



Board motion number:

Date of next review: April 2028

Date: April 24, 2024

Date of original motion: April 28, 2010

Policy type: Operational

Chair's signature: _____

Purpose:

The purpose of this policy is to establish the Orangeville Public Library's commitment to preserve and collect materials relating to the history of Orangeville and the local area.

Policy:

The Orangeville Public Library maintains a special collection in order to conserve local history and is intended to assist researchers and the public to better understand our past. The collection is meant to complement, not duplicate other historical collections in the area.

Preservation & Accessibility:

The collection aims to preserve local history and make it accessible for research and public education.

Cultural Respect & Reconciliation:

It reflects a commitment to respect and reconciliation with the Indigenous peoples of the area, acknowledging the historical colonial perspective of some materials.

1. Geographic Area

This policy will define "local" as the County of Dufferin, in particular Orangeville. It may include materials on Wellington, Grey and Simcoe Counties as Dufferin County was created by annexing portions of these counties.

2. Collection

The local history collection will be governed by the Collection Development Policy and Plan. All criteria for the development, maintenance and retention outlined in that policy apply to this collection. The primary formats for this collection will be print, microfilm, and digital (where appropriate).

The bulk of the collection will be available for use in the library only. If additional copies of local history materials are available, they may be catalogued as circulating copies.

The library provides the ability to print/scan (for a fee) items of interest from the microfilm format.

Loans of the materials from this collection for display or similar purpose will be made only with the approval of the chief executive officer and must be documented in writing.

3. Museum of Dufferin

Artifacts, photographs, slides and other media will be referred to the Museum of Dufferin unless these items are directly related to the history of the Orangeville Public Library. The library will continue to partner with the Museum of Dufferin for the preservation of local history through collection and educational opportunities and programs.