



---

**Subject:           Committee Updates**

**Department:       Corporate Services**

**Division:           Clerks**

**Report #:           CPS-2024-059**

**Meeting Date:     2024-09-23**

---

**Recommendations**

**That report CPS-2024-059, Committee Updates, be received; and**

**That Council accept the resignation of Melissa Vinden from the Economic Development and Culture Committee; and**

**That Council direct staff to proceed with advertising to fill the business community representative vacancy for the Economic Development and Culture Committee; and**

**That Council accept the resignations of Braedon Peters and Clara Shaw from the Mayor’s Youth Advisory Council; and**

**That Council direct staff to proceed with Option \_\_\_ for the Mayor’s Youth Advisory Council.**

**Overview**

The purpose of this report is to obtain Council direction with respect to:

- (1) A recent resignation from the Economic Development and Culture Committee
- (2) Two recent resignations from the Mayor’s Youth Advisory Council

**Background**

The Town’s Committee Policy states:

“Committee members are appointed to:

- provide desired representation of interests in the community

- provide needed skill/knowledge areas
- provide advice to Council and/or make decisions as permitted by by-laws or other legislation

All residents, property owners, business owners and employees of businesses, in the Town shall be eligible to serve on Committees, subject to specific legislative requirements or requirements in the approved terms of reference.”

## Analysis/Current Situation

### 1. Economic Development and Culture Committee

Melissa Vinden recently resigned as a member of the Economic Development and Culture Committee. Ms. Vinden was appointed by Council in February 2023 as the representative of the business community. As per the Terms of Reference the Committee shall consist of up to seven (7) members composed of the following break down:

<b>Committee Composition per Terms of Reference</b>	<b>Current Members</b>
1 member of Council	Councillor Joe Andrews
1 representative of the business community (e.g. manufacturing, post-secondary education, professional services, or creative sectors)	
Up to 2 members of the public	Jocelyn Small Sana Waqar
1 representative appointed by each of the following groups: <ul style="list-style-type: none"> <li>• Dufferin Board of Trade</li> <li>• Orangeville Business Improvement Area</li> <li>• Orangeville and District Real Estate Board</li> </ul>	Diana Morris (Dufferin Board of Trade) Jeff Patterson (Orangeville Business Improvement Area) Linda Horne (Orangeville and District Real Estate Board)

The Terms of Reference state that the requested skills of the members are experience and knowledge of manufacturing, post-secondary education, professional services, arts and culture or creative sector as well as business experience and expertise within the general business community or the arts and culture industry. Staff are recommending advertising to fill the business community representative vacancy. Received applications will be included in a report to Council for consideration and subsequent appointment.

**2. Mayor’s Youth Advisory Council**

Breadon Peters and Clara Shaw recently resigned as members of the Mayor’s Youth Advisory Council. Mr. Peters and Ms. Shaw were appointed by Council in February 2023 as members of the public. The Committee composition as per the Terms of Reference and current members are as follows:

<b>Committee Composition per Terms of Reference</b>	<b>Current Members</b>
1 member of Council	Mayor Lisa Post
Up to 10 members of the public up to the age of 20	<ol style="list-style-type: none"> <li>1. Aislinn Main</li> <li>2. Ali Al-Shalchi</li> <li>3. Jack Bracken</li> <li>4. Jessica Barry</li> <li>5. Ishika Singla</li> <li>6. Lily Robinson</li> <li>7. Victoria Servos</li> <li>8. Hayden Robb</li> </ol>

The Terms of Reference state that preference may be given to candidates who demonstrate an understanding and desire to promote youth initiatives within the community.

**Option 1: Advertise to Fill Vacancies**

Staff may advertise the vacancies for the Committee and request applications from eligible individuals. Received applications will be included in a report to Council for consideration and subsequent appointments.

### **Option 2: Continue with Current Member Complement**

The Committee may continue with the current member complement as there are still 8 public members remaining with an “up to 10 members of the public up to the age of 20” requirement.

---

### **Corporate Implications**

Costs associated with the administration and advertising of Committees of Council are included within the Committees operating budget.

---

### **Strategic Alignment**

#### **Strategic Plan**

Strategic Goal: Community Vitality

Objective: Support citizens to reinforce to a tangible feeling of belonging among those who live, work and play.

#### **Sustainable Neighbourhood Action Plan**

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices.

---

### **Notice Provisions**

Not Applicable.

---

Respectfully submitted,

Antonietta Minichillo  
General Manager, Corporate Services

Reviewed by:

Raylene Martell  
Town Clerk, Corporate Services

Prepared by:

Lindsay Raftis  
Assistant Clerk, Corporate Services

**Attachment(s):** Not Applicable.