

2024 Orangeville OPP Detachment Board Action Register (As at June 16, 2024)¹

ACTION	LEAD(s)	Target Date	STATUS	COMPLETION DATE
Transparency and Public Disclosure Project	McSweeney		In Progress	TBD
Work on Board Policy Formatting as outlined on Timesheet	McSweeney/ Archer		In progress	TBD
Meet with Town Communications staff to update website with a focus on making information more accessible to the public and to set the foundation for posting PSB governance policies/bylaws	Archer/McSweeney	July 30, 2024	In Progress	
Meet with Town Communications staff to again as a follow-up to above website meeting to review next steps	Archer/McSweeney	Jan. 8, 2024	In Progress	
Website Working Meeting with Tabitha Wells to complete the following: <ul style="list-style-type: none"> Community Awareness Initiative Community Board Member Vacancies Community Safety & Well-Being Plan OPP 2023-2025 Strategic Plan 	Archer/McSweeney	Jan. 26, 2024	Complete	26JAN24
Website Review to reflect compliance with CSPA effective April 1. The following meeting took place to ensure readiness for April 1: <ul style="list-style-type: none"> March 28, VC McSweeney, and M. Archer met with Tabitha Wells to discuss Revisions to the Police Services Board website to reflect the new CSPA (April 1, 2024) 	Archer/McSweeney	April 1	Completed and next steps will be reviewed at the next Board Regular meeting May 21	April 2

¹ Note:

- (a) At each meeting organization discussion, the latest AR should be reviewed by the Chair, Vice-Chair and Secretary and any in-camera only items should be identified and highlighted in yellow - a revised public version of the AR can then be agreed upon for disclosure on the public agenda. If an in-camera item is described in the AR in a sufficiently generic way, it may not be necessary to prepare a second version of the AR for public disclosure (i.e., the AR may be publicly disclosed as is). However, generic wording should not be used in such circumstances if it compromises the level of detail required to properly convey the AR tasks to the Board for the sake of expediency in using generic wording for purposes of having a single AR version.
- (b) At the beginning of each year a new Action Register will be created showing only in progress items and the previous years Action Register will be archived.

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<ul style="list-style-type: none"> Apr. 2, Work with Tabitha Wells reference website revisions to be CSPA compliant. 				
V.C. McSweeney will provide Council with an overview of the governance framework revisions March 18, 2024	V.C. McSweeney	Mar. 18, 2024	Completed	18MAR24
Mandatory Board Training - Under CSPA ss.35(2) all Board and Committee members are <u>required</u> to successfully complete Minister-approved training	V.C. McSweeney	April 1, 2024	Training Modules were not made available to Board Members until April 14. All current Board members completed the training.	23MAR24
Ride Grant Final Report due April 15, 2024	M. Archer	April 15, 2024	Completed	23FEB24
CSP and MCRT Grant Final Reports due April 30, 2024	M. Archer	April 28, 2024	Both the MCRT grant and the CSP grant were completed in collaboration with the OPP and submitted to SOLGEN.	26APR24
Court Security & Prisoner Transportation Grant – 1 st Installment received	M. Archer	April 15, 2024	Completed	15FEB24
Orientation held for 2 new Council Appointed Board members	V.C. McSweeney	May 14, 2024	Completed	14MAY24
Orientation for 1 Provincially Appointed Board member	V.C. McSweeney	May 17, 2024	Completed	17MAY24
Update the Archival Services Agreement to be compliant with the CSPA	V.C. McSweeney	June 2024	Completed and signed off by Town Clerk and Board Chair	04JUN24
Attend OAPSB Conference	V.C. McSweeney	June 4, 2024	V.C. McSweeney attended on June 4 &	June 4, 2024

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			will provide overview at June 25, 2024 Board Meeting	
Update website with photos and biographies of new members	ML Archer	June 2024	EA Archer coordinated with Town Comm. Dept.	13JUN24
Council to ratify 2 new member appointments post police record checks	Chair Taylor		In process	
Board to ratify May 21 meeting and all post March 31, 2024/pre June 25, 2024 Board activity	V.C McSweeney	June 25, 2024	In process	
Prepare Board Annual Report for Council	V.C McSweeney	June 30, 2024	June 14, Board Special meeting to review content of Annual Report for presentation at June 24, Council Meeting	June 30, 2024
Community Awareness Initiative - The Board, led by Mayor Post, will be developing enhanced community outreach strategies over the balance of 2024.	MLA, LP and IJM	Sept 2024	In process	
Work with Dufferin OPP & Headwaters Healthcare Centre to make application for the MCRT Grant to fund Mental Health Crisis Nurses.	ML Archer with Sgt. Pencarinha	June 19, 2024	In process – Ministry due date June 19, 2024	