



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

February 26, 2025, 5:00 p.m.

Members Present: P. LeBlanc
S. Marks
Councillor J. Andrews
Councillor T. Prendergast
B. Rea
V. Speirs
D. Waugh

Staff Present: D. Fraser, CEO
J. Moule, Administrative Assistant
R. Patel, Makerspace Specialist
C. Braan, Chief Financial Officer/Treasurer, Operations
R. Medeiros, Financial Analyst, Operations

1. Call to Order

The meeting was called to order at 5:01 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2025-005

Moved by Councillor J. Andrews

Seconded by Councillor T. Prendergast

That the minutes of the following meeting are approved:

4.1 2024-11-27 Library Board Minutes

4.2 2025-01-13 Library Board Minutes

4.3 2025-01-13 Library Board Closed Minutes

Carried Unanimously

Recommendation: 2025-006

Moved by B. Rea

Seconded by Councillor J. Andrews

Chair P. LeBlanc requested that the order of items on the agenda be amended;
and

That items 6.2 and 7.3 be discussed next.

Carried

6.2 2024-12-31 Library Operating Financial Report

Recommendation: 2025-007

Moved by Councillor J. Andrews

Seconded by Councillor T. Prendergast

The 2024-12-31 Library Operating Financial Report be received.

Carried Unanimously

7.3 Report 25-05 Project Update - Exploratorium

The Board decided to have a special meeting on Thursday March 6, at 4 p.m. to discuss the construction budget. Staff will provide a fulsome report that includes the procurement process.

Recommendation: 2025-008

Moved by D. Waugh

Seconded by V. Speirs

That Report 25-05, Project Update - Exploratorium be received.

Carried Unanimously

5. Presentations

None.

6. Information Items

Recommendation: 2025-009

Moved by B. Rea

Seconded by Councillor J. Andrews

That the information items listed as 6.1 and 6.3 be received.

Carried Unanimously

6.1 CEO Report - February 2025

6.3 2025 Collection Agreements

7. Staff Reports

7.1 Report 25-03 2025 Schedule A – Circulation Policy Fees and Fines

Recommendation: 2025-010

Moved by Councillor J. Andrews

Seconded by Councillor T. Prendergast

That Report 25-03, 2025 Schedule A – Circulation Policy Fees and Fines be received.

Carried Unanimously

7.2 Report 25-04 Review of Safety and Security Measures

Recommendation: 2025-011

Moved by D. Waugh

Seconded by S. Marks

That Report 25-04 Review of Safety and Security Measures be received.

Carried Unanimously

8. New Business

8.1 CEO Selection Committee Vacancy

Recommendation: 2025-012

Moved by Councillor J. Andrews

Seconded by B. Rea

That the Board change the name of the CEO Selection Committee to Succession Planning Working Group.

Carried Unanimously

Chair P. LeBlanc left the meeting and Vice Chair V. Speirs assumed the role of Chair for this matter.

Recommendation: 2025-013

Moved by B. Rea

Seconded by Councillor J. Andrews

That the Board accept the resignation of Board Member P. LeBlanc from the Succession Planning Working Group; and

That the Board appoint David Waugh and Councillor Prendergast as Board Member representatives on the Succession Planning Working Group.

Carried Unanimously

Chair P. LeBlanc returned and resumed the role of Chair.

9. Announcements

The Chair recognized Board Member Bill Rea for receiving the King Charles III Coronation Medal on January 14, 2025. This honor acknowledges individuals who have made a significant impact or outstanding achievement in their community. Mr. Rea was nominated by Parkinson's Canada for his work in developing Pedaling for Parkinson's in Orangeville.

10. Date of Next Meeting

The Chair called a special meeting on March 6, 2025 at 4 p.m. The next regular meeting is scheduled for March 26, 2025 at 5 p.m.

11. Adjournment

The meeting adjourned at 6:53 p.m.

Darla Fraser, CEO

P. LeBlanc, Board Chair