

The Orangeville Police Services Board

May 19, 2020, Via Microsoft Teams

**Minutes of a Regular Meeting of the Orangeville Services Board (the Board) held
on May 19, 2020**

Members Present

T. Taylor, Chair

McSweeney, Vice-Chair

S. Brown

M. Rose

K. Krakar

Staff Present

Deputy Chief L. Gilfoy

Nandini Syed

Dan Benotto

K. Wallace, Secretary

B. Anderson

1. Call to Order

Chair Taylor called the meeting to order at 4:08 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None

3. Preliminary Matters

- i. Proposed Agenda Format Changes**
- ii. New Agenda Template- Verbal Report by Vice-Chair McSweeney**

Vice-Chair McSweeney advised that there wasn't a standardized Agenda template. Mr. McSweeney tabled a track-change version of a revised proposed Agenda template for consideration by the Board to ensure greater consistency in meeting agenda formatting each month. Member Rose asked to follow up with correspondence to Vice-Chair McSweeney.

4. Approval of Agenda

Chair Taylor requested to speak to 5.2 and 5.3 to accommodate Bill Anderson.

Moved by

Seconded by

Recommendation:

That the Agenda of May 19, 2020 be approved.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

5 The Board re-convened into the In-Camera Session at 5:09 p.m.

6 Pass any motions developed in the In-Camera Session

Recommendation:

That the Board approve the motion to accept the invoices for legal expenses.

6.1 Accounts and Financial Statements as of April 30, 2020– Verbal Report by Nandini Syed

Budget is in positive numbers. Due to Covid experience delays in receiving/paying invoices. Overview budget trending favorable variance 12.8 percent. Budget under \$384, 000. Key drivers are salary, wage gap measures. Various vacancies explain wage gap dollars. Also received unexpected revenue from Records Checks. Deputy Chief Gilfoy advised will be receiving a Civilian Remedy Grant which will go to help Family Transition Place. Covid expenses to be adjusted accordingly as the bills come in.

Moved by Member Rose
Seconded by Member Brown

Recommendation:

That the financial statement as of April 30, 2020 be received and approved.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Kraker	-Yes

Carried

6.2 OPSB Records Transfer Project- Verbal Report by Chair Taylor

Email summary sent by Karen Landry regarding documentation at police station from history of the PSB. 15 boxes and they need to be out due to some renovations. No room to keep them. Boxes will

need to be described and marked. No staff available currently and outside job description of the Board Secretary. The rate of pay for this job to be \$26.22 per hour. Board Secretary to report back to Board. Member Brown suggests to report back at the \$1000.00 expense mark.

Moved by Member Rose
Seconded by Member Brown

Recommendation:

To employ the Board Secretary for this project.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.3 Special Meeting and Assigned Work Renumeration/Expense Reimbursement.

Chair Taylor explained that work is being done outside the regular Board meetings. Vice-Chair McSweeney previously prepared Special Meeting Remuneration/Expense Policy for Board’s consideration. Discussion about procedure for submitting the claim forms to the Board for approval. For the Board Secretary to keep a summary chart of a running tally of remuneration/expenses. Member Rose ask for clarification if this is within the job description of the Board Secretary.

6.3.1 Review of proposed Further Amendment to Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy – Verbal Report by Vice-Chair McSweeney

Recommendation:

To receive and approve the Amended Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy

Moved by Member Brown

Seconded by Member Rose

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.3.2 Review of Prior Meeting/Assigned Work Chart March 24/20-May 19/ 20)

Recommendation:

To approve the Work Chart under amended Policy and claims to be approved and submitted for approval at next Board meeting.

Moved by Member Rose

Seconded by Member Brown

Chair Taylor	-Yes
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Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

8. Adoption of Minutes of Previous Board Meetings

8.1 Minutes from March 17, 2020 Regular Meeting – Board Secretary requests to defer to June meeting.

8.2 Minutes from April 21, 2020 Regular Meeting- Board Secretary asked to be deferred to next meeting for approval.

8.3 Minutes from Previous Meeting - Hand notes, no date included – Verbal Update from Secretary that a package of hand notes of minutes, were delivered with transfer of information. No dates, and unsure of when these were completed. Secretary to look into further. Matter deferred to June meeting

9. OAPSB – Secretary to update that the membership for the 2020 year has been paid and up to date. OAPSB AGM to be held on May 29, 2020. Invoice to be approved in June meeting. Todd looking into credit card for Secretary.

10. Question Period

None

11. Presentations

None

12. Delegations

None

13. Public Correspondence

None

14. Public Reports

14.1 Report from Chief Kalinski by Deputy Chief Leah Gilfoy dated May 19, 2020 – Special Investigations Unit Investigation. Female was arrested on outstanding bench warrant. During course of time in custody the accused had injected a quantity of drugs. Was transported to Headwaters. SIU decided not to invoke their mandate. June 10, 2020 SIU advised Orangeville Police that they will be commencing investigation.

14.2 Report from Chief Kalinski dated May 19, 2020 – Comments from the Public

Recommendation:

That the Board receive the reports from Chief Kalinski, dated May 19, 2020.

Moved by Member Krakar

Seconded by Vice-Chair McSweeney

- Chair Taylor -Yes
- Vice-Chair McSweeney -Yes
- Member Rose -Yes
- Member Krakar -Yes
- Member Brown -Yes

Carried

15. PSB Website -Board Secretary to advise that there will be a time to connect with Andrea McKinney as suggested by Member Brown to dovetail the PSB website with the Town website.

16. New Business
None

17. Adjournment

Moved by Member Brown
Seconded by Member Rose

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

That the meeting adjourn at 6:34 p.m.

Todd Taylor, Chair

Kerry Wallace, Secretary