





## Orangeville OPP Detachment Board Policy

### ORANGEVILLE OPP DETACHMENT BOARD GENERAL SERVICE STANDARDS WORKPLAN APPENDIX "A"

Governance/Policy Subject	Monitor (M) Review/Receive (R)	Q1	Q1	Q2	Q3	Q4			
		April-June		July-Sept	Oct-Dec	Jan-Mar			
	Prepare (P) Approve (A)	Meeting Date							
		May 21/24	June 18/24	Sept 17/24	Nov 19/24	TBD 2025			
<b>1.0 Annual Board Governance Review</b>									
1.1 Review Board Governance Memo, Policies and By-Laws	RA				X				
1.2 Review Board composition/appointments re any vacancies	M					X			
1.3 Board Chair/Vice-Chair elections	A					X			
1.4 Code of Conduct <b>D3(c)</b>	R					X			
1.5 Obtain OPP Equal Opportunity, Discrimination and Workplace Harassment policies <b>(D3(a))</b>	MR					X			
1.6 Election Campaign/Political Activity <b>(D3(b))</b>	MR B4 Election								
<b>2.0 Receive Reports/Directions</b>									
2.1 s.9 Report to Minister by person conducting review (not the Board) on personal information collected under s.5 April 1/24-Mar 30/26 – posted on internet	MR								
2.2 Annual Commissioner Report (s.58) – posted on internet	R			X June 30th					
2.3 Periodic DC Reports to Board as requested (ss.68(1)-(3))	R	X	X	X	X	X	X	X	X
2.4 s.103 Annual Report of Inspector General – posted on internet	R			X June 30th					



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2.5 Annual Local Action Plan Progress Reports	<b>MR</b>							
<b>3.0 Any Complaints</b>								
3.1 s.107(8) Minister Report to Inspector General re any s.107(6) complaint	<b>MR</b>							
3.2 s.122 Any direction from Inspector General suspending member/any s.111-128 Inspection Reports to the Inspector General	<b>MR</b>							
3.3 ss.107(7) Report re any ss.107(6) complaint	<b>See 5.2 below</b>							
3.4 Receive any Part VII-X reports affecting Board	<b>MR</b>							
<b>4.0 Community Safety and Well-Being Plan</b>								
4.1 Community Safety and Well-Being Plan from Council every 4 years (s.254)	<b>MR</b>							
<b>5.0 Prepare Reports</b>								
5.1 Annual Board Report to Town (ss.68(1)) Parts 1 and 2	<b>PA</b>	<b>X June 30th</b>						
5.2 ss.107(7) Report re any ss.107(6) complaint	<b>PA</b>							
<b>6.0 Strategic Plan and DC Action Plan</b>								
6.1 Strategic Plan (every 4 years) (s.61)	<b>MR</b>							
6.2 DC Local Action Plan (every 4 years)	<b>MRPA</b>							X
(a) Board/DC consultations (ss.70(2))	<b>MPRA</b>							



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(b) Board receives draft local Action Plan (ss.70(5)/(6)) and shares with Council	<b>MPRA</b>							
(c) Board provides comments to DC	<b>MPRA</b>							
<b>7.0 Board Training and Education</b>								
7.1 Check compliance <b>Policy D3(e)</b>	<b>MR</b>	X	X	X	X	X		
7.2 Chair/Vice-Chair Governance Training refresher	<b>RP</b>					X		
7.3 New Member Orientation	<b>RP</b>							
<b>8.0 Board Local Policies</b>								
8.1 Semi-annual DC confirmation under ss.69(4) re non-compliant local policies per ss.69(2)	<b>MR</b>		X			X		
<b>9.0 Board Funding</b>								
9.1 Board ss.71(1) and (2) estimates prep and submission to Town, subject to arbitration under ss.71(4)	<b>PA</b>				X			
<b>10.0 Action Register and Workplan</b>								
10.1 Action Register	<b>MRPA</b>	X	X	X	X	X		
10.2 Workplan	<b>MRPA</b>	X	X	X	X	X		
<b>11.0 Special Projects</b>								
11.1 Special project progress reports	<b>RPA</b>	X	X	X	X	X		



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12.0 Community Awareness Initiative								
12.1 Report on Initiatives								