



Minutes of Orangeville Public Library Board

The Corporation of the Town of Orangeville

January 13, 2025, 5:00 p.m.

Members Present: P. LeBlanc
Councillor J. Andrews (remote)
Councillor T. Prendergast (remote)
B. Rea
V. Speirs
D. Waugh (remote)

Members Absent: S. Marks

Staff Present: J. Moule, Administrative Assistant
H. Savage, General Manager, Community Services

Staff Absent: D. Fraser, CEO

1. Call to Order

Chair P. LeBlanc called the meeting to order at 5:01 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Closed meeting

Recommendation: 2025-001

Moved by B. Rea
Seconded by D. Waugh

That a closed meeting of the Orangeville Public Library Board be held, pursuant to section 16.1(4) of the Public Library Act for the purposes of considering the following subject matters, labour relations or employee negotiations.

Carried Unanimously

3.1 Role of the Library Chief Executive Officer

4. Rise and Report

Recommendation: 2025-002

Moved by B. Rea
Seconded by Councillor J. Andrews

That the confidential Report 25-02, Role of the Library Chief Executive Officer, regarding labour relations or employee negotiations, be received; and

That the Board approve the Job Description for the Library Chief Executive Officer dated August 2024.

Carried

5. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

6. Staff Reports

6.1 Report 25-01 Formation of a CEO Selection Committee

B. Rea offered to take the lead in organizing the retirement event for the incumbent.

Recommendation: 2025-003

Moved by B. Rea

Seconded by Councillor J. Andrews

That Report 25-01 Formation of a CEO Selection Committee be received; and

That the Board formally authorizes the establishment of a 2025 CEO Selection Committee who is provided the delegated authority to undertake the search, complete executive recruitment and secure a candidate for the new CEO of the Orangeville Public Library; and

That the CEO Selection Committee shall remain in place until the position is filled; and

That the committee composition includes the following members and support staff as indicated:

- Board Member P. LeBlanc (Member)
- Board Member B. Rea (Member)
- GM, Community Services (Member)
- HR Representative (Support Staff)
- Administrative support (Support Staff)

; and

That the Board authorize the selection committee to invite an outside current Public Library CEO to serve as an expert on the interview panel who shall be provided an honorarium per interview or per day, that does not exceed the recommended maximum amount.

Carried

7. Adjournment

The meeting adjourned at 5:59 p.m.

Darla Fraser, CEO

Peter LeBlanc, Board Chair