



## **Terms of Reference**

### **Homelessness Task Force**

**Date Approved by Council:** January 9, 2023

**Sunset Date:** N/A

**Mandate:**

To advise and explore options and work with stakeholders relating to homelessness issues in the Town.

**Goals/Objectives:**

- Evaluate completed needs assessments and formulate recommendations regarding next steps
- Report to Council on the results of the needs assessments and recommendations for next steps, including any funding requirements

The Committee may also invite representatives from social service agencies and other organizations that have subject matter expertise to share information about resources, identify service needs and provide feedback to the Committee.

**Reporting to Council:**

The Committee will report to Council through the distribution of minutes as well as present and submit an annual report.

**Enabling Legislation, By-Law or Staff Report:**

CPS-2022-069, December 12, 2022

**Committee Composition:**

The Committee shall consist of seven (7) members comprised of:

- 2 members of Council
- Up to 5 members of the public

## **Skills Requested**

Individuals with service sector experience in the areas of:

- housing and outreach
- emergency shelters, drop-ins
- mental health, addiction
- legal services
- youth outreach

In addition, individuals with experience relating to homelessness or are directly impacted by homelessness.

## **Administration Section**

Department Linkage and Staff Support:

CAO's Office

Corporate Services Department, Clerk's Division

Other divisions to provide support, as needed

**Meeting Frequency:** Monthly or at the call of the Chair