

Minutes of Orangeville OPP Detachment Board Regular (Public Session) Meeting

January 21, 2025, 4:00 p.m.

Electronic and In-Person Participation - Orangeville OPP Detachment Board
Town Hall Council Chambers
87 Broadway
Orangeville, Ontario

Members Present: Chair T. Taylor
Vice-Chair McSweeney
Member Maycock
Member Armstrong
Member Weatherbee

Members Absent: Member L. Post

Staff Present: Executive Assistant M. Archer

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1. **Call to Order**
 2. **Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters**
 3. **Election of Chair and Vice-Chair**

- 3.1 **Call for nominations from the Board for the position of Chair.**

Chair Taylor was nominated by Member Maycock for re-appointment as Board Chair.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that Chair Taylor be re-appointed as Board Chair.

Carried

- 3.2 **Call for nominations from the Board for the position of Vice-Chair**

Vice-Chair McSweeney was nominated by Member Maycock for re-appointment as Board Vice-Chair. Member Armstrong recommended that the roles of the Chair and Vice-Chair be documented. Vice-Chair McSweeney recommended the Board encourage a more active renewal of members through the Chair/Vice Chair positions. Member Weatherbee offered to assist with creating job descriptions for those roles. Vice-Chair McSweeney advised he would assist Member Weatherbee.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that Vice-Chair McSweeney be re-appointed as Vice-Chair.

Carried

4. Approval of Agenda

Moved by Member Armstrong
Seconded by Vice-Chair McSweeney

Motion that the Board discuss and approve the Agenda for the January 21, 2025 Orangeville Police Services Board Regular (Public Session) Meeting.

Carried

5. In-Camera Meeting (Board plus invited guests only)

Moved by Member Maycock
Seconded by Vice-Chair McSweeney

Convene into In-Camera Session.

Motion that at 4:07 the Board convene into the In-Camera Session of this meeting under Part IV, (section 44) of the Community Safety and Policing Act 2019.

5.1 Approval of Agenda

5.2 MCRT Update

5.3 Increasing OPP Costs

5.3.1 Letter from Michael Kerzner

5.3.2 Inspector Di Pasquale to provide status update on current staffing levels at the Orangeville Detachment

5.3.3 Discussion with the Inspector on lower POA fines in the Town of Orangeville

5.4 Board Member Training

5.5 Board Agenda Preparation

5.6 Board Member Objectives - 2025

5.7 Adoption of Previous In-Camera Meeting Minutes

6. Public Session

Moved by Member Maycock

Seconded by Member Weatherbee

Convene into Public Session.

Motion that at 5:07 p.m. the Board reconvene into the Public Session of this meeting.

7. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

8. Welcome and Introductions

Inspector Di Pasquale introduced Staff Sergeant Kathy Kiamos to the Board. Staff Sergeant Kiamos is on a temporary assignment to the Dufferin Detachment until April 27, 2025. Chair Taylor welcomed Staff Sergeant Kiamos.

9. Retirement of OPP Detachment Board Police Advisor, Duane Sprague

Chair Taylor acknowledged the retirement of Police Advisor Duane Sprague and his significant contributions in supporting the Board. Chair Taylor also welcomed the new Police Advisor, Hank Zehr. M. Archer confirmed an invitation has been extended to Mr. Zehr to attend the March Board meeting.

10. Presentations

None.

11. Question Period

None.

12. Report from In-Camera Session

See Item 5 above.

13. Items for Discussion and Reports

13.1 Driver Training Schools

Chair Taylor advised there have been complaints received from residents in the Town of Orangeville in reference to the use of their residential streets for the purposes of driver training. James Bramley, Supervisor of Licensing and Bylaw Enforcement, advised the current bylaw addressing driver training states that driver training can not take place on a street that abuts with a school or within 150 metres of a school. He further advised there are difficulties enforcing this bylaw.

