

Minutes of Orangeville OPP Detachment Board Regular (Public Session) Meeting

April 22, 2025, 4:00 p.m.

**Electronic and In-Person Participation - Orangeville OPP Detachment Board
Town Hall Council Chambers
87 Broadway
Orangeville, Ontario**

Members Present: Chair Taylor
Vice Chair McSweeney
Member Post
Member Maycock
Member Weatherbee
Member Armstrong

Staff Present: Executive Assistant M. Archer

1. Call to Order

The meeting was called to order at 4:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters

None

3. Approval of Agenda

Moved by Member Maycock

Seconded by Member Post

Motion that the Board discuss and approve the Agenda for the April 22, 2025, Orangeville OPP Detachment Board Regular (Public Session) Meeting.

Carried

4. In-Camera Meeting (Board plus invited guests only)

Moved by Vice-Chair McSweeney

Seconded by Member Maycock

Convene into In-Camera Session.

Motion that at 4:05 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Carried

4.1 Approval of the Agenda

4.2 Chair Taylor's Follow-ups with Robert Griffin from the OPP regarding overtime, costing, etc.

4.3 Board Executive Assistant's Performance Review

4.4 Adoption of Previous In-Camera Meeting Minutes

4.5 OPP Complaint

4.6 Discussion on Board Member Training and Input on Board Agendas

5. Public Session

Moved by Vice-Chair McSweeney

Seconded by Member Maycock

Convene into Public Session.

Motion that at 5:00 p.m. the Board reconvene into the Public Session of this meeting.

Carried

6. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

7. Welcome and Introductions

Chair Taylor welcomed Hank Zehr, OAPSB Police Advisor for Zone 5.

Chair Taylor also welcomed Orangeville Fire Chief, John Snider.

8. Presentations

8.1 Presentation by Orangeville Fire Chief, John Snider (tentative)

Orangeville Fire Chief John Snider commenced with the Town of Orangeville on January 7th, 2025. Chief Snider advised he was appreciative of the very warm welcome he has received from the Town of Orangeville. Chief Snider advised that he most recently worked as an assistant deputy fire marshal, doing training and certification for the Office of the Fire Marshal (OFM). He has over 30 years of combined experience in fire services, including 25 years with Toronto Fire Services. He advised the Fire Dept. works closely with Police and Paramedics.

Chair Taylor asked about priorities moving forward and Chief Sinclair advised that Public Education and Fire Prevention will be a proactive focus of the Dept. Vice-Chair McSweeney asked about co-operation among Dufferin County fire agencies.

9. Question Period

No questions.

10. Report from In-Camera Session

See Item 4 above.

11. Items for Discussion and Reports

11.1 Update on Zina Courthouse

Inspector Di Pasquale advised the Facilities Dept. of the OPP is working on an MOU with Dufferin County on obtaining more space at the Zina Courthouse.

Moved by Member Weatherbee
Seconded by Member Post

Motion to receive the update on Zina Courthouse.

Carried

11.2 Inspector Di Pasquale was a guest at the Townhall Meeting at Tony Rose Arena on March 25, 2025.

Member Post expressed gratitude to Inspector Di Pasquale for attending the Townhall meeting and providing an update on speeding, modified mufflers and other community initiatives.

Inspector Di Pasquale advised it was a pleasure to participate and provide the public with an update. He said it gave an opportunity to review the last

year of the 2023-2025 OPP Action Plan. He advised there was terrific engagement with the public at the meeting.

Moved by Member Weatherbee

Seconded by Member Armstrong

Motion that the Board receive the update provided.

Carried

11.3 LCBO

Inspector Di Pasquale advised that the OPP did a focused enforcement at the LCBO for a 2 week period in February of this year and as result they saw at 70% decrease in theft. He advised that have an excellent working relationship with the LCBO.

Moved by Member Armstrong

Seconded by Member Maycock

Motion to receive update and discussion on LCBO patrol.

Carried

11.4 Letter from Mayor Post ref. Concern with 911 Response

Member Post advised she did receive a response from the OPP Commissioner. She advised she wasn't satisfied with the response and will bring this matter forward at the next Board meeting.

