



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

March 22, 2023, 5:00 p.m.

Members Present: S. Marks
B. Rea
J. Demczur (remote)
Councillor J. Andrews
Councillor T. Prendergast
P. LeBlanc (remote)
D. Waugh

Staff Present: D. Fraser, CEO
L. Tilly, Librarian Program & Research
K. Creelman, Librarian Public Services
J. Moule, Administrative Assistant
K. Carson, Librarian Collection and Systems
H. Savage, General Manager, Community Services

1. Call to Order

CEO D. Fraser called the meeting to order at 5:02 p.m. Brief introductions were made.

2. Elections

The CEO requested nominations for the position of Chair.

B. Rea nominated S. Marks for the position of Chair.

There being no other nominations for the position, the CEO declared Sheri Marks Chair of the Orangeville Public Library Board by acclamation.

The CEO requested nominations for the position of Vice-Chair.

Councillor J. Andrews nominated Councillor T. Prendergast for the position of Vice-Chair.

There being no other nominations for the position, the CEO declared Councillor Tess Prendergast Vice-Chair of the Orangeville Public Library Board by acclamation.

S. Marks assumed the Chair position at 5:30 p.m.

3. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2023-008

Moved by B. Rea

Seconded by Councillor J. Andrews

That the minutes of the meeting on February 22, 2023 be approved.

Carried

5. Presentations

5.1 Library Board Inaugural Meeting - CEO D. Fraser

5.2 Library Board Orientation - CEO D. Fraser, K. Carson, K. Creelman and L. Tilly

5.3 Library Town Facilities, Alder and Mill - Project Manager Mark Hicks, Architect, D+H Architects Inc.

M. Hicks provided a brief update on the elevator replacement project.

Board to consider flooring options after a site visit. M. Hicks spoke to the Alder Library concept plan drawings.

6. Information Items

Recommendation: 2023-009

Moved by B. Rea

Seconded by Councillor J. Andrews

That the information items be received.

Carried

- 6.1 CEO Report**
- 6.2 Public Libraries Act RSO 1990**
- 6.3 Library Board Procedure By-law**
- 6.4 Strategic Plan Booklet**
- 6.5 Implementation Plan**
- 6.6 Approved 2023 Budget**
- 6.7 Potential Meeting Schedule**
- 6.8 2023.02.21 Media Release CFE-CFLA en-fr FINAL**

7. Staff Reports

7.1 Library Town Facilities

Recommendation: 2023-010

Moved by B. Rea

Seconded by D. Waugh

That report 23-03, dated March 22, 2023 with respect to Facilities – Status Report on Capital Projects, be received;

And that CEO D. Fraser correspond with Town facilities staff in regard to the potential changes to the entrance to the library at Alder (structural impact, fire and sound implications);

And that CEO D. Fraser seek guidance from Town Hall staff to clarify the process for the Board to access library reserves;

And that library staff arrange a tour (site visit) for board members of all library branches (Alder, Mill and the Train Station) prior to May 10, 2023.

Carried

8. Correspondence

None.

9. New Business

9.1 Notice of Motion

In accordance with Section 15 of the Library's Procedure By-law, notice is hereby provided that the following motion will be presented at the April 26 meeting of the Orangeville Public Library Board.

That Report # 23-XX, dated April 26, 2023 with respect to a review of the Procedure By-law, be received;

And that the Procedure By-law dated May 26, 2021 be repealed;

And that the Procedure By-law dated April 26, 2023 attached to the report as Appendix A be adopted.

CEO D. Fraser will survey the board members in regard to meeting time and date. Results will be shared and a staff report with recommended changes to the Procedure Bylaw will be put forward at the next meeting on April 26.

10. Date of Next Meeting

The next meeting is scheduled for April 26, 2023 at 5 p.m.

11. Adjournment

Meeting adjourned at 7:14 p.m.

Darla Fraser, CEO

Sheri Marks, Board Chair