

The Corporation of the Town of Orangeville

Report to Library Board



To: Chair and Members of the Board
From: Darla Fraser, Chief Executive Officer
Date: February 26, 2025
Report #: 25-03
Subject: 2025 Schedule A – Circulation Policy Fees and Fines

Recommendation

That Report 25-03, 2025 Schedule A – Circulation Policy Fees and Fines be received.

Purpose

This report presents the changes to Schedule A – Circulation Policy Fees and Fines for the year 2025, as directed by the board during the 2025 budget development process.

Background

Per the board's Circulation Policy, which was last reviewed in February 2024, amendments to the Schedules fall under the Chief Executive Officer's jurisdiction. The CEO is authorized to approve exceptions or amend the Circulation Policy Schedule, provided a report is submitted to the Orangeville Public Library Board.

Summary of Changes to Schedule A:

1) Non-resident Membership Fee

- a) The annual fee has been increased to \$199.50 per household.

2) Printing Costs

- a) The new mobile print software does not support cost differentiation for double-sided copies. Consequently, the cost for printing will now be set at \$0.20 per printed page.

- b) Important to note what we gained with the new software: It is now possible to easily and securely print from a mobile phone, tablet, laptop or computer, both remotely and at the library. Print from anywhere - pickup at the library.

3) Replacement Costs for Lost Items

- a) Replacement costs added as follows:
 - i) Launchpad power block: \$13.00
 - ii) Launchpad charging cable: \$7.00
 - iii) Launchpad case: \$16.00
 - iv) SmartSpot power block: \$7.00
 - v) SmartSpot charging cable: \$7.00
 - vi) SmartSpot case: \$ 13.00

Financial Impact

The impact has been estimated and reflected in the 2025 budget estimates.

Strategic Alignment

Strategic Direction: Connect

Objective D: Offer collections, programs and services that are responsive to community needs and interests.

Prepared and respectfully submitted by,

Darla Fraser,
Chief Executive Officer

Attachment(s): 1. Schedule A - Circulation Policy