

# 2025 Heritage Orangeville Work Plan

If the Committee requires assistance from the Town’s Communications Division for a program or initiative identified in this workplan, a minimum of eight (8) weeks’ notice is required.

Deliverable / Project	Description	Frequency	Scheduled Date	Location	Lead	Status	Deadline	Budget/Comments
<b>Membership/Subscriptions</b> – <a href="#">Community Heritage Ontario</a>	Membership Renewal: Community Heritage Ontario is an advisory body for Municipal Heritage Committees and helps identify and preserve community Heritage.	Annual	Q1 2025	N/A	Committee Secretary			\$150 Chair to work with staff on renewing subscription in January 2025
<b>Conferences &amp; Mileage – Ontario Heritage Conference</b>	To allow up to two (2) Committee members the opportunity to attend heritage related education events	Annual	Usually April, May, or June	TBD	Committee Secretary			Conference \$2000 Mileage \$1000 Committee required to pass a motion prior to the conference nominating up to two (2) members to attend
<b>Advertising &amp; Promotion – Outreach/Promotion, Heritage Week, Heritage Newsletters</b>	To allow Committee members the opportunity to promote and educate ongoing heritage initiatives through various outreach/promotion, heritage week, and heritage newsletters.	Ongoing	TBD	TBD	Committee to nominate a member to lead this project			\$1000

<b>Deliverable / Project</b>	<b>Description</b>	<b>Frequency</b>	<b>Scheduled Date</b>	<b>Location</b>	<b>Lead</b>	<b>Status</b>	<b>Deadline</b>	<b>Budget/Comments</b>
<b>Special Project – Annual Heritage Calendar</b>	Annual heritage calendar created and distributed by the Committee for Town residents.	Annual	Fall 2025	N/A	Committee to nominate a member to lead this project			\$4000
<b>Special Project - Designations</b>	Under s. 4 of the Ontario Heritage Act, the Town can designate individual properties that the Town considers having significant cultural heritage value.	Ongoing	As required	TBD				\$8000 Budgeted to designate up to five (5) listed properties
<b>Plaquing Costs – Awareness Plaque &amp; Engraving</b>	Buildings/Dwellings built before 1920 are eligible for an awareness plaque.	As Required	As Required	N/A	Committee Secretary			\$500 Applications are submitted through the Town website