Inspector Di Pasquale had nothing further to add other than the OPP is educating the public of the importance of staying on the line when you place a 911 call. Member Post advised that when the local OPP were dispatched to the call their response was very prompt.

Moved by Vice-Chair McSweeney

Seconded by Member Armstrong

Motion to receive the attached letter and discussion in relation to this matter and bring it forward on the next Board meeting agenda.

Carried

11.5 False Alarm Reports

Chair Taylor reported that Bylaw advised that all repeat false alarm offenders have been fined appropriately based on the Town Bylaw. Moving forward Chair Taylor recommends the false alarm reports from the OPP go directly to the Bylaw Dept. from the OPP rather than going to the Board EA and be forwarded to Bylaw. The Bylaw Dept. is the oversight body and can provide status reports to the Board upon request.

Moved by Vice-Chair McSweeney

Seconded by Member Maycock

Motion that the False Alarm Report and discussion be received.

Carried

11.6 Board Member Ride Alongs with Dufferin OPP

Member Maycock commented that it is a well worth experience doing a ride-along. Each member who hasn't already done a ride-along is to follow-up with Staff/Sgt Kiamos directly by emailing her at kathe.kiamos@opp.ca

Inspector Di Pasquale will speak to S/Sgt. Kiamos about this initiative.

Moved by Member Weatherbee

Seconded by Member Armstrong

Motion that the Board receive the update and discussion.

Carried

11.7 Detachment Tours

Chair Taylor inquired if the Board could do a Detachment Tour and hold the next regular Public Meeting at the Detachment. Staff member, Jerry Hawkins advised it may not be possible to do a live broadcast of the Public Meeting from the OPP Detachment. It was determined that the Detachment Tour would be a separate event. EA Archer to coordinate a date with Inspector Di Pasquale.

Member Armstrong advised a Thursday or Friday after 5 or 6 pm would be best.

Moved by Member Weatherbee

Seconded by Member Maycock

Motion that the Board receive the discussion and EA Archer will coordinate a date with Inspector Di Pasquale for a Detachment Tour.

Carried

11.8 MCRT and CSP Grant updates

Chair Taylor advised the CSP 3 yr grant report was signed off just prior to the Board meeting.

EA Archer advised she is currently working with Sgt. Pencarinha on the application for the new CSP grant for the period 2025-2026 to assist in funding the MCRT Crisis nurses. This application is being made in collaboration with the Shelburne OPP Detachment Board, and Headwaters Healthcare Centre. Sgt. Pencarinha and EA Archer are also working on the 1 yr. report on the MCRT Grant for the period 2024-2025. All these reports are due at the end of April.

Moved by Member Post

Seconded by Member Weatherbee

Motion that the Board receive the reports and discussion on these grants.

Carried

11.9 Zone 5 Meeting March 11, 2025 Recap and Next Meeting

Member Post advised she attended this meeting. Member Post advised the focus of this meeting was providing updates to the members on new training modules being developed for Board members as well as the development of a new central intake for new police recruits. The next meeting has been recently changed from June 10th to May 28th. It is unclear who will be able to attend. Vice-Chair McSweeney cannot.

Moved by Member Weatherbee

Seconded by Member Maycock

Motion to receive the update on the March 11th Zone 5 Meeting.

Carried

11.10 OAPSB Zone 5 Membership Renewal

Chair Taylor advised he went ahead and approved the OAPSB Zone 5 membership fees.

Member Armstrong inquired about the difference between the OAPSB fees and the OAPSB Zone 5 fees. V.C. McSweeney advised the police services of Ontario are divided into 6 separate zones and the Orangeville Detachment Board is part of Zone 5. Member Armstrong also asked if these membership fees are budgeted for. Chair Taylor advised that yes they are.

Moved by Member Maycock

Seconded by Member Weatherbee

Motion that the Board receive the update provided by Chair Taylor.

Carried

11.11 Community Awareness Initiative

Member Post requested this agenda item be moved forward to the May 20th Board Agenda.

Moved by Member Armstrong

Seconded by Vice-Chair McSweeney

Motion to move this agenda item to the May 20th Board meeting.

Carried

11.12 Claims for Special Remuneration and Expense Reimbursement

The following claims were reviewed:

EA Archer - \$595.00 for work primarily on the MCRT grant.

