



Electronic Participation  
The Corporation of the Town of Orangeville  
Chair and Secretary participated remotely

**Minutes of a meeting of Heritage Orangeville  
Held on October 21, 2020 at 7:00 p.m.**

**Members Present**

Councillor Debbie Sherwood (Chair)  
Lynda Addy (at 7:42pm)  
Linda Banks  
Mark Hauck  
Gary Sarazin  
Shokheen Singh  
Martin Woodhouse

**Staff Present**

C. Khan, Deputy Clerk  
B. Ward, Manager, Planning

**Notice**

The Chair, Councillor Debbie Sherwood, advised of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the Heritage Orangeville meeting. However, steps have been taken to facilitate public viewing and access.

**1 Call to Order**

The Chair called the meeting to order at 7:00 p.m.

**2 Disclosures of (Direct or Indirect) Pecuniary Interest**

None

### **3 Adoption of Minutes of Previous Meeting**

Recommendation 2020-019

Moved by Martin Woodhouse

That the minutes of the following meetings are hereby approved:

- Heritage Orangeville Committee – September 16, 2020
- Façade Improvement sub-Committee – August 27, 2020

Carried

### **4 Presentations**

None

### **5 Reports and Items for Discussion**

#### 5.1 Heritage Calendar

Gary Sarazin advised that the work on the 2021 Heritage Calendar is ongoing and presented a draft of the calendar. The Committee provided input on the design and style, including contact information, pictures, and descriptions.

The Committee requested that a final draft of the calendar be completed by early November and that a special meeting be held for the purposes of approving the final draft of the calendar to facilitate the printing of the calendar in a timeline manner.

#### 5.2 Quarterly Newsletter

Lynda Addy presented a draft of the quarterly newsletter and provided input on the design and style.

The Committee requested that staff obtain quotes for the printing of 500 newsletters and that the newsletter be completed and printed in November.

#### 5.3 Memo from B. Ward, Manager of Planning – Blade/Projection Signs in the Downtown – Additional Design Options

Councillor Sherwood explained that the 2 blade signs that were previously recommended by the Committee and approved by Council were expensive options and the present request is to seek approval for an additional cost-effective option for BIA members.

Alison Scheel, OBIA General Manager, explained that the present request is to provide an additional cost-effective option to the OBIA membership and

displayed examples of a straight arm sign bracket and of a modular wall mount sign bracket on a building. Alison Scheel further explained that OBIA will offer an incentive program to offset the cost and has assigned a budget of \$5,000 for 2020 and is expecting increased interest in the program in 2021.

The Committee discussed the aesthetic of buildings in the heritage district with respect to the various blade sign design options and maintaining uniformity and consistency.

Alison Scheel explained that variance in blade signs could add to the character of the downtown and that uniformity could be achieved by ensuring that signs are uniformly hung and are similar in size, per the approved dimensions of the sign by-law.

Recommendation 2020-020

**Moved by Martin Woodhouse**

**That Heritage Orangeville Committee recommend the Modular Wall Mount Sign design, as submitted by the BIA, be approved by Council.**

**Carried**

Recommendation 2020-021

**Moved by Councillor Sherwood**

**That the Modular Wall Mount Sign design, as submitted by the BIA, be approved by Council as an additional design to be included in the streamlined permit approval process with respect to projection signs in the Heritage Sign Special Policy District within the Downtown BIA.**

**Carried**

## **6 Façade Improvement Applications**

None

## **7 Correspondence**

### **7.1 Greystones Restaurant and Lounge - Replacement of Windows at 63 Broadway**

Councillor Sherwood advised that the property was getting new windows installed that same day and that the owner advised that the new windows are replicas of the old ones. Councillor Sherwood further presented the following statement from Bruce Ewald, Chief Building Official:

Dear Heritage Committee,

I wanted to be on the record that I support the upgrading of the windows at 63 Broadway for two very important reasons. The first is from a safety standpoint. The existing windows sills are very low in proximity to the floors and do not comply with current Building Code regulations for guards. I would hate to see someone who is unsteady or off balance fall against the existing windows as there would be very little protection from falling all the way through. Also the type of glass used in the existing windows would break in a manner that could cause severe lacerations. The second reason is one of energy efficiency, again the existing windows do not comply with current code requirements for energy efficiency. Having newer code compliant windows would greatly reduce the energy required to either heat or cool this structure. I have been assured by the contractor that the new windows are of all wood construction and match the look of the existing windows as closely as possible.

The Committee looked at pictures of what the replacement windows look like. Councillor Sherwood advised that she asked that the brickwork that was removed be replaced and was advised that the exact stones will not be put back due to bad condition but will be replicated, however wherever stones from different parts of the building can be used, they will be. The framing will also be replicated, and that the property owner advised that a heritage window expert was used to achieve this.

The Committee expressed concern with the lack of compliance with heritage requirements, as there was no prior approval to replace the windows before they were installed, and requested that it be communicated to the property owner.

Recommendation 2020-022

**Moved by Lynda Addy**

**That the request with respect to the Replacement of Windows at 63 Broadway, as submitted by Greystones Restaurant and Lounge, be approved.**

**Carried.**

## **8 New Business**

None

## **9 Date of Next Meeting**

The next meeting to be held on November 18, 2020 at 7:00 p.m.

## **10 Adjournment**

The meeting adjourned at 8:48 p.m.