



## **The Corporation of the Town of Orangeville**

### **By-law Number 2023-**

#### **A by-law to amend By-law 2017-064 being a by-law to govern the proceedings of Council and its Committees**

Whereas Council passed By-law 2017-064 on the 17<sup>th</sup> day of July, 2017 to govern the proceedings of Council and its Committees;

And whereas Council passed By-law 2020-051 on the 14<sup>th</sup> day of September, 2020 being a by-law to amend By-law 2017-064 to provide for electronic meetings and to set parameters with respect to quorum when members of Council or Committees are participating electronically;

And whereas Council deems it expedient to amend By-law 2017-064 in relation to the needs of Council and the community;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That By-law 2017-064 as amended, is hereby further amended by deleting and replacing the following Sections with the following:

3.10.6 Members wishing to participate electronically for a committee meeting must provide the Secretary no less than 72 hours notice prior to the scheduled meeting. The request may be facilitated if technology permits.

3.10.9 A physical quorum (a majority of members) at a meeting of Council shall be achieved at the commencement of the meeting and maintained throughout the meeting.

#### **6.2 Consent Agenda**

6.2.1 When preparing the agenda for Council and Committee of the Whole meetings, the Clerk may identify items which are considered to be routine and non-controversial under the heading "Consent Agenda", which matters may be considered by Council and Committee of the Whole as a summary matter in one motion rather than as separate items, unless a member of Council otherwise requests.

6.2.2 Any member, before the consent motion is voted on, may add or remove any number of items of business from the consent motion.

6.2.3 In the event that a member declares a conflict of interest on an item that is

included in the consent motion, that item shall be removed from the consent motion and dealt with separately.

6.2.4 Items removed from the consent motion at the request of a member of Council will be considered immediately following the vote on the consent motion.

7.3.4 The Clerk shall have prepared and provided for the use of members at the regular meetings of Council, an agenda under the following headings:

1. Call to Order
2. Approval of Agenda
3. Disclosures of (Direct or Indirect) Pecuniary Interest
4. Closed Meeting
5. Open Meeting
6. Singing of National Anthem
7. Land Acknowledgement
8. Announcement by Chair
9. Rise and Report
10. Adoption of Minutes of Previous Council Meetings
11. Presentations, Petitions and/or Delegations
12. Consent Agenda
13. Staff Reports
14. Correspondence
15. Notice of Motion Prior to Meeting
16. Notice of Motion at Meeting
17. Announcements
18. By-laws
19. Adjournment

The Clerk may add, delete or modify agenda item headings to facilitate the orderly conduct of a meeting.

#### 7.10 Announcements

Council members may make announcements with respect to upcoming events or community topics.

2. And that By-law 2017-064 as amended, is hereby further amended by deleting the following:

#### 7.8 Question Period

7.8.1 A person on his/her own behalf, or as a spokesperson for a delegation, may ask questions of Council during the public question period time.

7.8.2 A person addressing Council with a question may speak for not more than three (3) minutes, except with the leave of Council.

#### 7.9 Unfinished Business

Any item of business which was discussed by the Council earlier in the same meeting or at a prior meeting, but not disposed of, may be raised again at any subsequent regular or special meeting of the Council when "Unfinished Business"

is called for under the order of procedure.

3. And that Section 7.12 of By-law 2017-064 as amended, is hereby further amended by adding the following after Section 7.12.4:

7.12.5 A member may request that the matter be dealt with immediately and unless any member objects it shall be deemed that Council concurs with the request.

7.12.6 Should a member of Council object to dealing with a matter immediately, Council may consider a motion to waive the notice requirements by a two thirds vote of the members present.

Read three times and finally passed this 11th day of September, 2023.

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Lisa Post, Mayor

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Carolina Khan, Clerk