



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

June 28, 2023, 5:00 p.m.

Members Present: S. Marks
Councillor J. Andrews
P. LeBlanc
Councillor T. Prendergast
D. Waugh

Members Absent: J. Demczur
B. Rea

Staff Present: D. Fraser, CEO
J. Moule, Administrative Assistant
R. Medeiros, Financial Analyst, Operations
M. Jhajj, Deputy Treasurer
K. Carson, Librarian Collection and Systems

1. Call to Order

Chair S. Marks called the meeting to order at 5:00 p.m. and noted regrets from B. Rea and J. Demczur.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgement

Chair S. Marks acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation and recognized that

Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.

Chair S. Marks acknowledged these traditional territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2023-023

Moved by Councillor T. Prendergast

Seconded by Councillor J. Andrews

That the minutes of the May 24, 2023 meeting be approved as amended.

Carried Unanimously

5. Presentations

5.1 Murray Short, Partner, RLB or Delegate - 2022 Draft Audited Financial Statements

RLB Auditor, Murray Short presented the 2022 Audited Financial Statements.

Recommendation: 2023-024

Moved by Councillor J. Andrews

Seconded by D. Waugh

That the Library Board approve the 2022 Audited Financial Statements of The Corporation of the Town of Orangeville, Public Library as presented.

Carried Unanimously

6. Information Items

Recommendation: 2023-025

Moved by Councillor T. Prendergast

Seconded by D. Waugh

That the information items be received.

Carried Unanimously

6.1 CEO Report

6.2 Correspondence to Dufferin Caledon Public Libraries

7. Staff Reports

7.1 Report 23-10 Policy Review - Personnel

Recommendation: 2023-026

Moved by Councillor J. Andrews

Seconded by P. LeBlanc

That report 23-10, dated June 28, 2023 with respect to a review of the policies governing Personnel, be received;

And that the Orangeville Public Library Board adopt and continue to abide by the Town of Orangeville's current Personnel policies.

Carried Unanimously

7.2 Report 23-11 Policy - Strategic Vision, Values, and Principles

Recommendation: 2023-027

Moved by Councillor J. Andrews

Seconded by D. Waugh

That report 23-11, dated June 28, 2023, with respect to the Strategic vision, values, and principles, be received;

And that the following policies dated June 28, 2023, attached to the report as

Appendix A - Statement of Vision and Values

Appendix B - Equity, Diversity, and Inclusion Policy

Appendix C - Commitment to Intellectual Freedom

be adopted as amended;

And that the foundational beliefs and principles articulated in the policies above guide the board and staff in the governance and the operations of library services and programs.

Carried Unanimously

7.3 Report 23-12 New Policy - Working With Us

Recommendation: 2023-028

Moved by Councillor J. Andrews

Seconded by Councillor T. Prendergast

That report 23-12, dated June 28, 2023, with respect to the New Policy: Working with Us be received;

And that the Working with Us Policy attached as Appendix A dated June 28, 2023 be adopted, as presented.

Carried Unanimously

7.4 Report 23-13 2024 Budget Process and Discussion

Recommendation: 2023-029

Moved by Councillor T. Prendergast

Seconded by Councillor J. Andrews

That report 23-13, dated June 28, 2023, with respect to the 2024 Budget Process and Discussion be received;

And that staff submit an operating and capital budget to meet the Town of Orangeville budget process timelines;

And that staff bring the draft 2024 budgets for Board review and approval at the September 28, 2023 meeting of the Board.

Carried Unanimously

8. Correspondence

Recommendation: 2023-030

Moved by P. LeBlanc

Seconded by Councillor T. Prendergast

That the correspondence item be received;

And the Board directs staff to coordinate with Caledon Public Library and send out a joint media release in support of Drag Storytime.

Carried Unanimously

8.1 OPL - Support for Drag Storytimes - June 2023

9. New Business

- Digital Transformation Working Group - verbal update deferred to the September meeting.
- Councillor J. Andrews spoke on establishing a communication strategy to increase memberships. This topic will be deferred to a meeting in the fall. Councillor J. Andrews and D. Waugh expressed interest in establishing a working group to continue advocacy in memberships.

10. Date of Next Meeting

Next meeting is scheduled for Wednesday September 27, 2023.

11. Adjournment

Meeting adjourned at 7:40 p.m.

Darla Fraser, CEO

Sheri Marks, Board Chair