



## Minutes of Heritage Orangeville

September 21, 2023, 7:00 p.m.  
Electronic and In-Person Participation - Heritage Orangeville  
The Corporation of the Town of Orangeville  
(Chair and Secretary at Town Hall - 87 Broadway)  
Orangeville, Ontario

Members Present: L. Addy  
H. Daggitt  
G. Sarazin  
Troy Brett

Members Absent: P. Miron  
Councillor D. Sherwood

Staff Present: A. Graham, Secretary  
B. Ward, Manager of Planning  
M. Adams, Secretary

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### 1. Call to Order

The Chair called the meeting to order at 7 pm.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

**Recommendation: 2023-015**

Moved by Troy Brett

That the minutes of the following meeting are approved.

**Carried**

#### 3.1 2023-06-15 Heritage Orangeville Minutes

### 4. Presentations

None.

### 5. Items for Discussion and Reports

#### 5.1 Heritage Orangeville Calendar Update

The theme for the 2024 calendar is Orangeville Back Lanes. Gary Sarazin gave an overview of the proposed calendar. The Committee agreed they preferred the graphics at the top and the history at the bottom.

Lynda Addy said the naming of the back lanes occurred in 2017 in response to a request by emergency services. She indicated the selected lane names had a historical significance to the buildings.

The Committee should have a draft to review by October 19 in order to make any changes. The calendar should be finalized by November to go to the printers. They will be ready by the end of November for distribution.

The Committee were brainstorming for ideas for the name of the calendar.

**Recommendation: 2023-016**

Moved by Troy Brett

That the committee approve the name "Down Memory Lane" for the 2024 Heritage Orangeville Calendar.

**Carried**

**5.2 Heritage Banners 2024**

Lynda Addy said they had six banners in the past at a cost of approximately \$900. The Committee discussed doing something different this year. It was discussed that by February the Mill Street library should be open again and they could do something interactive in the library for Heritage Week. Lynda Addy suggested bringing some ideas for Heritage Week forward at the next meeting which may include banners.

**5.3 Doors Open 2024/2025**

Gary Sarazin advised the Committee that there is a Door Open in Niagara on the Lake and one in St. Mary's this year.

The Committee agreed that the Town should spearhead a Doors Open initiative since typically the public will enter Town buildings on a guided tour, such as the courthouse.

**5.4 Heritage Walking Tour Video / Footsteps**

Staff will connect with the committee about this video as it was unavailable at the meeting.

**5.5 Awareness Plaque - 22 Second Street**

**Recommendation: 2023-017**

Moved by L. Addy

That the committee approved the Awareness Plaque for 22 Second Street pending verification of historical information.

**Carried**

**5.6 Renovation - 12 Faulkner Street**

The committee discussed this meeting at the presentation items.

The house was constructed in 1888. The owner advised that they purchased the home recently and are proposing some renovations. One of the renovations include replacing the windows which are currently 30-40 years old. They are proposing to replace with the same double hung

windows and black trim. They do not want to keep the cream-coloured paint.

The resident said that they cannot afford to do the windows all at one time and will be done in phases. He asked if they would have to come back each time for approval. The Committee said no that was not necessary.

Brandon Ward advised that a Heritage Permit application is required and that the Heritage Permit will require Council approval. The earliest Council meeting for this report to go forward is October 30.

**Recommendation: 2023-018**

Moved by H. Daggitt

That the committee approve the following renovations to 12 Faulkner Street:

- replacement of windows, in keeping with the double hung heritage aesthetic

And that as a courtesy the committee recommends viewing the specifications of the window and the paint chips.

**Carried**

**5.7 Location of Watering Trough at Town Hall**

**Recommendation: 2023-019**

Moved by L. Addy

The Committee approve the watering trough to be installed in the same location at Town Hall. If that is not possible, an alternative is the library on the side next to the bank.

**Carried**

**5.8 Heritage Award**

Lynda Addy will provide the Committee secretary with some potential candidates and their addresses.

**5.9 Community Improvement Program (CIP) Committee**

Brandon Ward made a presentation regarding the new Community Improvement Plan (CIP) which was adopted by Council in June 2022. The CIP offers eight financial incentive programs that encourage property owners to improve the use and appearance of their lands and buildings in select Community Improvement Areas. The incentives outlined within the CIP aim to help offset costs related to site improvement, redevelopment, reuse, and/or rehabilitation, as well as brownfield remediation.

Property owners will have to submit an application to apply for a grant. A committee is being formed to review these grant applications. The Terms of Reference for the Committee requires someone from Heritage Orangeville. The Heritage Orangeville member will provide heritage feedback on the applications.

**Recommendation: 2023-020**

Moved by L. Addy

That the committee appoint Gary Sarazin to sit on the Community Improvement Committee.

**Carried**

**6. Facade Improvement Applications**

None.

**7. Correspondence**

**Recommendation: 2023-021**

Moved by L. Addy

That the committee receive the correspondence.

**Carried**

**8. New Business**

None.

**9. Date of Next Meeting**

**10. Adjournment**

The meeting adjourned at 8:07 pm.