Vice-Chair McSweeney - \$775.00 for OAPSB Spring Conference fees reimbursement.

Moved by Member Maycock

Seconded by Member Armstrong

Motion that the Board approve the above and direct Exec. Asst. Archer to submit the attached claims to payroll for payment.

Carried

11.13 Update on Action Register and Workplan

Vice-Chair McSweeney advised the revision to Policy D3(t) has been completed.

Member Armstrong advised he would populate the Action Register for the next Board meeting.

Moved by Member Maycock

Seconded by Member Armstrong

Motion that the Board receive and approve the above update.

Carried

11.14 Review Post Jan.21, 2025, and Pre. April 22, 2025 Meeting Service Standards Per Board Policy D3(j)

Chair Taylor reported that the Board was in compliance with the Service Standards in the follow-up to our last meeting and in the preparation for this meeting.

Moved by Vice-Chair McSweeney

Seconded by Member Weatherbee

Motion that the Board receive the discussion on the Meeting Service Standards and the attached documents.

Carried

11.15 Update on Governance Package

Vice-Chair McSweeney advised that he has completed all required revisions to the policies and other documents in the governance package. Vice-Chair McSweeney advised he would share a complete set of the governance package with the Board Members. EA Archer will look into getting a SharePoint site set up so that members can readily access the Board Governance documents.

Moved by Vice-Chair McSweeney

Seconded by Member Armstrong

Motion that the Board receive and approve the revisions to the following policies:

D3(i), D3(j) and D3(t)

Carried

11.16 Website

Chair Taylor provided an update advising EA Archer met with General Manager, Antonietta Minichillo on April 15.

EA Archer advised she will be meeting with Town Staff again in early May to find a resolution to posting the policies on the website.

Moved by Member Armstrong

Seconded by Member Post

Motion that the Board receive the update from Chair Taylor and the subsequent discussion.

Carried

11.17 Detachment Commander's Performance Evaluation

Chair Taylor advised the Board hasn't received the updated Performance Review Template from the OPP yet. Inspector Di Pasquale advised that the template is awaiting Corporate approval. Vice-Chair McSweeney recommended the Board move forward with collecting input from the Board member using the existing form.

Moved by Chair Taylor

Seconded by Vice-Chair McSweeney

Motion that the Board receive the update and discussion and EA Archer will circulate the existing Detachment Commander Review template for Board member's input.

Carried

11.18 International Women's Day Event on March 7th hosted by FTP at Hockley Resort

Chair Taylor reported he attended the International Women's Day Event hosted by FTP and that it was a well attended event that raised over \$100,000.00 for FTP. Chair Taylor recommends the Board secure a table at the event next year and will follow-up with FTP to find out about the details of next year's event.

Moved by Member Post
Seconded by Member Weatherbee

Motion that the Board receive the update and discussion.

Carried

11.19 OAPSB Spring Conference June 3-5 in London, Ontario

Vice-Chair McSweeney will be attending the Conference. Member Maycock and Member Weatherbee advised they are no longer able to attend.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the Board receive the above discussion.

Carried

11.20 Update on Community Safety and Well-Being Plan 2025-2028 (CSWB Plan) for Dufferin County

Chair Taylor reported that Vice-Chair McSweeney and EA Archer provided feedback on the draft CWSB Plan by the April deadline.

Moved by Member Armstrong
Seconded by Member Post

Motion that the above update and discussion be received

Carried

11.21 Budget Review

Chair Taylor provided a brief review of the budget he circulated via email to the Board members prior to the meeting.

Member Armstrong advised he would like to see more detail in line items of the budget, for example, per diem expenses, mileage expenses, etc. Chair Taylor will invite Member Armstrong to assist him in the review of the budget and come back to the Board with recommendations for the 2026 Board budget.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the Board receive the Budget and discussion.

Carried

11.22 OPP Detachment Board Naming

Vice-Chair McSweeney advised that the Board complied with this recommendation with the implementation of By-Law 003-2024 which the Board approved effective November 19, 2024. Please see Bylaw attached in agenda package.

Moved by Member Armstrong
Seconded by Member Post

Motion that the Board receive the update provided by Vice-Chair McSweeney.

