

**Subject: Fire Chief Appointment**

**Department: Community Services**

**Division: CMS**

**Report #: CMS-2023-015**

**Meeting Date: 2023-05-15**

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### **Recommendations**

**That report CPS-2023-015 Fire Chief Appointment, be received;**

**That in accordance with section 6(1) of the Fire Protection and Prevention Act and Town of Orangeville By-law 2001-092, being a by-law to establish and regulate the Town's Fire Department, Michael Richardson be appointed as Acting Fire Chief.**

### **Background and Analysis**

Section 6(1) of the Fire Protection and Prevention Act outlines that a municipality shall appoint a Fire Chief who is responsible for handling all fire protection services of the municipality on behalf of, and in the manner directed by, the Council of the municipality (by-law 2001-092), including:

- (a) fire suppression, fire prevention, fire safety education and communications;
- (b) training of persons involved in the provision of fire protection services;
- (c) rescue and emergency services;
- (d) implementing policies, standard operating procedures, orders and guidelines necessary to implement the approved policies and to ensure the care and protection of all department personnel and fire equipment;
- (e) annual reporting, budget estimates and specific reports requested by the Chief Administrative Officer or Council;

- (f) Participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshall or any other similar reciprocal plan or program.

The purpose of this report is to recommend the appointment of Michael Richardson as Fire Chief effective May 16, 2023. The Fire Chief is ultimately responsible to Council through the Chief Administrative Officer.

Council must pass a by-law to appoint the Fire Chief to satisfy the authority of the Municipal Act.

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## **Strategic Alignment**

### **Strategic Plan**

Strategic Goal: Corporate Capacity

Objective: Approachability – Ensure access to Council and Town staff

### **Sustainable Neighbourhood Action Plan**

Theme: Corporate and Fiscal

Strategy: Not applicable

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## **Notice Provisions**

None

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## **Financial Impact**

None

Respectfully written and submitted by

Heather Savage  
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