



**ORANGEVILLE OPP DETACHMENT BOARD**

**SPECIAL PROJECT REMUNERATION/EXPENSE TIMESHEET**

Claimant Name: Mary Lou Archer

Special Project Name: Community Safety & Policing Grant & Website Configuration

Special Project Budget:

Special Project Hourly Rate: Executive Assistant (\$70/hr.); Member (\$/hr. - TBD)

**Remuneration**

Date of Work Performed	Description of Work Performed	Total Hours	Remuneration Amount
Sept. 30, 2024	Work on populating the 2022-2025 CSP Grant Year 3 – Interim Report	1.0	\$70.00
Oct. 1, 2024	Meet with Tabitha Wells for discussion and training on placing governance docs. on Board website	0.5	\$35.00
Oct. 1, 2024	Meet with Sgt. Pencarina ref. CSP Grant Year 3 – Interim Report	1.0	\$70.00
Oct. 7, 2024	Meet with Jordyn Levecchia & Jerry Hawkins ref. OPS archived records	1.0	\$70.00
Oct. 10, 2024	Meet with Sgt. Pencarina and MCRT Team ref. completion of Year 3 Interim Report for the CSP grant	1.0	\$70.00
Oct. 13, 2024	Meet with MCRT Team (Crisis nurse, Michelle Marr & Cst J. Vernelli) re CSP grant report.	1.0	\$70.00
Oct. 22, 2024	Review revised CSP Transfer Payment Agreement (TPA) & request required info. From Finance & revised Certificate of Insurance. Worked on CSP Interim report	2.0	\$140.00
Oct. 23, 2024	Complete data and supporting documentation for CSP grant interim report	1.0	\$70.00
Oct. 24, 2024	Obtain all required approvals on grant report & attend Town hall for signature	1.0	\$70.00

Total Hours Submitted: 9.5

Total Remuneration Submitted: \$665.00

**Expenses Claim (receipts must be attached)**

Date and Description of Expense

Date/Description: \_\_\_\_\_

Date/Description: \_\_\_\_\_

Total Expenses Submitted: \$0.00

Claimant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Board Chair Signature \_\_\_\_\_ Date: \_\_\_\_\_