Carried

11.23 Dufferin OPP Detachment Board Chairs/Vice-Chairs Meeting May 28, 2025

Chair Taylor advised the meeting is scheduled for May 28, 2025. It is a virtual meeting scheduled from 9 am to 10 am. Inspector Di Pasquale will send out meeting invitations. Vice-Chair McSweeney advised he will be able to attend a portion of the meeting. Member Weatherbee advised she will be able to attend. Chair Taylor is unable to attend.

Moved by Member Armstrong
Seconded by Chair Taylor

Motion that the Board receive the above update and discussion.

Carried

11.24 Optimist Respect for Law Meeting March 5, 2025

Chair Taylor advised that they spoke about the Polar Plunge and Vice-Chair McSweeney spoke about the Board Governance documents.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the Board receive the update and discussion.

Carried

11.25 OAPSB Remuneration Survey

Chair Taylor advised the above survey was shared with Town Staff. Vice-Chair McSweeney commented that this type of information being gathered and shared by the OAPSB is very helpful to Boards.

Moved by Member Post

Seconded by Member Armstrong

Motion that the Board receive the above update and discussion.

Carried

11.26 Board Efficiencies

Vice-Chair McSweeney has revised Policies D3(ji) and D3(j) to reflect Chair Taylor's 11 point Board Efficiencies Guideline and recommends the Board Efficiencies document is captured in policy. Member Armstrong advised he would like to see the efficiencies reflected in best practices or guidelines so there is still some flexibility. Vice-Chair McSweeney advised it is important to have these items outlined in policy for posterity so that future members follow the same processes. Member Post stated that how meetings are run should be articulated in policy. Member Armstrong advised there could be a clear outline for the mandate and expectations of the Board.

Chair Taylor advised the Board will attempt a consent agenda for the next Board meeting in May. Chair Taylor, Vice-Chair McSweeney, Member Maycock and EA Archer will meet to prepare the next agenda.

Member Weatherbee advised she has experienced a technology barrier to being able to efficiently access her town email. Member Armstrong advised he has had similar issues. Member Post requested members who are having any technology issues to work with the Town I.T. Dept. to resolve connections concerns.

Moved by Member Post

Seconded by Member Armstrong

Motion that the Board receive the 11 point guide and the discussion on this matter. The Board will move to a consent agenda and Member Post will draft a bylaw based on the attached Board Efficiencies Guideline as well as a best practices guideline for review by the members at the next Board meeting.

Carried

12. Adoption of Minutes from the Jan. 21st Regular Public Meeting

Moved by Vice-Chair McSweeney
Seconded by Member Maycock

Motion that the minutes of the January 21st, Regular Public meeting are approved.

Carried

13. Correspondence

Chair Taylor and Member Weatherbee spoke to the safety concerns as outlined in the attached letter to Mayor Post from the Orangeville Tennis Club (OTC). Chair Taylor asked Inspector Di Pasquale to advise how the OPP can assist in addressing the concerns outlined in the letter from the OTC.

Inspector Di Pasquale encouraged members of the public to report any incidents they are concerned about that occur at the OTC as that will assist them using analytics in determining when best to do focused patrols and enforcement. He also welcomed the OTC Board to reach out to the OPP Detachment Community Services Officer to conduct an environmental design study to determine how the concerns can be mitigated.

14. New Business

14.1 Inspector General Memo #3: Municipal Police Service Board Policy on Critical Points

Vice-Chair McSweeney advised the Critical Points Policy was developed as result of the 2012 Morden report but pertains to Municipal Police Service Boards only and was shared for informational purposes.

Moved by Vice-Chair McSweeney
Seconded by Member Armstrong

Motion that the Board receive the attached documents and the corresponding discussion.

Carried

14.2 New Town Procedure - Communications Support for Boards, Committees and Task Forces

The Board will receive the attached documents and Deputy Clerk, Jordyn Lavenccchia-Smith will attend the May 20th Board meeting to speak to these documents.

15. Date of Next Meeting

The next meeting is scheduled for May 20, 2025.

16. Adjournment

The meeting was adjourned at 6:42 p.m.

Moved by Member Maycock

Seconded by Member Armstrong

Motion to adjourn the meeting at 6:42 pm.

Carried

Todd Taylor, Chair

Mary Lou Archer, Executive Assistant