By-law officers lack the authority to stop vehicles on the road, which presents challenges in enforcement. Even when relying on witness evidence, several factors must be carefully considered and proven to establish a violation. Additionally, if the intention is to address out-of-town drivers, it will involve requesting identification from individuals within vehicles, further complicating enforcement.

Chair Taylor asked Inspector Di Pasquale if the OPP officers could provide support on this matter and Inspector Di Pasquale advised the OPP officers can only stop vehicles and identify drivers for reasons legislated. Chair Taylor asked if the bylaw needs to be amended. Mr. Bramley advised the current Bylaw is not currently marked for review. Chair Taylor recommended this bylaw be slotted for review in the coming year.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion to receive the discussion in reference to Driver Training.

Carried

13.2 Orangeville OPP 4th Quarter Report

Inspector Di Pasquale presented the highlights of the OPP 4th quarter report. Vice-Chair McSweeney asked Inspector Di Pasquale if he had connected with the new Town of Orangeville Fire Chief, John Snider. Inspector Di Pasquale advised he had via email.

Chair Taylor commented that he liked the humour sometimes applied to media releases and also he observed that sometime the accused is named and sometimes they are not. Inspector Di Pasquale advised that

legislation allows for them to name the accused and typically in traditional media releases they will, but not in social media.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion that the Orangeville OPP Detachment 4th Quarter Report of 2024 and overview provided by Inspector DiPasquale be received.

Carried

13.3 Report from Inspector Di Pasquale on Festive Season

Inspector Di Pasquale advised there were 237 pro-active RIDE events that occurred during the festive season and that overall the Festive season went well.

Moved by Member Weatherbee
Seconded by Member Armstrong

Motion that the update provided by Inspector Di Pasquale be received.

Carried

13.4 2023 OPP Annual Report as per sec. 58 of the CSPA

Vice-Chair McSweeney advised this is the first Annual Report received from the OPP under the new CSPA legislation and that it has been included in Schedule B of the Board's governance memorandum.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the Board receive the OPP Annual Report.

Carried

13.5 State of Zina Courthouse and Next Steps.

Chair Taylor and Inspector Di Pasquale provided the following update: there is more space available at the Zina Court house for use by the OPP. Dufferin County is currently in discussions with the Ministry of Attorney General as to who would pay for the additional space.

Chair Taylor and Inspector Di Pasquale will follow-up and provide an update at the next Board meeting.

Moved by Member Maycock
Seconded by Vice-Chair McSweeney

Motion to receive the update and discussion on Zina Courthouse.

Carried

13.6 Letter from Mono Mayor Creelman to the Province regarding the Collection of Unpaid POA Fines

Vice-Chair McSweeney recommended the Board support Mayor Creelman's request to the Premier to collect on unpaid fines (\$4.4 billion) and distribute those funds to the respective Municipalities. Chair Taylor will draft a letter and circulate to Board members for review and approval.

Moved by Member Weatherbee
Seconded by Member Maycock

Motion that the Board receive the attached letter and corresponding discussion, and Chair Taylor will draft a letter in reference to this matter and circulate to Board members for approval.

Carried

13.7 False Alarm Reports

The Alarm summary outlined that there were repeat alarms at Finn McCools in the previous months. Chair Taylor will flag this concern with Town Council for follow-up by the Bylaw Dept.

Moved by Member Armstrong
Seconded by Vice-Chair McSweeney

Motion that the False Alarm Report provided be received and Chair Taylor will flag the repeat alarms with Town Council for follow-up by the Bylaw Dept.

Carried

13.8 Zone 5 Meeting Dec. 10th, 2024

Vice-Chair McSweeney advised he was unable to attend the meeting but will provide meeting minutes to the Board when they become available.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion that the Board receive the update provided and all the attachments from OAPSB Zone 5 Meeting Dec. 10th.

Carried

13.9 OAPSB Membership Renewal

Vice-Chair McSweeney advised that he is glad that the Board supports the OAPSB through a membership which in turn provides valuable resources to the Board.

Moved by Member Armstrong
Seconded by Vice-Chair McSweeney

Motion that the Board receive the OAPSB Membership Invoice.

