

**Subject: 7-Eleven AGCO Liquor Licence Application**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2021-028**

**Meeting Date: 2021-04-12**

---

### **Recommendations**

**That Report CPS-2021-028, 7-Eleven AGCO Liquor Licence Application, be received; and**

**That the Town of Orangeville file a formal objection with the AGCO with respect to 7-Eleven's Liquor Licence Application (File No. 1091255)**

### **Background**

When applying for a Liquor Sales Licence to the Alcohol and Gaming Commission of Ontario (AGCO), applicants are required by the AGCO to obtain municipal approval. The following municipal documentation is then provided to the AGCO by the municipality, at the request of the applicant:

#### *Municipal Information Form:*

Must be completed and signed by an applicant's local municipal clerk's office and returned to the AGCO.

Specific concerns regarding zoning or non-compliance with by-laws must be clearly outlined in a separate submission or letter within 30 days.

#### *Compliance letters:*

Three municipal agency letters of approval (also known as "compliance letters") are required from applicants as part of their liquor licence application: Building Department (Building Code Act, 1992); Fire Protection Officer or Fire Marshal (Fire Protection and Prevention Act, 1997); Public Health Department (Health Protection and Promotion Act)

If a municipality has concerns about a proposed licensed premise or an expansion of an existing licensed premise for which a public notice has been posted, the municipality has the option to object to the application, with the approval of Council.

## **Analysis**

On November 30, 2020, the Town received copy of a Liquor Sales Licence application submitted by 7-Eleven (File No. 1091255) to the Alcohol and Gaming Commission of Ontario (AGCO), dated October 30, 2020, seeking to retail sealed alcohol products alongside food as a delivery or takeout option to 19+ customers at 268 Broadway in Orangeville, Ontario.

Upon being notified of this application, the Clerk's office completed and submitted the corresponding Municipal Information Form and proceeded to consult with staff regarding the proposal. At that time, staff did not identify any zoning or by-law non-compliance issues with respect to the proposed application and the need for an objection was deemed to be unnecessary.

On January 29, 2021, the Town received further correspondence from the applicant regarding an amendment to the same Liquor Licence application (File No. 1091255), noting that an update to the application was submitted to the AGCO, to allow for limited *on-premise consumption*, with all other aspects of the application remaining the same.

Upon follow up consultation with the AGCO, staff were been advised that the subject application seeks to obtain approval to operate like a bar/restaurant.

The Clerk's office further consulted with staff from the Building, Fire, and Planning divisions and deemed that the applicant has not provided sufficient information to allow for the effective evaluation of the proposed plans to sell and have on-premise consumption of alcohol products. For instance, seating areas, serving areas, and occupancy load.

Given that the documentation that the Town has received to date (attached to this report) does not provide sufficient information regarding on-premise consumption and that the Town has limited time to provide a response to the AGCO, staff is asking Council to consider this matter and further recommend that the Town file a formal objection at this time with respect to the application filed by 7-Eleven with the AGCO (File No. 1091255).

---

## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes  
**Sustainable Neighbourhood Action Plan**

Not applicable

---

### **Notice Provisions**

Not applicable

---

### **Financial Impact**

Not applicable

Respectfully submitted

Andrea McKinney  
General Manager, Corporate Services

Reviewed by

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Carolina Khan,  
Deputy Clerk, Corporate Services

### **Attachment(s):**

1. Letter from 7-Eleven Canada Inc. dated November 30, 2020 regarding Liquor Sales License Application
2. Application Summary dated October 30, 2020, submitted by 7-Eleven Canada Inc.
3. Floor Plan – 7-Eleven Orangeville
4. Letter from 7-Eleven Canada Inc. dated January 29, 2021 regarding update to Liquor Sales License Application