



Subject: Heritage Orangeville Committee Update

Department: Corporate Services

Division: Clerks

Report #: CPS-2025-010

Meeting Date: 2025-02-10

Recommendations

That report CPS-2025-010, Heritage Orangeville Committee Update, be received; and

That Council direct staff to advertise to fill three (3) vacancies on Heritage Orangeville.

Overview

The purpose of this report is to notify Council of a recent vacancy on the Heritage Orangeville Committee and to obtain Council direction with respect to this and previous vacancies on the Heritage Orangeville Committee.

Background

On February 27, 2023, Council received confidential report CPS-2023-013, Committee Appointments, and appointed five (5) members of the public to Heritage Orangeville. On October 30, 2023, Council received confidential report CPS-2023-072, Committee Update and Appointments, and received resignations from two (2) members that were appointed by Council on February 27, 2023. At the October 30, 2023, Council Meeting, Council were given the following options:

1. Appoint New Member from Recent Applications
2. Advertise to Fill Vacancies
3. Continue with the current membership

At the time, staff continued to accept applications for Heritage Orangeville due to past difficulties with maintaining full membership. At the October 30, 2023 meeting, Council appointed one (1) member to Heritage Orangeville, leaving the Committee with two (2) vacancies. In December, staff were made aware of an unexpected vacancy on the Committee.

Analysis/Current Situation

The Committee composition as per the Terms of Reference and current members are as follows:

Committee Composition per Terms of Reference	Current Members
One (1) member of Council	Councillor Debbie Sherwood
Up to six (6) members of the public	<ol style="list-style-type: none"> 1. Gary Sarazin 2. Hayden Daggitt 3. Lynda Addy
One (1) representative from the Orangeville Business Improvement Area	<ol style="list-style-type: none"> 1. Troy Brett

Heritage Orangeville may continue to operate with the current composition as the terms of reference utilizes the language “up to six (6) members of the public.”

Due to the three (3) public member vacancies on Heritage Orangeville, staff are recommending that Council direct staff to advertise the vacancies and request applications from eligible individuals. Received applications will be included in a report to Council for consideration and subsequent appointment.

Corporate Implications

There are no corporate implications arising from this request for direction.

Conclusion

Staff require Council direction due to the wording in the Terms of Reference of “up to 6 members”. The inclusion of the “up to” means that the current composition meets the minimum requirement, however Council has final say on bringing the complement of members up to maximum or additional capacity.

Staff are recommending that Council direct staff to publicly advertise to fill the vacancies on the Heritage Orangeville Committee.

Strategic Alignment

Strategic Plan

Strategic Goal: Community Vitality

Objective: Support citizens to reinforce to a tangible feeling of belonging among those who live, work and play.

Notice Provisions

Formal notice policy provisions are not applicable; however staff will utilize regular posting mechanisms for the application process.

Respectfully submitted,

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Attachment(s): None.