



Friend of Youth

Box 231 | Orangeville | Ontario | Canada | L9W 2Z6

email: info@orangevilleoptimists.ca

October 26th., 2024.

Mayor Lisa Post
Town of Orangeville
87 Broadway
Orangeville, Ontario
L9W 1K1

Dear Mayor Post;

The Optimist Club of Orangeville would like to invite the Orangeville community to celebrate in the 32nd. annual Christmas in the Park event hosted by the Orangeville Optimists.

In preparation for the event, and for its duration, we would like to request that Kay Cee Gardens be closed to normal park activity from Friday, November 22, 2024 to and including Monday, January 6th., 2025. This will allow us time to set up the park with lights and displays and give us provision time for the post-event teardown. Also Council's permission for the use of the community trailer for the month of December 2024.

Our opening night ceremony will take place on Sunday, December 1st., 2024 @ 6:30 p.m. As per tradition, all council members are invited to participate in the opening ceremony that night, and we look forward to your presence.

The event will operate nightly for the remainder of December from 5:30 pm to 10:00 p.m.

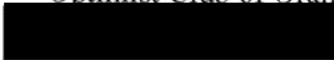
Our Optimist Club liability insurance will be in effect during this period and prior, naming the Town as the additional insured party.

Please find attached a PDF of the Certificate.

The completed application for the special event was sent in on October 24th., 2024 for review.

Kind Regards,

Adrian J. Maes
Optimist Club of Orangeville



Optimist International Canada – Insurance Program

Request for Insurance certificate

Name of Club (including number)

Name of Club: Optimist Club of Orangeville (47-149)

Member requesting certificate: Adrian J. Maes (0033)

Mailing address: Westmorland Ave., Orangeville, Ontario L9W 3B6

Fax : () -

***Obligatory**

Name of event : Christmas In The Park (CITP)

With regards to this event, does your Club act as:

→ Sponsor : Yes No

→ Participant : Yes No

→ Organizer : Yes No

Location of the event :   Cee Gardens Park between Bythia Street and John Street

Date of the event : October 10th., 2024 to January 6th, 2025

Party requesting proof of Liability coverage :

Name of Party : The Corporation of the Town of Orangeville

Contact: David Smith, Chief Administrative Officer

Mailing address: 87 Broadway, Orangeville, Ontario L9W 1K1

Fax : () -

E-mail *: dsmith@orangville.ca

***Obligatory**

Is the Party requesting to be named as an Additional Insured ?

Yes No

Does the event involve:

1) Events with use of boats, aircrafts or vehicles:

Yes No

2) Lease, use or ownership of fireworks :

Yes No