Carried

13.10 OAPSB December 16, 2024 Zone Committee Meeting

Vice-Chair McSweeney advised that on December 16, 2024 he attended an OAPSB Zone Committee meeting. At the meeting the OAPSB survey sent to zones for response was discussed. Following the meeting Vice-Chair McSweeney submitted responses to the survey on behalf of Zone 5 (he is Vice-Chair of Zone 5). Last year the OAPSB sent out a survey to the Boards on their governance policies and remuneration. Vice-Chair McSweeney advised he responded to this survey on behalf of the Board.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the Board receive the above update provided by Vice-Chair McSweeney, corresponding discussion and attached documents.

Carried

13.11 Claims for Special Remuneration

There was one claims as follows:

Vice-Chair McSweeney \$100.00 for December 16, 2024 – Attending OAPSB Zone Committee Meeting

Moved by Member Weatherbee
Seconded by Member Armstrong

Motion that the Board approve and direct M. Archer to submit the above claim to payroll for payment.

Carried

13.12 2024 Final Board Remuneration Report Approval

Moved by Member Armstrong
Seconded by Vice-Chair McSweeney

Motion that the Board receive and approve the above report.

Carried

13.13 Action Register and Board Work Plan Potential Changes Per Board Policy D3(t)

Member Armstrong and Vice-Chair McSweeney will meet as a sub-committee and present their recommendations at the March Board meeting. Member Armstrong advised he won't be present at the March Board meeting, but Vice-Chair McSweeney will present their recommendations.

Moved by Member Armstrong
Seconded by Vice-Chair McSweeney

Motion that the Board receive the review provided by Member Armstrong and Member Armstrong and Vice-Chair McSweeney will meet as a sub-committee and Vice-Chair McSweeney will present their recommendations at the March Board meeting.

Carried

13.14 Review Post Nov. 19, 2024, and Pre-Jan. 21, 2025 Meeting Service Standards Per Board Policy D3(j)

Chair Taylor advised the Pre and Post Service Standard deadlines were met. Vice-Chair McSweeney requested that when Chair Taylor reaches

out to the Board members prior to a Board meeting requesting agenda items please respond by advising you either do or do not have any agenda items to suggest.

Moved by Member Maycock

Seconded by Member Weatherbee

Motion that the Board receive the discussion on the Meeting Service Standards and the attached documents.

Carried

13.15 Review of Updated Board Governance Documents to Reflect Post April 1, 2024 Required Changes

Chair Taylor thanked Vice-Chair McSweeney and EA Archer for their work on the governance documents. Vice-Chair McSweeney advised that we knew following the implementation of the new CSPA legislation on April 1, 2024 and the adoption of our new governance documents, that there would be some additional required changes to our governance policies to address open questions and subsequent resolution clarifying CSPA requirements. The attached materials have been revised and supplemented as described in the agenda. Vice-Chair McSweeney undertook to have one more review of the materials to address any remaining typos and formatting issues and then send the final documents to EA Archer for website posting. See item 13.16 below.

Vice-Chair McSweeney believes this will be the final package for now and he will share these documents with the OAPSB once the final revisions are completed.

Moved by Member Maycock

Seconded by Member Armstrong

Motion that the Board receive the presentation and approve the revised documents as discussed.

Carried

13.16 Website Update

Chair Taylor advised that he would like to see an updated group photo of the Board posted on the Board website but recognizes the difficulty in getting everyone together.

Vice-Chair McSweeney would like to see all the governance documents available on our webpage with individual hyperlinks if possible, but at least in bookmarked PDF format. Member Armstrong advised he would take carriage of this and coordinate this with appropriate Town resources, Vice-chair McSweeney and EA Archer.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion that the Board receive the update.

Carried

13.17 Community Safety and Policing Grant

EA Archer advised she would be able to complete the required grant reports in the coming months in collaboration with the OPP.

Moved by Member Armstrong
Seconded by Member Weatherbee

Motion that the Board receive the update provided by EA Archer.

