



## **Terms of Reference**

### **Access Orangeville Committee**

**Date Approved by Council:**      **January 9, 2023**

**Sunset Date:**                      **N/A**

#### **Mandate:**

Pursuant to the requirements of the Accessibility for Ontarians with Disabilities Act, Access Orangeville Committee shall,

#### **Duties of the Committee (Section 29 (4))**

- (a)    advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which Council may seek its advice under subsection (5) of the Accessibility for Ontarians with Disabilities Act;
- (b)    review in a timely manner the site plans and drawings described in section 41 of the *Planning Act* that the committee selects; and
- (c)    perform all other functions that are specified in the regulations.

#### **Duty of council (Section 29 (5))**

The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,

- (a)    that the council purchases, constructs or significantly renovates;
- (b)    for which the council enters into a new lease; or
- (c)    that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the Municipal Act, 2001.

#### **Supplying site plans**

When the committee selects site plans and drawings described in section 41 of the Planning Act to review, the council shall supply them to the committee in a timely manner for the purpose of the review.

The Committee may also provide advice on matters Council is considering which affect persons with disabilities and other citizens with access issues, and report to Council or to another Committee designated by Council for that purpose.

The Committee may also direct and monitor community working groups participating in specific projects or initiatives per the Committee's work plan. Any working groups will be established by resolution of the committee. The working group shall report back to the committee, following a working group meeting, at the next regular Access Orangeville Committee meeting.

### **Goals/Objectives:**

The goals of the Access Orangeville Committee are to encourage and facilitate accessibility on behalf of all persons by:

1. Soliciting feedback from the community on issues relating to people with disabilities and other citizens with access issues, and bring to Council matters identified by the Committee as requiring action by the municipality.
2. Working with Council for the preparation, implementation and effectiveness of its accessibility plan.
3. Working cooperatively with municipal Departments, Boards, Commissions and Committees whose activities affect access issues, including to:
  - (a) provide advice and information on directions for future planning of municipal services, programs and facilities; and
  - (b) monitor municipal services, programs and facilities to ensure full participation of all citizens; and
  - (c) evaluate the progress of accessibility activities.
4. To inform citizens of the existence and mission of this Committee and to work with them to identify existing social and physical barriers to access and participation.
5. To work with Council and staff to increase public awareness of the issues of accessibility and inclusion for people with disabilities and all citizens.
6. To work with local government to change policies, as required, as they pertain to people with disabilities.

### **Reporting to Council:**

The Committee will report to Council through the distribution of minutes as well as present and submit an annual report.

**Enabling Legislation, By-Law or Staff Report:**

Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11  
Ontario Regulation 191/11 Integrated Accessibility Standards  
CPS-2022-069, December 12, 2022

**Committee Composition:**

As required by the Accessibility for Ontarians with Disabilities Act, a majority of the members of the committee shall be persons with disabilities.

The Committee membership shall be a combination of persons with disabilities, service providers familiar with accessibility issues and members of the general public.

- 1 member of Council
- Up to 6 members of the public

**Skills Requested:**

- passion for accessibility and a barrier free community
- background in one or more areas of focus, including persons with disabilities, barrier free access and or inclusive communities.

**Administration Section**

Department Linkage and Staff Support:

Corporate Services Department, Clerk's Division  
Community Services Department  
Other divisions to provide support, as needed

**Meeting Frequency:** Monthly or at the call of the Chair