



Orangeville Public Library Board
Meeting Minutes
1 Mill Street (5:00 p.m.)
Wednesday, December 9, 2020

Members Present (in person)

Councillor Grant Peters
Councillor Lisa Post
Mr. Bill Rea, Chair
Ms. Shelley Bergant
Ms. Sheri Marks (arrived 5:35)

Staff Present (in person)

Ms. D. Fraser, CEO
Ms. K. Carson, Technical Assistant
Ms. D. Vatanen, Minutes

Remote Participation:

Mr. Benn MacDonald
Mr. Patrick Neely

Ms. N Syed, Treasurer (**Remote**)

1. Call to Order

The Chair, Mr. Rea, called the meeting to order at 5:00 p.m.

Mr. Rea received word that Ms. Marks was delayed and indicated that he would hold budget discussions until Ms. Marks arrived or until 5:30 p.m.

2. Declarations of Conflict of Interest

None.

3. Approval of Agenda

20.52 Moved by Grant Peters
Seconded by Patrick Neely

That the agenda of December 9, 2020 be approved.

Carried.

4. Adoption of the Previous Library Board Meeting Minutes

20.53 Moved by Lisa Post
Seconded by Patrick Neely

That the minutes of the meeting for October 28, 2020 be approved.

Carried.

5. Presentation to the Board **None.**

6. Reports

a) Report # 20-13 Draft 2021 Operating and Capital Budgets

This report was moved up on the agenda 5:30 p.m. as per the announcement by the Chair at the call to order. Ms. Syed addressed the board and answered questions regarding the budget from board members.

Ms. Marks arrived at 5:35 p.m.

20.54 Moved by Sheri Marks
Seconded by Shelley Bergant

That report # 20-13 dated December 9, 2020 with respect to the Draft 2021 Operating and Capital Budgets be received;

And that the proposed 2021-2025 Operating and 2021-2030 Capital Budget requests be approved and forwarded to Council for their consideration.

Carried.

7. Information Items (as of November 30, unless otherwise specified)

- a. CEO Report (December)
- b. Financial Reports

20.55 Moved by Lisa Post
Seconded by Sheri Marks

The library board requested moving monthly financial reports to quarterly financial reports to align with the corporate variance reports.

Carried.

- c. Incident Report
- d. Library Service Index
- e. Correspondence – regarding 2021 non-residents fees
 - i. Letter to Township of East Garafraxa
 - ii. Letter to Town of Mono

Ms. Post suggested that a letter be sent to the Township of Amaranth notifying them of the rate increase for non-resident fees for 2021.

20.56 Moved by Grant Peters
Seconded by Sheri Marks

That the information items as listed be received.

Carried.

8. Items for discussion / New Business

a. Ms. Bergant provided a verbal update of the Southern Ontario Library Services virtual meetings held on November 14 and December 3, 2020, there were many interesting topics including leaving no one behind at Public Libraries, performance measures, risk management, board succession planning and also board self-evaluation of their role.

Ms. Fraser was directed to send a survey/tool to board members regarding self-evaluation of their role on the board and to report results/outcome at the January meeting.

9. Closed Meeting **None.**

10. Municipal Update

- Councillor Peters thanked Ms. Carson for providing library resources for raising hens
- Budget process is moving along

11. Comments and Announcements

There were no questions from the public to the library board.

- **Virtual Only** - OLA Super Conference 2021: Clever Minds & Human Hearts February 3 to 6, 2021 and will be open to all staff and board members to attend. All content will be accessible for six months to view
- Ms. Fraser will be on vacation from Dec 16 – Jan 6, 2021

12. Adjournment

20.57 Moved by Patrick Neely
Seconded by Lisa Post

That the meeting be adjourned

(Time: 6:55 p.m.)

Bill Rea, Chair

Darla Fraser, CEO/Secretary

**Next Regular Meeting:
Wednesday, January 27, 2021 @ 5:00 p.m.
Mill Street**