Carried

13.18 Update on OAPSB Remuneration Survey

Chair Taylor will follow-up with Member Post to determine if the remuneration survey was forwarded to the Clerk's officer for future consideration. Chair Taylor suggested we bring this item forward on the next agenda for an update on status.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion that the Board receive the above discussion and Chair Taylor will follow-up with Member Post and report back on status at the March Board meeting.

Carried

13.19 Detachment Commander's Performance Review

The Board has a policy on the Performance Review for the Detachment Commander (Policy D3(I)). Member Weatherbee will share the evaluation

form with the Board members and request their input. All members should provide their input to Member Weatherbee and Member Weatherbee will compile the input provided. Member Weatherbee and Chair Taylor/Vice-Chair McSweeney will meet with Inspector Di Pasquale to provide feedback on the review.

Moved by Member Weatherbee
Seconded by Member Maycock

Motion that all members of the Board will provide input on the Detachment Commander's review D3(l) and provide to Member Weatherbee for compilation. Member Weatherbee and Chair Taylor/Vice-Chair McSweeney will provide feedback to the Detachment Commander.

Carried

13.20 Board Executive Assistant's Performance Review

Chair Taylor advised he would send out the draft performance review to the Board Members for review and approval.

Moved by Member Maycock
Seconded by Member Weatherbee

Motion that the Chair Taylor will coordinate a time with EA Archer for himself and Vice-Chair McSweeney to provide feedback on her review.

Carried

13.21 Community Safety and Wellbeing Plan Update

Vice-Chair McSweeney asked if anyone had any updates on the Community Safety and Wellbeing Planning Meeting that took place on November 25, 2024. No members had an update. EA Archer was asked to forward the original Nov. 18th email out to the members and Chair Taylor will follow-up at Dufferin County. The Dufferin Community Safety and Wellbeing Plan 2021-2024 must be revised and adopted for 2025-2028 and is a county responsibility.

Moved by Member Maycock
Seconded by Member Armstrong

Motion that the EA Archer will recirculate the Nov. 18th email on this subject and Chair Taylor and Member Post will follow-up at Dufferin County.

Carried

14. Adoption of Minutes from the Nov. 19th Regular Meeting (Public Session)

Moved by Member Weatherbee
Seconded by Member Armstrong

Motion that the minutes of the Nov. 19th, Regular Meeting (Public Session) are approved.

Carried

15. Correspondence

15.1 Melancthon Traffic Calming Resolution

Moved by Vice-Chair McSweeney
Seconded by Member Maycock

Motion that the attached Resolution be received.

Carried

16. New Business

OAPSB Spring Conference

Vice-Chair McSweeney advised the OAPSB Spring Conference is scheduled for June 3-5 in London, Ont. Member Weatherbee, Member Maycock and Vice-Chair McSweeney advised they would be able to attend. Member Maycock advised he would not require accommodations.

Member Armstrong advised it would be helpful to know what we have budgeted for conferences and review all appropriate conferences for the year at the beginning of the year.

Chair Taylor advised he will bring the Board budget forward at the next Board meeting and there can be a discussion on potential conference attendance for the remaining year.

2025 International Women's Day Luncheon

Vice-Chair McSweeney advised that the 2025 International Women's Day Luncheon will be hosted by Family Transition Place at the Hockley Resort on March 7th. In the past the Board has supported this event by attending as well as inviting the Detachment Commander and Staff Sergeant.

Chair Taylor advised that Town Council attends this event as well. Member Weatherbee, Member Armstrong and EA Archer advised they are available to attend. Vice-Chair McSweeney advised he would be attending with DCAFS. Chair Taylor advised he would coordinate with the Town booking for this event.

17. Date of Next Meeting

The next meeting is scheduled for March 18th, 2025.

18. Adjournment

Moved by Member Maycock

Seconded by Member Armstrong

Motion that the meeting be adjourned at 7:08 p.m.

Carried

Todd Taylor, Chair

Mary Lou Archer, Executive Assistant