political Activity D3(b) | MR B4 Election | | | | | | | |
| 2.0 Receive Reports/Directions | | | | | | | | |
| 2.1 s.9 Report to Minister by person conducting review (not the Board) on personal information collected under s.5 April 1/24-Mar 30/26 – posted on internet | MR | | | | | | | |
| 2.2 Annual Commissioner Report (s.58) – posted on internet | R | | | X June 30th | | | | |
| 2.3 Periodic DC Reports to Board as requested (ss.68(1)-(3)) | R | X | X | X | X | X | X | X |
| 2.4 s.103 Annual Report of Inspector General – posted on internet | R | | | X June 30th | | | | |
| 2.5 Annual Local Action Plan Progress Reports | MR | | | | | | | |
| 3.0 Any Complaints | | | | | | | | |
| 3.1 s.107(8) Minister Report to Inspector General re any s.107(6) complaint | MR | | | | | | | |
| 3.2 s.122 Any direction from Inspector General suspending member/any s.111-128 Inspection Reports to the Inspector General | MR | | | | | | | |
| 3.3 ss.107(7) Report re any ss.107(6) complaint | See 5.2 below | | | | | | | |
| 3.4 Receive any Part VII-X reports affecting Board | MR | | | | | | | |
| 4.0 Community Safety and Well-Being Plan | | | | | | | | |

| Governance/Policy Subject | Monitor (M) Review/ Receive (R) | Q1 | Q1 | Q2 | Q3 | Q4 | | |
|---|---------------------------------------|------------------------|------|-----------|-------------------------------|-----------|--|---|
| | | April-June | | July-Sept | Oct-Dec | Jan-Mar | | |
| | Prepare (P) Approve (A) | Meeting Date | | | | | | |
| | | May | June | Sept | Nov | TBD 2025+ | | |
| 4.1 Community Safety and Well-Being Plan from Council every 4 years (s.254) | MR | | | | | | | |
| 5.0 Prepare Reports | | | | | | | | |
| 5.1 Annual Board Report to Town (ss.68(1)) Parts 1 and 2 | PA | X June 30th | | | | | | |
| 5.2 ss.107(7) Report re any ss.107(6) complaint | PA | | | | | | | |
| 5.3 DC Performance Review | PA | X Jan 31 st | | | Start DC review consideration | | | |
| 6.0 Strategic Plan and DC Action Plan | | | | | | | | |
| 6.1 Strategic Plan (every 4 years) (s.61) | MR | | | | | | | |
| | | | | | | | | |
| 6.2 DC Local Action Plan (every 4 years) | MRPA | | | | | | | X |
| (a) Board/DC consultations (ss.70(2)) | MPRA | | | | | | | |
| (b) Board receives draft local Action Plan (ss.70(5)/(6)) and shares with Council | MPRA | | | | | | | |
| (c) Board provides comments to DC | MPRA | | | | | | | |
| 7.0 Board Training and Education | | | | | | | | |
| 7.1 Check compliance Policy D3(e) | MR | X | X | X | X | X | | |
| 7.2 Chair/Vice-Chair Governance Training refresher | RP | | | | | X | | |
| 7.3 New Member Orientation | RP | | | | | | | |
| 8.0 Board Local Policies | | | | | | | | |
| 8.1 Semi-annual DC confirmation under ss.69(4) re non-compliant local policies per ss.69(2) | MR | | X | | | X | | |
| | | | | | | | | |
| 9.0 Board Funding | | | | | | | | |
| 9.1 Board ss.71(1) and (2) estimates prep and submission to Town, subject to arbitration under ss.71(4) | PA | | | | X | | | |
| 10.0 Action Register and Workplan | | | | | | | | |

| Governance/Policy Subject | Monitor (M) Review/ Receive (R) | Q1 | Q1 | Q2 | Q3 | Q4 | | |
|---------------------------------------|---------------------------------------|--------------|------|-----------|---------|-----------|--|--|
| | | April-June | | July-Sept | Oct-Dec | Jan-Mar | | |
| | Prepare (P) Approve (A) | Meeting Date | | | | | | |
| | | May | June | Sept | Nov | TBD 2025+ | | |
| 10.1 Action Register | MRPA | X | X | X | X | X | | |
| 10.2 Workplan | MRPA | X | X | X | X | X | | |
| 11.0 Special Projects | | | | | | | | |
| 11.1 Special project progress reports | RPA | X | X | X | X | X | | |
| 12.0 Community Awareness Initiative | | | | | | | | |
| 12.1 Report on Initiatives | | | | | | | | |
| | | | | | | | | |

Appendix “B”

Part 2 Information

| TAB | LINKED DOCUMENTS |
|-----|--|
| 1. | 2023-2025 Strategic Plan (CSPA s.61) |
| 2. | 2023-2025 Local Action Plan plus 2023-2025 Board Input (CSPA s.70) |
| 3. | 2024 Local Action Plan Progress Report re Tab 2 |
| 4. | 2023 OPP Commissioner’s Annual Report under CSPA s.58 and Media Release <i>[To be replaced with 2024 OPP Commissioner’s Annual Report under CSPA s.58 and Media Release when available]</i> |
| 5. | 2024-2027 Strategic Plan for Ontario’s Inspectorate of Policing issued in 2025 |
| 6. | Inspector General’s Annual Report under CSPA s.103 <i>[Insert Inspector General’s Annual Report under CSPA s.103 when available]</i> |